

Corporate Cash Management User Manual  
Oracle Banking Digital Experience  
Patchset Release 22.1.1.0.0

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**ORACLE®**

Corporate Cash Management User Manual

August 2022

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# 1. Preface

## 1.1 Intended Audience

This document is intended for the following audience:

- Customers
- Partners

## 1.2 Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

## 1.3 Access to Oracle Support

Oracle customers have access to electronic support through My Oracle Support. For information, visit

<http://www.oracle.com/pls/topic/lookup?ctx=acc&id=info> or visit

<http://www.oracle.com/pls/topic/lookup?ctx=acc&id=trs> if you are hearing impaired.

## 1.4 Structure

This manual is organized into the following categories:

*Preface* gives information on the intended audience. It also describes the overall structure of the User Manual.

*Introduction* provides brief information on the overall functionality covered in the User Manual.

The subsequent chapters provide information on transactions covered in the User Manual.

Each transaction is explained in the following manner:

- Introduction to the transaction
- Screenshots of the transaction
- The images of screens used in this user manual are for illustrative purpose only, to provide improved understanding of the functionality; actual screens that appear in the application may vary based on selected browser, theme, and mobile devices.
- Procedure containing steps to complete the transaction- The mandatory and conditional fields of the transaction are explained in the procedure. If a transaction contains multiple procedures, each procedure is explained. If some functionality is present in many transactions, this functionality is explained separately.

## 1.5 Related Information Sources

For more information on Oracle Banking Digital Experience Patchset Release 22.1.1.0.0, refer to the following documents:

- Oracle Banking Digital Experience Licensing Guide
- Oracle Banking Digital Experience Installation Manuals

## 2. Transaction Host Integration Matrix

### Legends

<b>NH</b>	No Host Interface Required.
✓	Pre integrated Host interface available.
×	Pre integrated Host interface not available.

<b>SR No</b>	<b>Transaction / Function Name</b>	<b>Oracle Banking Cash Management 14.6.0.0</b>
1	<b>Cash Flow Forecasting</b>	
	Cash flow Forecasting	✓
	Cash flow Summary	✓
2	<b>Expected Cash Flow</b>	
	Create Expected Cash Flow	✓
	View/Edit Expected Cash Flow	✓
3	<b>Collections</b>	
	Create Cash Deposits	✓
	View Cash Deposits	✓
	Create Cheque Deposits	✓
	View Cheque Deposits	✓
	Create Cash Withdrawal	✓
	View Cash Withdrawal	✓
	View Pickup/Delivery Points	✓

[Home](#)

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## 3. Introduction

As the word suggests, Cash Management refers to the optimum utilization of cash to ensure the right amount of liquidity and maximum profitability for an organization.

Money is the lifeline for any business and therefore every organization aims to ensure that there is adequate cash to meet the obligations while making sure that there are no idle funds. Cash management functions help businesses in achieving this goal.

On a broad level, Cash management functions include Collections, Receivable/Payable Management, Reconciliation of payments, and Cash Flow Forecasting.

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**Note:** The Cash Management module is currently only supported on **Desktops** and **Landscape** mode of **Tablet** devices.

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Functions of Cash Management:

- **Cash Flow Forecasting**

Cash flow forecast helps corporates in estimating the amount of money that will move in and move out of the business during a specific period like for a month, date, or for a particular week. Based on the forecast, businesses can plan their future investments and ensure that they have enough liquidity to meet their future payables. For more information, refer the [Cash Flow Forecasting](#) section below.

- **Collections**

It is a process of managing collection of physical instruments like cash and cheques along with collection of electronic payments on behalf of the corporate. It not only saves the corporate's time and resources but also provides them a clear and detailed view of their collection status across locations

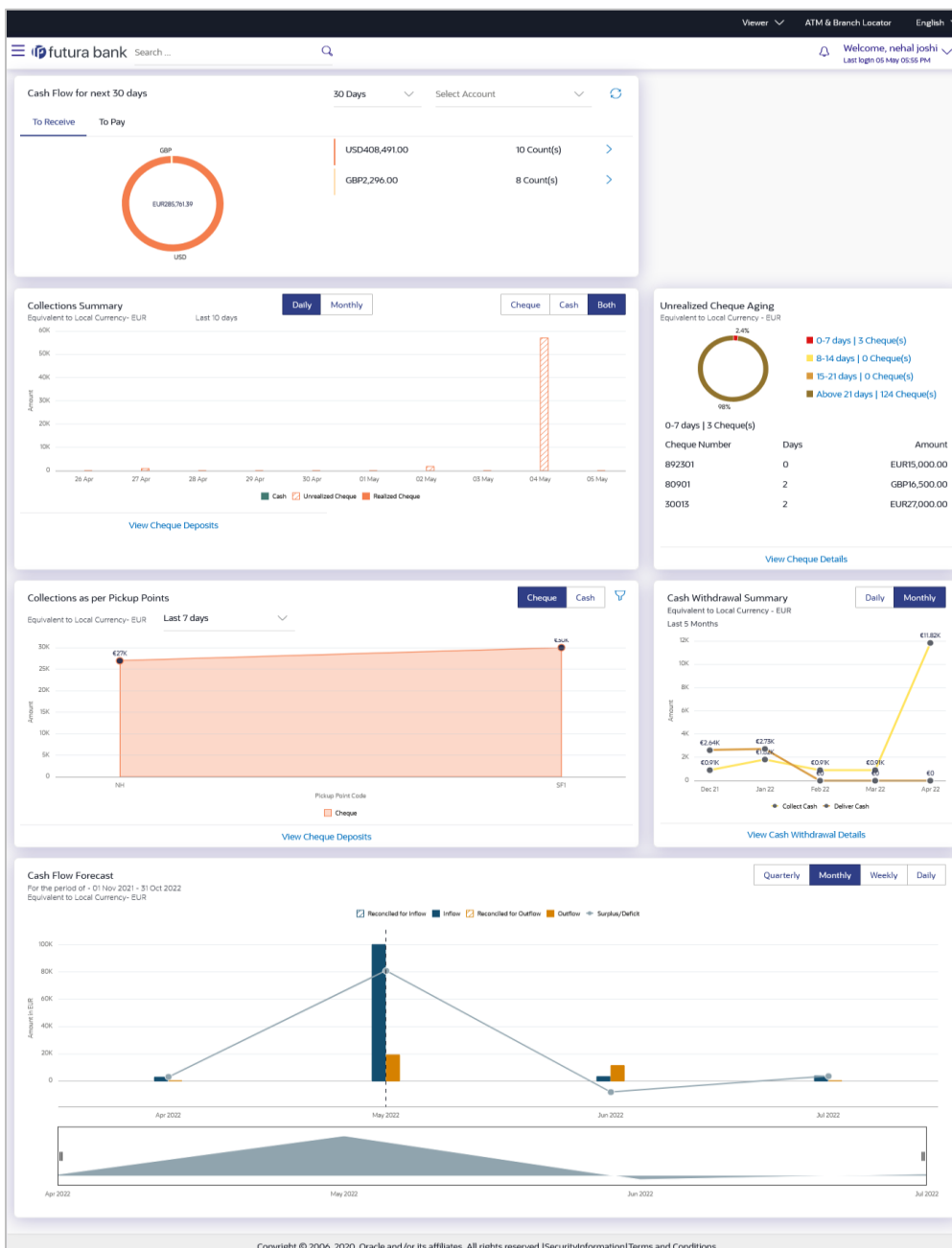
[Home](#)

# 4. Overview

The Cash Management Overview screen provides a quick view of the corporate’s cashflow transactions expected in the near future so that the corporates can prepare business activities basis the inflows and outflows. The collection widgets also give a quick view of cash or cheques deposited or withdrawn into/from the accounts. This enables corporates to plan cash positions easily, in advance.

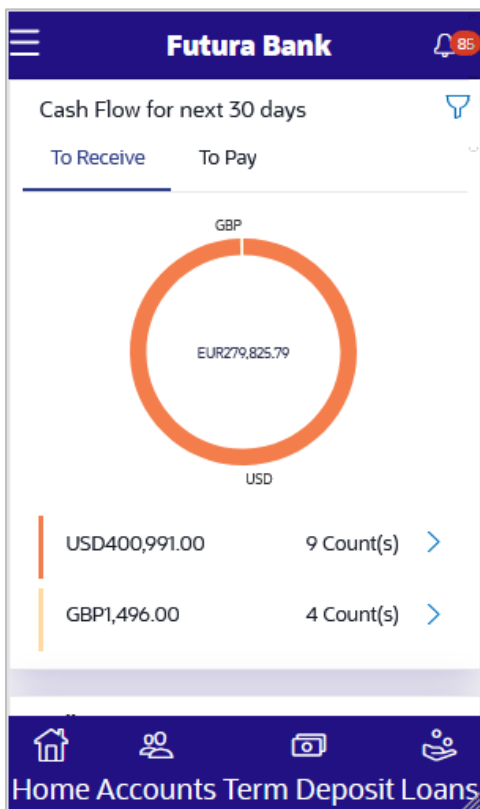
**How to reach here:**

*Dashboard > Toggle menu > Cash Management > Overview*



## Overview (on mobile device)

The Overview screen can also be viewed on a mobile device.



The **Overview** screen consists of the following widgets:

- Cashflow for next 30 Days
- Collections Summary
- Unrealized Cheque Aging
- Collections as per Pickup Points
- Cash Withdrawal Summary
- Cash Flow Forecast

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**Note:** All the above widgets can also be viewed on a mobile device. The features, links, filters, and data that are available in these widgets on the web browsers on desktop computers, are also available on the mobile device.

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**Cashflow for next 30 Days:** This widget displays the total cash in local currency that will flow during the next 30 days. You can also select different number of days from the dropdown list at the top of the widget. The options available are: 30 days, 15 days, 7 days, and today. The data can be viewed separately for cash inflows (in the **To Receive** tab) and cash outflows (in the **To Pay** tab). To view this information account-wise, you can select the required account from the dropdown list available at the top of this widget. The Reset icon in the top right corner, enables you to reset the widget data.



A doughnut graph depicts the 'To Receive' or 'To Pay' amounts, currency-wise, for the selected span of days. The amounts are also listed in figures along with the count of transactions for each currency. On clicking the arrow beside a count, an overlay section appears with the itemized categories or cashflow transactions, such as Credit Transfers, Cheques, Cash Deposits, and so on. The overlay section includes the **View Details** link, which when clicked displays the [View Expected Cash Flow](#) screen. The data displayed in this screen is based on what you select in the widget, with respect to the number of days, 'To Receive' or 'To Pay' options, account number, and currency.

**Collections Summary:** This widget displays a bar graph representing the amounts received through cheque collection or cash collection, or both. Daily collections for the last 10 days or monthly collections for the last 10 months can be viewed. All amounts are expressed in the local currency of the corporate. The bars representing the cheque collections are color coded to indicate the amounts that are realized and unrealized. The Collections Summary widget also displays the [View Cheque Deposits](#) and the [View Cash Deposits](#) links that can be clicked to visit the respective screens, which display detailed records of the summary.

**Unrealized Cheque Aging:** This widget displays the number of cheques that are presently unrealized, and will be realized in the coming days. These are grouped in terms of number of days, such as, cheques that will be realized in 0 – 7 days, 8 – 14 days, 15 – 21 days, and Above 21 days. A doughnut graph represents the percentage of cheques that will be realized in each of these time frames. Click on each specified time frame link to view the cheque number, the cheque amount, and the actual day on which the cheque will be realized. Click the [View Cheque Details](#) link in this widget to view further cheque details.

**Collections as per Pickup Points:** This widget displays a line graph indicating the amounts collected from the top 10 pickup points in the last 7 days. This data can also be viewed for the last 5 days, the previous day, or the present day. The graph consists of the pickup point codes on the X axis and the amounts in local currency on the Y axis. Data can be viewed with respect to cheque (default) or cash collections, using the switch on the top right corner of the widget. On selecting the 'Cheque' option, the [View Cheque Deposits](#) link appears at the bottom of the widget, which when clicked, displays the corresponding screen. Similarly, on selecting the 'Cash' option, the [View Cash Deposits](#) link appears. You can also view the collections for specific pickup locations, by clicking the filter icon and selecting the required locations.

**Cash Withdrawal Summary:** This widget displays a line graph depicting the daily cash withdrawals for the past 5 days, in local currency. You can also view the withdrawals for the past 5 months. The [View Cash Withdrawal](#) link is present at the bottom of the widget, which when clicked displays the [View Cash Withdrawal](#) screen. The data displayed in this screen will correspond to the past 5 days or past 5 months (in local currency) as per the selection in the widget.

**Cash Flow Forecast:** This widget displays the cash flow forecast data of the corporate on a bar graph for a span of 12 months, which includes today's date plus 6 months and minus 6 months. On the landing page, a monthly view of the expected inflows, outflows, surplus/deficit, reconciled for inflow, and reconciled for outflow data, is displayed. You can use the respective buttons to get daily, weekly, or quarterly views as well. You can zoom in, zoom out and scroll in this widget to go to a particular date/week/month/quarter range. You can also use the area graph at the bottom of this widget to set a specific period to view the details. The slider present on the area graph, can be moved or resized, as required.

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## 5. Cash Flow

### 5.1 Cash Flow Forecasting

Cash flow forecasting is a projection of an organization's financial position based on records entered in the system for payments and receivables. While planning investments, the Corporate also needs to forecast future contingencies and ensure profitability. To enable this, the Corporate must use efficient cash flow forecasting and management tools. The Cash Flow Forecasting application facilitates financial liquidity within an organization and ensures that the business has the necessary cash to meet its future obligations, by efficiently managing cash inflows and outflows.

The **Cash Flow Forecasting** screen gives the Actual forecast as well as the Predicted forecast of the corporate's inflows and outflows. In the Predicted forecast, the system predicts the possible payment day of the cash flows on the basis of the patterns of its history. The system also projects a graphical representation and gives a detailed summary of the cash flows.

The application also gives an option to view the combined forecasts of Actual and Predicted data in a single screen.

**The widgets shown on the Cash Flow Forecasting screen are as follows:**

- Today's Snapshot

This widget provides a quick overview of the current day's expected inflows and outflows along with the opening and projected closing balances. The data is displayed in local currency by default on the landing page. If any filter value is selected from the top filter, then the data will be displayed as per the selected value in the filter.

- Cash Flow Forecast

This widget provides a graphical representation of the cash flow forecast for the Corporate for future and past months. The data is displayed in local currency by default on the landing page. If any filter value is selected from the top filter, then the data will be displayed as per the selected value in the filter. It provides quarterly, monthly, weekly, or daily views of the expected inflows and outflows on a bar graph. A line graph depicts whether there is a surplus or deficit for a given quarter or month or week or day.

- Cash Flow Summary

This widget provides the corporate user a quarterly, monthly, weekly, or daily view of the aggregated summary of cash flows (inflows and outflows) at a cash flow category level. It displays the total sum of inflows or outflows at a category level for a particular quarter or month or week or day, depending on which frequency is selected. The data is displayed in local currency by default on landing. If any filter value is selected from the top filter, then the data will be displayed as per the selected value in the filter.

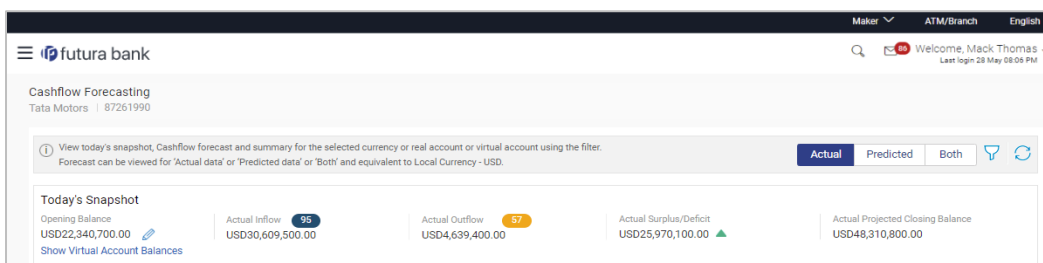
- Cash Flow Details: This is an overlay window which appears on clicking any category link in the Cash Flow Summary widget. It displays detailed cash flow records for the entire period selected by the user. The records are grouped at a Real Account level by default. The user can choose to change the grouping to a Virtual Account level or a Counter-party level. The data is displayed in local currency by default on the landing page. Once the grouped data is expanded, the data is displayed in the currency of the respective record. If any filter value is selected from the top filter, then the data will be displayed as per the selected value in the filter.


**Prerequisites:**



- Transaction access is provided to the corporate user

**How to reach here:**

*Dashboard > Toggle menu > Cash Management > Cash Flow > Cash Flow Forecasting*

**5.1.1 Cash Flow Forecasting****Field Description**

Field Name	Description
<b>Cash Flow Forecasting</b>	
<b>Party Name &amp; ID</b>	Displays the name and ID of the logged-in corporate party.
<b>Actual / Predicted / Both</b>	Select the required option to view the actual, or predicted, or both types of cashflow forecasting data.
	Click this icon to filter the cash flow details in the entire Cash Flow Forecasting page, by one of the following: <ul style="list-style-type: none"> <li>• <b>Specific Currency</b> – If you select this option, a list of currencies appears. You can view records of a particular currency by making a selection from this list. All three widgets on the page - <b>Today's Snapshot</b>, <b>Cash Flow Forecasting</b>, and <b>Cash Flow Summary</b>, will display the records of the selected currency.</li> <li>• <b>Account</b> – If you select this option, a list of either real account numbers or International Bank Account Number (IBAN) is displayed. You can view records of all accounts or of a particular account by making a selection in this list. All three widgets on the page - <b>Today's Snapshot</b>, <b>Cash Flow Forecasting</b>, and <b>Cash Flow Summary</b>, will display the records of the selected account.</li> <li>• <b>Virtual Account</b> – If you select this option, a search field to search for the virtual account, appears. You can search for the virtual account to view the records belonging to the selected virtual account. All three widgets on the page - <b>Today's Snapshot</b>, <b>Cash Flow Forecasting</b>, and <b>Cash Flow Summary</b>, will display the records of the selected virtual account.</li> </ul>
Once you select the required filter options, click <b>Apply</b> . To reset the filter options, click <b>Reset</b> .	

Field Name	Description
	Click this icon to reset the data.
<b>Today's Snapshot</b>	
<p>This widget provides a quick overview of the current day's expected inflows and out flows that are unreconciled, along with the opening and projected closing balances. Based on the selection, you can view the actual data, predicted data or both. Following are the fields available in this widget:</p> <p>If you select the <b>Actual</b> forecast option, then the following fields are displayed in the <b>Today's Snapshot</b> widget.</p>	
<b>Opening Balance</b> 	<p>Displays the corporate's opening balance as of that particular time in local currency, by default on the landing page. It is the sum of balances of all CASA accounts, which are accessible to the user.</p> <p>Click the edit icon beside the opening balance amount to enter the required value. Click the save icon to save the entered value. The <b>Actual Projected Closing Balance</b> and the <b>Actual Surplus/Deficit</b> fields are automatically calculated and updated after considering the inflows and outflows of the day.</p>
<b>Actual Inflow</b>	Displays the corporate's current day expected unreconciled inflow amount in local currency, by default on the landing page. The total number of inflow cash records is also displayed beside this field.
<b>Actual Outflow</b>	Displays the corporate's current day expected unreconciled outflow amount in local currency, by default on the landing screen. The total number of outflow cash records is also displayed beside this field.
<b>Actual Surplus/Deficit</b>	<p>Displays the corporate's expected surplus or deficit amount for the current day.</p> <hr/> <p><b>Note:</b></p> <ol style="list-style-type: none"> <li>1) In case of Surplus, system display "<b>Up Arrow</b>" in <b>Green</b> colour (inflow amount is more than outflow for today)</li> <li>2) In case of Deficit, system display "<b>Down Arrow</b>" in <b>Red</b> colour (outflow amount is more than inflow for today)</li> </ol> <hr/>
<b>Actual Projected Closing Balance</b>	<p>Displays the projected closing balance of the corporate for the current day.</p> <p>This value is derived by adding the inflow amount to, and subtracting the outflow amount from the opening balance. If you edit the opening balance, then the closing balance is automatically calculated and updated.</p>


## Today's Snapshot with 'Actual' Option Selected

The screenshot shows the Futura Bank Cashflow Forecasting interface. At the top, there's a navigation bar with 'futura bank' logo, a search icon, and a user profile for 'Welcome, Meck Thomas' with the last login time '23 May 08:09 PM'. Below the navigation bar, the page title is 'Cashflow Forecasting' for 'Tata Motors' with account ID '87261990'. A filter section allows selecting between 'Actual', 'Predicted', and 'Both' data types, with 'Actual' currently selected. The 'Today's Snapshot' widget displays four key metrics: Opening Balance (USD22,340,700.00), Actual Inflow (USD30,609,500.00 with a count of 96), Actual Outflow (USD4,639,400.00 with a count of 57), and Actual Surplus/Deficit (USD25,970,100.00 with a green up arrow). The Actual Projected Closing Balance is USD48,310,800.00. A 'Show Virtual Account Balances' link is also present.

## Field Description

Field Name	Description
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If you select the **Actual** forecast option, then the following fields are displayed in the **Today's Snapshot** widget.

<b>Opening Balance</b> 	<p>Displays the corporate's opening balance as of that particular time in local currency, by default on the landing page. It is the sum of balances of all CASA accounts, which are accessible to the user.</p> <p>Click the edit icon beside the opening balance amount to enter the required value. Click the save icon to save the entered value. The <b>Actual Projected Closing Balance</b> and the <b>Actual Surplus/Deficit</b> fields are automatically calculated and updated after considering the inflows and outflows of the day.</p>
<b>Actual Inflow</b>	Displays the corporate's current day expected unreconciled inflow amount in local currency, by default on the landing page. The total number of inflow cash records is also displayed beside this field.
<b>Actual Outflow</b>	Displays the corporate's current day expected unreconciled outflow amount in local currency, by default on the landing screen. The total number of outflow cash records is also displayed beside this field.
<b>Actual Surplus/Deficit</b>	Displays the corporate's expected surplus or deficit amount for the current day.
<p><b>Note:</b></p> <ol style="list-style-type: none"> <li>1) In case of Surplus, system display "<b>Up Arrow</b>" in <b>Green</b> colour (inflow amount is more than outflow for today)</li> <li>2) In case of Deficit, system display "<b>Down Arrow</b>" in <b>Red</b> colour (outflow amount is more than inflow for today)</li> </ol>	
<b>Actual Projected Closing Balance</b>	<p>Displays the projected closing balance of the corporate for the current day.</p> <p>This value is derived by adding the inflow amount to, and subtracting the outflow amount from the opening balance. If you edit the opening balance, then the closing balance is automatically calculated and updated.</p>

## Today's Snapshot with 'Predicted' Option Selected


The screenshot shows the Futura Bank Cash Flow Forecasting interface. At the top, there's a navigation bar with 'Viewer', 'ATM & Branch Locator', and 'English'. Below that, the user is logged in as 'nehal joshi' with the last login time '14 Apr 09:27 PM'. The main heading is 'Cash Flow Forecasting' for 'ABZ Solutions | \*\*\*462'. A filter section allows selecting between 'Actual', 'Predicted', and 'Both', with 'Predicted' currently selected. The 'Today's Snapshot' section displays the following data:

Field Name	Value
Opening Balance	EUR1,088,856.47
Predicted Inflow	EUR0.00
Predicted Outflow	EUR0.00
Predicted Surplus/Deficit	EUR0.00
Predicted Projected Closing Balance	EUR1,088,856.47

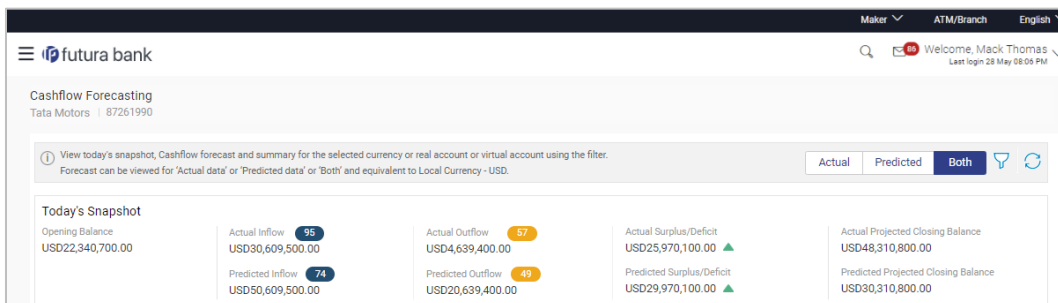
### Field Description

Field Name	Description
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If you select the **Predicted** forecast option, then the following fields are displayed in the **Today's Snapshot** widget. If any filter has been selected in the top filter, then the data is displayed as per the selected filter.

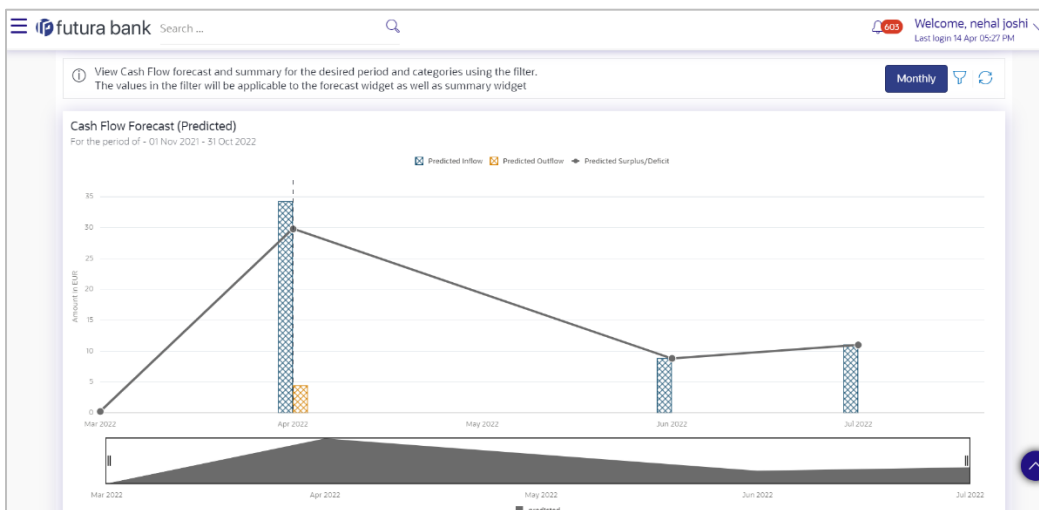
<b>Opening Balance</b> 	<p>Displays the corporate's opening balance as of that particular time in local currency by default, on the landing page. It is the sum of balances of all CASA accounts, which are accessible to the user.</p> <p>Click the edit icon beside the opening balance amount to enter the required value. Click the save icon to save the entered value. The <b>Predicted Projected Closing Balance</b> and the <b>Predicted Surplus/Deficit</b> fields are automatically calculated and updated after considering the predicted inflows and outflows of the day.</p>
<b>Predicted Inflow</b>	Displays the corporate's predicted current day expected unreconciled inflow amount. The total number of inflow cash records is also displayed beside this field.
<b>Predicted Outflow</b>	Displays the corporate's predicted current day expected unreconciled outflow amount. The total number of outflow cash records is also displayed beside this field.
<b>Predicted Surplus/Deficit</b>	Displays the corporate's predicted expected surplus or deficit amount for the current day.
<p><b>Note:</b></p> <ol style="list-style-type: none"> <li>1) In case of Surplus, system display "<b>Up Arrow</b>" in <b>Green</b> colour (inflow amount is more than outflow for today)</li> <li>2) In case of Deficit, system display "<b>Down Arrow</b>" in <b>Red</b> colour (outflow amount is more than inflow for today)</li> </ol>	
<b>Predicted Projected Closing Balance</b>	<p>Displays the predicted projected closing balance of the corporate for the current day.</p> <p>This value is derived by adding the inflow amount to, and subtracting the outflow amount from the opening balance. If you edit the opening balance, then the closing balance is automatically calculated and updated.</p>

### Today's Snapshot with 'Both' Option Selected



**Note:** A combination of the above fields (Actual and Predicted) is displayed if the **Both** option is selected. The edit opening balance (✎) option is however not available for this option.

### 5.1.2 Cash Flow Forecast widget



## Field Description

Field Name	Description
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### Cash Flow Forecast (Actual) widget (Displayed on selection of 'Actual' option)



This widget displays the actual cash flow forecast data of the corporate on a bar graph for a span of 12 months, which includes today's date plus 6 months and minus 6 months. On the landing page, a monthly view of the actual inflows, outflows, surplus/deficit, reconciled for inflow, and reconciled for outflow data, is displayed. You can also use the respective buttons to get daily, weekly, or quarterly views.

The frequency and time frame for viewing this data for a specific category (for inflow or outflow) can be entered by clicking the Filter (🔍) icon. A pop-up window appears, where you can set the desired parameters, and click **Apply**. The graph is updated accordingly. Once you set a time frame for a particular frequency, using this pop-up window, the other frequency buttons at the top of the widget, are disabled. In order to view a different frequency, either click the Reset (🔄) icon, or click the Filter (🔍) icon again, and select the desired frequency and time frame.

You can zoom in, zoom out and scroll in this widget to go to a particular time range. You can also use the area graph at the bottom of this widget to set a specific period to view the details. The slider present on the area graph, can be moved or resized, as required.







#### Quarterly

Click this button to view the actual quarterly forecasted cash flow for a 12-month period (today plus 6 months and minus 6 months) or for any period selected in the filter. The actual values of inflow, outflow, surplus/deficit, and reconciled values aggregated for each quarter, are displayed.

#### Monthly

Click this button to view the actual monthly forecasted cash flow for a 12-month period (today plus 6 months and minus 6 months) or for any period selected in the filter. The actual values of inflow, outflow, surplus/deficit, and reconciled values aggregated for each month are displayed. This is also the default view on the landing page.



Field Name	Description
<b>Weekly</b>	Click this button to view the actual weekly forecasted cash flow for a span of 12 months, with an upfront view of 3 months, which includes the current month or for any period selected in the filter. The actual values of inflow, outflow, surplus/deficit, and reconciled values aggregated for each week are displayed. To view the weekly data for the next/previous three months, click the 'Next 3 Months' or 'Previous 3 Months' buttons available below the graph.
<b>Daily</b>	Click this button to view the actual daily forecasted cash flow for a span of 12 months, with an upfront view of 3 months, which includes the current month or for any period selected in the filter. The actual values of inflow, outflow, surplus/deficit, and reconciled values aggregated for each day are displayed. To view the daily data for the next/previous three months, click the 'Next 3 Months' or 'Previous 3 Months' buttons available below the graph.
	<p>Click this icon to filter the cash flow forecasting details for a required frequency (quarterly/monthly/weekly/daily), and time frame. A pop-up window appears, where you can set the required parameters. You can also set a specific Inflow or Outflow category to view the cash flow forecasting data.</p> <p>Once you set a specific time frame for a particular frequency, using this pop-up window, the other frequency buttons at the top of the widget, are disabled. In order to view a different frequency, either click the Reset () icon, or click the Filter () icon again, and select the desired frequency and time frame.</p> <p>The selected filter options are applied to the <b>Cash Flow Forecast</b> widget as well as the <b>Cash Flow Summary</b> widget.</p>
	Click this icon to reset the cash flow forecast graph.
<b>Previous 3 Months</b>	Click this button to view actual cash flow forecast data for the previous 3 months. This button is available by default for 'Daily' and 'Weekly' views. It appears for 'Monthly' and 'Quarterly' views, only if you set a time frame less than 12 months in the Filter (  ) pop-up window.
<b>Next 3 Months</b>	Click this button to view actual cash flow forecast data for the next 3 months. This button is available by default for 'Daily' and 'Weekly' views. It appears for 'Monthly' and 'Quarterly' views, only if you set a time frame less than 12 months in the Filter (  ) pop-up window.
The below mentioned fields appear in a tile, on hovering over the bars in the Cash Flow Forecast graph.	
<b>Date or Week or Month or Quarter Details</b>	Displays the date, week, month, or quarter for which forecasting is being viewed.
<b>Actual Inflow</b>	Displays the inflow amount for the selected period.

Field Name	Description
<b>Reconciled for Inflow</b>	Displays the amount reconciled for inflow, for the selected period.
<b>Actual Outflow</b>	Displays the outflow amount for the selected period.
<b>Reconciled for Outflow</b>	Displays the amount reconciled for outflow, for the selected period.
<b>Actual Surplus/Deficit</b>	Displays the surplus/deficit amount for the selected period (Inflow-Outflow).

### Area graph

Under the cash flow forecasting widget, an area graph is displayed, which replicates the part displayed in the main graph. You can slide the rectangular box available in the area graph to navigate to a particular date range. You can also expand or contract the box to include different time frames. The data in the Cash Flow Forecast graph is updated based on the movement of the rectangular box in the area graph.






### Cash Flow Forecast (Predicted) widget (Displayed on selection of Predicted option)




This widget displays the predicted cash flow forecast data of the corporate on a bar graph for a span of 12 months, which includes today's date plus 6 months and minus 6 months. The default data of 12 months is displayed only if the user has navigated from the default view of the Actual/Both forecast. If any filter values (top level or second level) are selected in the Actual/Both forecast, and if user has navigated to the Predicted forecast, then the data is displayed as per the filter. On the landing page, a monthly view of the predicted inflows, outflows, and surplus/deficit data is displayed. You can also use the respective buttons to get daily, weekly, or quarterly views.

The frequency and time frame for viewing this data for a specific category (for inflow or outflow) can be entered by clicking the Filter (🔍) icon. A pop-up window appears, where you can set the desired parameters, and click **Apply**. The graph is updated accordingly. Once you set a time frame for a particular frequency, using this pop-up window, the other frequency buttons at the top of the widget, are disabled. In order to view a different frequency, either click the Reset (🔄) icon, or click the Filter (🔍) icon again, and select the desired frequency and time frame.

You can zoom in, zoom out and scroll in this widget to go to a particular time range. You can also use the area graph at the bottom of this widget to set a specific period to view the details. The slider present on the area graph, can be moved or resized, as required.

Field Name	Description
<b>Quarterly</b>	Click this button to view the predicted quarterly forecasted cash flow for a 12-month period (today plus 6 months and minus 6 months) or for any period selected in the filter. The predicted values of inflow, outflow, and surplus/deficit aggregated for each quarter, are displayed.
<b>Monthly</b>	Click this button to view the predicted monthly forecasted cash flow for a 12-month period (today plus 6 months and minus 6 months) or for any period selected in the filter. The predicted values of inflow, outflow, and surplus/deficit aggregated for each month, are displayed.
<b>Weekly</b>	Click this button to view the predicted weekly forecasted cash flow for a span of 12 months, with an upfront view of 3 months, which includes the current month or for any period selected in the filter. The predicted values of inflow, outflow, and surplus/deficit aggregated for each week are displayed. To view the weekly data for the next/previous three months, click the 'Next 3 Months' or 'Previous 3 Months' buttons available below the graph.
<b>Daily</b>	Click this button to view the predicted daily forecasted cash flow for a span of 12 months, with an upfront view of 3 months, which includes the current month or for any period selected in the filter. The predicted values of inflow, outflow, and surplus/deficit aggregated for each day are displayed. To view the daily data for the next/previous three months, click the 'Next 3 Months' or 'Previous 3 Months' buttons available below the graph.
	<p>Click this icon to filter the cash flow forecasting details for a required frequency (quarterly/monthly/weekly/daily), and time frame. A pop-up window appears, where you can set the required parameters. You can also set a specific Inflow or Outflow category to view the cash flow forecasting data.</p> <p>Once you set a specific time frame for a particular frequency, using this pop-up window, the other frequency buttons at the top of the widget, are disabled. In order to view a different frequency, either click the Reset () icon, or click the Filter () icon again, and select the desired frequency and time frame.</p> <p>The selected filter options are applied to the <b>Cash Flow Forecast</b> widget as well as the <b>Cash Flow Summary</b> widget.</p>
	Click this icon to reset the cash flow forecast graph.
<b>Previous 3 Months</b>	Click this button to view predicted cash flow forecast data for the previous 3 months. This button is available by default for 'Daily' and 'Weekly' views. It appears for 'Monthly' and 'Quarterly' views, only if you set a time frame less than 12 months in the Filter (  ) pop-up window.

Field Name	Description
<b>Next 3 Months</b>	Click this button to view predicted cash flow forecast data for the next 3 months. This button is available by default for 'Daily' and 'Weekly' views. It appears for 'Monthly' and 'Quarterly' views, only if you set a time frame less than 12 months in the Filter (  ) pop-up window.

The below mentioned fields appear in a tile, on hovering over the bars in the Cash Flow Forecast graph.

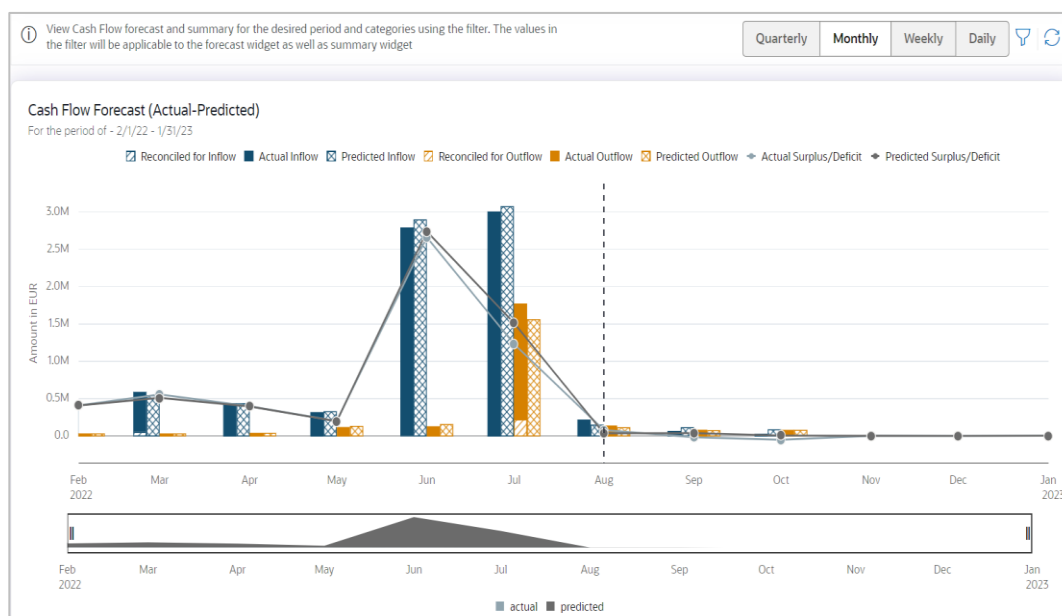
<b>Date or Week or Month or Quarter Details</b>	Displays the date, week, month, or quarter for which forecasting is being viewed.
<b>Predicted Inflow</b>	Displays the predicted inflow amount for the selected period.
<b>Predicted Outflow</b>	Displays the predicted outflow amount for the selected period.
<b>Predicted Surplus/Deficit</b>	Displays the predicted surplus/deficit amount for the selected period (Inflow-Outflow).

#### Area graph




Under the cash flow forecasting widget, an area graph is displayed, which replicates the part displayed in the main graph. You can slide the rectangular box available in the area graph to navigate to a particular date range. You can also expand or contract the box to include different time frames. The data in the Cash Flow Forecast graph is updated based on the movement of the rectangular box in the area graph.

Field Name	Description
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### Cash Flow Forecast (Actual-Predicted) widget (Displayed on selection of 'Both' option)



This widget displays both actual and predicted cash flow forecast data of the corporate on a bar graph for a span of 12 months, which includes today's date plus 6 months and minus 6 months. The default data of 12 months is displayed only if the user has navigated from the default view of the Actual/Predicted forecast. If any filter values (top level or second level) are selected in the Actual/Predicted forecast, and if user has navigated to the 'Both' option forecast, then the data is displayed as per the filter. On the landing page, a monthly view of the actual and predicted inflows, outflows, and surplus/deficit is displayed. The actual values of 'reconciled for inflow', and 'reconciled for outflow' are also displayed. You can use the respective buttons to get daily, weekly, or quarterly views.

The frequency and time frame for viewing this data for a specific category (for inflow or outflow) can be entered by clicking the Filter () icon. A pop-up window appears, where you can set the desired parameters, and click **Apply**. The graph is updated accordingly. In order to reset the time frame, either click the Reset () icon, or click the Filter () icon again, and select the desired time frame.







You can zoom in, zoom out and scroll in this widget to go to a particular time range. You can also use the area graph at the bottom of this widget to set a specific period to view the details. The slider present on the area graph, can be moved or resized, as required.

#### Quarterly

Click this button to view the actual-predicted quarterly forecasted cash flow for a 12-month period (today plus 6 months and minus 6 months) or for any period selected in the filter. The actual-predicted values of inflow, outflow, and surplus/deficit along with actual reconciled values, aggregated for each quarter, are displayed.

#### Monthly

Click this button to view the actual-predicted monthly forecasted cash flow for a 12-month period (today plus 6 months and minus 6 months) or for any period selected in the filter. The actual-predicted values of inflow, outflow, and surplus/deficit along with actual reconciled values, aggregated for each month are displayed.

Field Name	Description
<b>Weekly</b>	Click this button to view the actual-predicted weekly forecasted cash flow for a span of 12 months, with an upfront view of 3 months, which includes the current month or for any period selected in the filter. The actual-predicted values of inflow, outflow, and surplus/deficit along with actual reconciled values, aggregated for each week are displayed. To view the weekly data for the next/previous three months, click the 'Next 3 Months' or 'Previous 3 Months' buttons available below the graph.
<b>Daily</b>	Click this button to view the actual-predicted daily forecasted cash flow for a span of 12 months, with an upfront view of 3 months, which includes the current month or for any period selected in the filter. The actual-predicted values of inflow, outflow, and surplus/deficit along with actual reconciled values, aggregated for each day are displayed. To view the daily data for the next/previous three months, click the 'Next 3 Months' or 'Previous 3 Months' buttons available below the graph.
	<p>Click this icon to filter the cash flow forecasting details for a required frequency (quarterly/monthly/weekly/daily), and time frame. A pop-up window appears, where you can set the required parameters. You can also set a specific Inflow or Outflow category to view the cash flow forecasting data.</p> <p>Once you set a specific time frame for a particular frequency, using this pop-up window, the other frequency buttons at the top of the widget, are disabled. In order to view a different frequency, either click the Reset () icon, or click the Filter () icon again, and select the desired frequency and time frame.</p> <p>The selected filter options are applied to the <b>Cash Flow Forecast</b> widget as well as the <b>Cash Flow Summary</b> widget.</p>
	Click this icon to reset the cash flow forecast graph.
<b>Previous 3 Months</b>	Click this button to view actual-predicted cash flow forecast data for the previous 3 months. This button is available by default for 'Daily' and 'Weekly' views. It appears for 'Monthly' and 'Quarterly' views, only if you set a time frame less than 12 months in the Filter (  ) pop-up window.
<b>Next 3 Months</b>	Click this button to view actual-predicted cash flow forecast data for the next 3 months. This button is available by default for 'Daily' and 'Weekly' views. It appears for 'Monthly' and 'Quarterly' views, only if you set a time frame less than 12 months in the Filter (  ) pop-up window.

Field Name	Description
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On hovering over the bars in the Cash Flow Forecast graph, the following fields are displayed:

- In case of an **Actual** forecast bar:
  - Date or Week or Month or Quarter
  - Actual Inflow
  - Actual Outflow
  - Actual Surplus/Deficit
  - Reconciled for Inflow
  - Reconciled for Outflow
- In case of a **Predicted** forecast bar:
  - Predicted Inflow
  - Predicted Outflow
  - Predicted Surplus/Deficit

### Area graph

Under the cash flow forecasting widget, an area graph is displayed, which replicates the part displayed in the main graph. You can slide the rectangular box available in the area graph to navigate to a particular date range. You can also expand or contract the box to include different time frames. The data in the Cash Flow Forecast graph is updated based on the movement of the rectangular box in the area graph.

### 5.1.3 Cash Flow Forecasting – Cashflow Summary

Cash Flow Summary (Actual)						
For the period of 01 Oct 2021 - 30 Sep 2022						
<a href="#">Add Opening Balance</a>						
Description	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022
<b>▼ Inflow</b>	<b>EUR34.23</b>	-	<b>EUR8.80</b>	<b>EUR11.00</b>	-	-
Interests	EUR0.15	-	-	-	-	-
Profits	EUR34.10	-	-	EUR4.40	-	-
Royalties	-	-	EUR8.80	EUR6.60	-	-
<b>▼ Outflow</b>	<b>EUR4.40</b>	-	-	-	-	-
Marketing	EUR4.40	-	-	-	-	-
<b>Surplus/Deficit</b>	<b>EUR29.83</b>	-	<b>EUR8.80</b>	<b>EUR11.00</b>	-	-

## Field Description

Field Name	Description
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### Cash Flow Summary (Actual) widget (Displayed on selection of 'Actual' option)

Cash Flow Summary (Actual) <span style="float: right;">8/1/22 - 1/31/23</span>						
For the period of 2/1/22 - 1/31/23						
<a href="#">Add Opening Balance</a>						
Description	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023
► Inflow	EUR 212,987.61	EUR 61,025.85	EUR 24,181.79	EUR 2,045.45	EUR 272.73	EUR 12,090.90
► Outflow	EUR 134,043.72	EUR 77,703.74	EUR 75,654.47	EUR 409.09	-	EUR 9,090.90
Surplus/Deficit	EUR 78,943.89	EUR 16,677.89	EUR 51,472.68	EUR 1,636.36	EUR 272.73	EUR 3,000.00


This widget enables you to view the aggregated summary of cash flows (inflows and outflows) at a cash flow category level, for the time period selected in the filter in the Cash Flow Forecast widget. You can view the summary data quarter-wise, month-wise, week-wise, or day-wise. These time frames can be selected in the Cash Flow Forecast widget. By default, on the landing page, 12 months' data is displayed which includes today's date plus 6 months and minus 6 months. Following are the fields available in the Cash Flow Summary widget:

**<Previous arrow>** Click this arrow to view data for the previous 6 days, or weeks, or months, or quarters, based on frequency selected.

**<Next arrow>** Click this arrow to view data for the next 6 days, or weeks, or months, or quarters, based on frequency selected.



Click this icon and select any particular date, week, month or quarter from the given calendar to view the cash flow summary. You can only select within the time frame that has been set in the Cash Flow Forecast widget.

**Add Opening Balance** On clicking this link, the **Opening Balance** row appears in the summary grid along with the edit () icons under each column. Click the icon to enter the opening balance in the required column. Upon entering the balance, click the save icon that appears, to save the balance. On save, system will calculate the surplus and deficit and the projected closing balance for that column and for all the following columns. (The closing balance of previous column becomes the opening balance of the next column.)

The **Projected Closing Balance** value at the bottom of the grid, is updated accordingly.

Click the **Hide Opening Balances** link to hide the opening balances.



Field Name	Description
<b>Description</b>	<p>Displays the <b>Inflow</b> and <b>Outflow</b> grouped on the basis of categories. <b>Surplus/Deficit</b> is calculated as Outflow minus Inflow.</p> <p>Expand the Inflow and Outflow lists, to view the categories under each of them. The category names are hyperlinks, which when clicked display the <b>Cash Flow Details (Actual)</b> overlay window. For more details, refer the <a href="#">Cash Flow Details (Actual)</a> overlay window section below.</p> <p>The overlay window displays the records belonging to the selected category for a 12-month period by default. If the filter has been used to select a different time range, then the records are displayed for the selected range. You can edit the time frame by clicking the edit icon in the top right corner of this window, and selecting the 'from' and 'to' dates within the specified range.</p> <p>The records are grouped by real account numbers or International Bank Account Number, based on the configuration set by the bank. You can choose to change the grouping into virtual account or counter party, by selecting the appropriate option from the <b>View by</b> list.</p>
<b>Quarterly Data</b>	<p>Displays the actual quarterly data for 4 quarters, by default, in the Cash Flow Summary widget.</p> <p>If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then quarterly data for the selected period is displayed. A maximum of 6 quarters can be displayed upfront, if the selected time range has 6 or more quarters. If there are more than 6 quarters then you can navigate to the next/previous quarters using the arrows.</p>
<b>Monthly Data</b>	<p>Displays the actual monthly data for six months, in the Cash Flow Summary widget.</p> <p>By default, the system shows the current + 5 months' data. You can click the arrows available, to view the next/previous 6 months' data (depending upon the data available in the backend).</p> <p>If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then the monthly data for the specified period is displayed. A maximum of 6 months from the first month of the selected period, is displayed upfront.</p>
<b>Weekly Data</b>	<p>Displays the actual weekly data for a 6-week period, in the Cash Flow Summary widget.</p> <p>By default, the system shows the current + 5 weeks' data. You can click the arrows available, to view the next/previous 6 weeks' data (depending upon the data available in the backend).</p> <p>If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then data for 6 weeks from the first week of the selected period, is displayed.</p>

Field Name	Description
<b>Daily Data</b>	<p>Displays the actual daily data for six days, in the Cash Flow Summary widget.</p> <p>By default, the system shows the current + 5 days' data. You can click the arrows available, to view the next/previous 6 days' data or can use the calendar to view the data for a particular date + 5 days (depending upon the data available in the backend).</p> <p>If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then data for 6 days from the first day of the selected period, is displayed.</p>

### Cash Flow Summary (Predicted) widget (Displayed on selection of 'Predicted' option)

Cash Flow Summary (Predicted) <span style="float: right;">&lt; 8/1/22 - 1/31/23 &gt; </span>						
For the period of 2/1/22 - 1/31/23						
<a href="#">Add Opening Balance</a>						
Description	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023
► Inflow	EUR 145,615.31	EUR 110,545.34	EUR 81,827.19	EUR 2,045.45	EUR 272.73	EUR 11,834.77
► Outflow	EUR 110,368.63	EUR 71,999.93	EUR 75,654.47	EUR 409.09	-	EUR 9,035.67
Surplus/Deficit	EUR 35,246.68	EUR 38,545.42	EUR 6,172.72	EUR 1,636.36	EUR 272.73	EUR 2,799.10

This widget enables you to view the predicted aggregated summary of cash flows (inflows and outflows) at a cash flow category level, for the time period selected in the filter in the Cash Flow Forecast widget. You can view the summary data quarter-wise, month-wise, week-wise, or day-wise. These frequencies can be selected in the Cash Flow Forecast widget. By default, on the landing page, 12 months' data is displayed which includes today's date plus 6 months and minus 6 months. If any filter values (top level or second level) are selected in the Actual/Both forecast, and if the user then navigates to the Predicted forecast, then the data is displayed as per the filter. Following are the fields available in the Cash Flow Summary widget:

<b>&lt;Previous arrow&gt;</b>	Click this arrow to view data for the previous 6 days, or weeks, or months, or quarters, based on frequency selected.
<b>&lt;Next arrow&gt;</b>	Click this arrow to view data for the next 6 days, or weeks, or months, or quarters, based on frequency selected.
	Click this icon and select any particular date, week, month or quarter from the given calendar to view the cash flow summary. You can only select within the time frame that has been set in the Cash Flow Forecast widget.


Field Name	Description
<b>Description</b>	<p>Displays the <b>Inflow</b> and <b>Outflow</b> grouped on the basis of categories. <b>Surplus/Deficit</b> is calculated as Outflow minus Inflow. The Opening Balance and Projected Closing Balance are also displayed, if present.</p> <p>Expand the Inflow and Outflow lists, to view the categories under each of them. The category names are hyperlinks, which when clicked display the <b>Cash Flow Details (Predicted)</b> overlay window. For more details, refer the <a href="#">Cash Flow Details (Predicted)</a> overlay window section below.</p> <p>Upon landing on this page, the overlay window displays the records belonging to the selected category for a 12-month period by default. If the filter has been used to select a different range, then the records are displayed for the selected range. You can edit the time frame by clicking the edit icon in the top right corner of this window, and selecting the 'from' and 'to' dates within the specified range.</p> <p>The records are grouped by real account numbers or International Bank Account Number, based on the configuration set by the bank. You can choose to change the grouping into virtual account or counter party, by selecting the appropriate option from the <b>View by</b> list.</p>
<b>Quarterly Data</b>	<p>Displays the predicted quarterly data for 4 quarters, by default, in the Cash Flow Summary widget.</p> <p>If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then quarterly data for the selected period is displayed. A maximum of 6 quarters can be displayed upfront, if the selected time range has 6 or more quarters. If there are more than 6 quarters then you can navigate to the next/previous quarters using the arrows.</p>
<b>Monthly Data</b>	<p>Displays the predicted monthly data for six months, in the Cash Flow Summary widget.</p> <p>By default, the system shows the current + 5 months' data. You can click the arrows available, to view the next/previous 6 months' data (depending upon the data available in the backend).</p> <p>If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then the monthly data for the specified period is displayed. A maximum of 6 months from the first month of the selected period, is displayed upfront.</p>
<b>Weekly Data</b>	<p>Displays the predicted weekly data for a 6-week period, in the Cash Flow Summary widget.</p> <p>By default, the system shows the current + 5 weeks' data. You can click the arrows available, to view the next/previous 6 weeks' data (depending upon the data available in the backend).</p> <p>If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then data for 6 weeks from the first week of the selected period, is displayed.</p>

Field Name	Description
<b>Daily Data</b>	<p>Displays the predicted daily data for six days, in the Cash Flow Summary widget.</p> <p>By default, the system shows the current + 5 days' data. You can click the arrows available, to view the next/previous 6 days' data or can use the calendar to view the data for a particular date + 5 days (depending upon the data available in the backend).</p> <p>If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then data for 6 days from the first day of the selected period, is displayed.</p>

### Cash Flow Summary (Actual-Predicted) widget (Displayed on selection of 'Both' option)

Cash Flow Summary (Actual-Predicted) <span style="float: right;">&lt; 8/1/22 - 10/31/22 &gt;</span>						
For the period of 2/1/22 -1/31/23						
Description	Aug 2022 Actual	Aug 2022 Predicted	Sep 2022 Actual	Sep 2022 Predicted	Oct 2022 Actual	Oct 2022 Predicted
► Inflow	EUR 212,987.61	EUR 145,615.31	EUR 61,025.85	EUR 110,545.34	EUR 24,181.79	EUR 81,827.19
► Outflow	EUR 134,043.72	EUR 110,368.63	EUR 77,703.74	EUR 71,999.93	EUR 75,654.47	EUR 75,654.47
Surplus/Deficit	EUR 78,943.89	EUR 35,246.68	EUR 16,677.89	EUR 38,545.42	EUR 51,472.68	EUR 6,172.72

This widget enables you to view the actual-predicted aggregated summary of cash flows (inflows and outflows) at a cash flow category level, for the time period selected in the filter in the Cash Flow Forecast widget. You can view the summary data quarter-wise, month-wise, week-wise, or day-wise. These frequencies can be selected in the Cash Flow Forecast widget. By default, on the landing page, 12 months' data is displayed which includes today's date plus 6 months and minus 6 months. The actual and predicted data for 3 months is displayed upfront. You can navigate to the other time periods using the arrows. If any filter values (top level or second level) are selected in the Actual/Predicted forecast, and if the user then navigates to the 'Both' option, then the data is displayed as per the filter. Following are the fields available in the Cash Flow Summary widget:

<b>&lt;Previous arrow&gt;</b>	Click this arrow to view data for the previous 6 days, or weeks, or months, or quarters, based on frequency selected.
<b>&lt;Next arrow&gt;</b>	Click this arrow to view data for the next 6 days, or weeks, or months, or quarters, based on frequency selected.
	Click this icon and select any particular date, week, month or quarter from the given calendar to view the cash flow summary. You can only select within the time frame that has been set in the Cash Flow Forecast widget.

Field Name	Description
<b>Description</b>	<p>Displays the <b>Inflow</b> and <b>Outflow</b> grouped on the basis of categories. <b>Surplus/Deficit</b> is calculated as Outflow minus Inflow. The Opening Balance and Projected Closing Balance are also displayed, if present.</p> <p>Expand the Inflow and Outflow lists, to view the categories under each of them. The category names are hyperlinks, which when clicked displays the <b>Cash Flow Details (Actual-Predicted)</b> overlay window. For more details, refer the <a href="#">Cash Flow Details (Actual-Predicted)</a> overlay window section below.</p> <p>This window essentially displays all the cash flow records for the selected category, for a 12-month period by default. If the filter in the Cash Flow Forecast widget has been used to select a different range, then the records are displayed for the selected range. You can edit the time frame by clicking the edit icon in the top right corner of this window, and selecting the 'from' and 'to' dates within the specified range.</p> <p>The records are grouped by real account numbers or International Bank Account Number, based on the configuration set by the bank. You can choose to change the grouping into virtual account or counterparty, by selecting the appropriate option from the <b>View by</b> list.</p>
<b>Quarterly Data</b>	<p>Displays the actual-predicted quarterly data for 4 quarters, in the Cash Flow Summary widget, with an upfront view of 3 quarters (current + 2). You can navigate to the next/previous quarter using the arrows.</p> <p>If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then quarterly data for the selected period is displayed.</p>
<b>Monthly Data</b>	<p>Displays the actual-predicted monthly data for six months, in the Cash Flow Summary widget, with an upfront view of 3 months (current + 2). You can navigate to the next/previous months using the arrows.</p> <p>If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then the monthly data for the specified period is displayed.</p>
<b>Weekly Data</b>	<p>Displays the actual-predicted weekly data for a 6-week period, in the Cash Flow Summary widget, with an upfront view of 3 weeks (current + 2). You can navigate to the next/previous weeks using the arrows.</p> <p>If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then data for 6 weeks from the first week of the selected period, is displayed.</p>



Field Name	Description
<b>Daily Data</b>	<p>Displays the actual-predicted daily data for six days, in the Cash Flow Summary widget, with an upfront view of 3 days (current + 2). You can navigate to the next/previous days using the arrows.</p> <p>If you have selected a different time frame using the filters in the Cash Flow Forecast widget, then data for 6 days from the first day of the selected period, is displayed.</p>

### Cash Flow Details (Actual) overlay window

This overlay window appears when you click on a category hyperlink in the Cash Flow Summary widget, and when the **Actual** option has been selected.

Cash Flow Details (Actual)		01 Jan 2022 - 31 Dec 2022
View details of the cashflow records for entire period range selected for a particular category. The records are grouped by Real Account which can be changed to Virtual Account or Counterparty.		
View by	Real Account	Search...
Inflow - Interest Income		USD125,000,000.00
>	RA 11002347781	USD82,2000.00
>	RA 11002347782	USD17,000.00
>	RA -	USD20,000.00
>	RA 11002347784	USD24,000.00
>	RA -	USD36,000.00
>	RA 11002347785	USD21,000.00

### Field Description

Field Name	Description
	<p>Click this icon to set 'from' and 'to' dates to view the cash flow records of the selected category for that time range. The 'from' and 'to' dates should fall within the time frame set in the Cash Flow Forecast widget.</p> <p>Once the dates are entered, click the save icon, to save a view the required records.</p>
	<p>Click the reset icon to reset the time frame dates. This icon appears, if the time range has been edited.</p>



Field Name	Description
<b>View by</b>	Select the required basis for records grouping. The options are: <ul style="list-style-type: none"> <li>• Real Account</li> <li>• Virtual Account</li> <li>• Counterparty</li> </ul>
<b>Search</b>	Enter the partial or complete search string, such as reference number, or virtual account number, or counterparty, and so on, to view specific cash flow records.
<b>Category Name</b>	Displays the name of the category for which the records are being viewed.
<b>Total Cash flow Amount</b>	Displays the total cash flow amount in local currency or in the selected currency in the filter for the selected time frame for a particular category.
Based on the option selected from the <b>View by</b> list, the records are grouped based on Real Accounts, Virtual Accounts, or Counterparties. Each group consists of the following fields.	
<b>Real Account/Virtual Account/Counterparty</b>	Displays the name of the group. This is either the real account number, or the virtual account number, or the counterparty name, based on the option selected in the <b>View by</b> field.
<b>Total Cash flow Amount of group</b>	Displays the total cash flow amount for the group in local currency or in the selected currency in the filter.
<b>Search</b>	Enter the partial or complete search string to search for specific cash flow records.
Grid	
<b>Reference Number</b>	Displays the reference number of the cash flow record.
<b>Virtual Account</b>	Displays the virtual account number associated with the cash flow record. This column is present for <b>Real Account</b> and <b>Counterparty</b> options from the <b>View by</b> list.
<b>Real Account</b>	Displays the real account number associated with the cash flow record. This column is present for <b>Virtual Account</b> and <b>Counterparty</b> options from the <b>View by</b> list.
<b>Counterparty</b>	Displays the counterparty's name associated with the cash flow record. This column is present for <b>Real Account</b> and <b>Virtual Account</b> options from the <b>View by</b> list.
<b>Actual Date</b>	Displays the actual cash flow date. This column is present when the <b>Actual</b> option is selected in the Cash Flow Forecasting screen.
<b>Actual Amount</b>	Displays the actual cash flow amount. This column is present when the <b>Actual</b> option is selected in the Cash Flow Forecasting screen.

## Cash Flow Details (Predicted) overlay window

This overlay window appears when you click on a category hyperlink in the Cash Flow Summary widget, and when the **Predicted** option has been selected.

Cash Flow Details (Predicted)		01 Jan 2022 - 31 Dec 2022
View details of the cashflow records for entire period range selected for a particular category. The records are grouped by Real Account which can be changed to Virtual Account or Counterparty.		
View by	Real Account	Search...
Inflow - Interest Income		USD125,000,000.00
>	RA 11002347781	USD82,2000.00
>	RA 11002347782	USD17,000.00
>	RA -	USD20,000.00
>	RA 11002347784	USD24,000.00
>	RA -	USD36,000.00
>	RA 11002347785	USD21,000.00

### Field Description

Field Name	Description
<b>Cash Flow Details (Predicted)</b>	
	Click this icon to set 'from' and 'to' dates to view the cash flow records of the selected category for that time range. The 'from' and 'to' dates should fall within the time frame set in the Cash Flow Forecast widget. Once the dates are entered, click the save icon, to save a view the required records.
	Click the reset icon to reset the time frame dates. This icon appears, if the time range has been edited.
<b>View by</b>	Select the required basis for records grouping. The options are: <ul style="list-style-type: none"> <li>• Real Account</li> <li>• Virtual Account</li> <li>• Counterparty</li> </ul>
<b>Search</b>	Enter the partial or complete search string, such as reference number, or virtual account number, or counterparty, and so on, to view specific cash flow records.
<b>Category Name</b>	Displays the name of the category for which the records are being viewed.



Field Name	Description
<b>Total Cash flow Amount</b>	Displays the total cash flow amount in local currency or in the selected currency in the filter for the selected time frame for a particular category.
Based on the option selected from the <b>View by</b> list, the records are grouped based on Real Accounts, Virtual Accounts, or Counterparties. Each group consists of the following fields.	
<b>Real Account/Virtual Account/Counterparty</b>	Displays the name of the group. This is either the real account number, or the virtual account number, or the counterparty name, based on the option selected in the <b>View by</b> field.
<b>Total Cash flow Amount of group</b>	Displays the total cash flow amount for the group in local currency or in the selected currency in the filter.
<b>Search</b>	Enter the partial or complete search string to search for specific cash flow records.
Grid	
<b>Reference Number</b>	Displays the reference number of the cash flow record.
<b>Virtual Account</b>	Displays the virtual account number associated with the cash flow record. This column is present for <b>Real Account</b> and <b>Counterparty</b> options from the <b>View by</b> list.
<b>Real Account</b>	Displays the real account number associated with the cash flow record. This column is present for <b>Virtual Account</b> and <b>Counterparty</b> options from the <b>View by</b> list.
<b>Counterparty</b>	Displays the counterparty's name associated with the cash flow record. This column is present for <b>Real Account</b> and <b>Virtual Account</b> options from the <b>View by</b> list.
<b>Predicted Date</b>	Displays the predicted cash flow date. This column is present when the <b>Predicted</b> option is selected in the Cash Flow Forecasting screen.
<b>Predicted Amount</b>	Displays the predicted cash flow amount. This column is present when the <b>Predicted</b> option is selected in the Cash Flow Forecasting screen.

## Cash Flow Details (Actual-Predicted) overlay window

This overlay window appears when you click on a category hyperlink in the Cash Flow Summary widget, and when the **Both** option has been selected.

Cash Flow Details (Actual-Predicted)							
View details of the cashflow records for entire period range selected for a particular category. The records are grouped by Real Account which can be changed to Virtual Account or Counterparty.							
Actual - 01 Jan 2022 - 31 Dec 2022							
View by: Real Account							
Inflow - Interest Income Actual Amount USD125,000,000.00							
RA 11002347781 USD82,000.00 Predicted Date of Actual Cash Flows							
Reference Number	Virtual Account	Counterparty	Actual Date	Actual Amount	Unreconciled Amount	Predicted Date	Predicted Amount
CRN8090911	VAM-782811190	Nofal Automotive	08 Jan 2022	USD60,000.00	USD40,000.00	15 May 2022	USD20,000.00
						21 Nov 2023	USD20,000.00
CRN8090913	VAM-782811192	MRF Tyres	20 Feb 2022	USD29,000.00	USD19,000.00	15 May 2022	USD19,000.00
CRN8090915	-	Nofal Automotive	10 Mar 2022	USD89,000.00	-	-	-
CRN8090916	VAM-782811192	MRF Tyres	24 Apr 2022	USD45,000.00	-	-	-
CRN8090917	-	Bridgestone Tyres	18 May 2022	USD90,000.00	USD45,000.00	19 Jul 2023	USD45,000.00
CRN8090918	VAM-782811193	MRF Tyres	20 Jun 2022	USD19,000.00	USD19,000.00	20 Feb 2023	USD19,000.00
CRN8090919	VAM-782811194	MRF Tyres	26 Jun 2022	USD12,000.00	USD12,000.00	27 Oct 2022	USD12,000.00
CRN8090920	VAM-782811195	Nofal Automotive	30 Jun 2022	USD40,000.00	USD20,000.00	21 Jan 2022	USD20,000.00
Page 1 of 6 (1-10 of 30 items)							
RA 11002347782 USD8,000,000.00							
RA 11002347783 USD250,000.00							

### Field Description

Field Name	Description
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#### Cash Flow Details (Actual-Predicted)

**Actual/Predicted list** Select either the Actual option or the Predicted option to view the cash flow records.



Click this icon to set 'from' and 'to' dates to view the cash flow records of the selected category for that time range. The 'from' and 'to' dates should fall within the time frame set in the Cash Flow Forecast widget.

Once the dates are entered, click the save icon, to save a view the required records.



Click the reset icon to reset the time frame dates. This icon appears, if the time range has been edited.

**View by** Select the required basis for records grouping. The options are:

- Real Account
- Virtual Account
- Counterparty

Field Name	Description
<b>Search</b>	Enter the partial or complete search string, such as reference number, or virtual account number, or counterparty, and so on, to view specific cash flow records.
<b>Category Name</b>	Displays the name of the category for which the records are being viewed.
<b>Actual Amount</b>	Displays the actual total cash flow amount for the selected time frame, for the category. This field is displayed if the <b>Actual</b> option is selected from the <b>Actual/Predicted</b> list in this overlay window.
<b>Predicted Amount</b>	Displays the predicted total cash flow amount for the selected time frame, for the category. This field is displayed if the <b>Predicted</b> option is selected from the <b>Actual/Predicted</b> list in this overlay window.

If the **Actual** option is selected from the **Actual/Predicted** list in this overlay window:

Based on the option selected from the **View by** list, the records are grouped based on Real Accounts, Virtual Accounts, or Counterparties. Each group consists of the following fields.

Cash Flow Details (Actual-Predicted) ✕

View details of the cashflow records for entire period range selected for a particular category. The records are grouped by Real Account which can be changed to Virtual Account or Counterparty. Actual ▾ - 01 Jan 2022 - 31 Dec 2022 🔗

View by: Real Account ▾ Search... 🔍

Inflow - Interest Income		Actual Amount					
		USD125,000,000.00					
▾	<b>RA</b> 11002347781	USD82,2000.00					
		<i>Predicted Data of Actual Cash Flows</i> ⓘ					
Reference Number	Virtual Account	Counterparty	Actual Date	Actual Amount	Unreconciled Amount	Predicted Date	Predicted Amount
CRN8090911	VAM-782811190	Nofal Automotive	08 Jan 2022	USD60,000.00	USD40,000.00	15 May 2022	USD20,000.00
						21 Nov 2023	USD20,000.00
CRN8090913	VAM-782811192	MRF Tyres	20 Feb 2022	USD29,000.00	USD19,000.00	15 May 2022	USD19,000.00
CRN8090915	-	Nofal Automotive	10 Mar 2022	USD89,000.00	-	-	-
CRN8090916	VAM-782811192	MRF Tyres	24 Apr 2022	USD45,000.00	-	-	-
CRN8090917	-	Bridgestone Tyres	18 May 2022	USD90,000.00	USD45,000.00	19 Jul 2023	USD45,000.00
CRN8090918	VAM-782811193	MRF Tyres	20 Jun 2022	USD19,000.00	USD19,000.00	20 Feb 2023	USD19,000.00
CRN8090919	VAM-782811194	MRF Tyres	26 Jun 2022	USD12,000.00	USD12,000.00	27 Oct 2022	USD12,000.00
CRN8090920	VAM-782811195	Nofal Automotive	30 Jun 2022	USD40,000.00	USD20,000.00	21 Jan 2022	USD20,000.00
Page 1 of 1 (1-10 of 50 items) ✕ < 1 2 3 4 5 6 > ✕							
>	<b>RA</b> 11002347782			USD8,000,000.00			
>	<b>RA</b> 11002347783			USD250,000.00			

**Real Account/Virtual Account/Counterparty** Displays the name of the group. This is either the real account number, or the virtual account number, or the counterparty name, based on the option selected in the **View by** field.

**Total Cash flow Amount of group** Displays the total cash flow amount for the group.

Grid

**Reference Number** Displays the reference number of the cash flow record.

<b>Field Name</b>	<b>Description</b>
<b>Virtual Account</b>	Displays the virtual account number associated with the cash flow record. This column is present for <b>Real Account</b> and <b>Counterparty</b> options from the <b>View by</b> list.
<b>Real Account</b>	Displays the real account number associated with the cash flow record. This column is present for <b>Virtual Account</b> and <b>Counterparty</b> options from the <b>View by</b> list.
<b>Counterparty</b>	Displays the counterparty's name associated with the cash flow record. This column is present for <b>Real Account</b> and <b>Virtual Account</b> options from the <b>View by</b> list.
<b>Actual Date</b>	Displays the actual cash flow date. This field is displayed if the <b>Actual</b> option is selected from the <b>Actual/Predicted</b> list in this overlay window.
<b>Actual Amount</b>	Displays the actual cash flow amount. This field is displayed if the <b>Actual</b> option is selected from the <b>Actual/Predicted</b> list in this overlay window.
<b>Unreconciled Amount</b>	Displays the cash flow amount that is not yet reconciled.
<b>Predicted Data of Actual Cash Flows</b>	
This section displays the predicted data for the actual cash flows, for reference.	
<b>Predicted Date</b>	Displays the predicted date of the actual cash flow.
<b>Predicted Amount</b>	Displays the predicted value of the unreconciled amount of the actual cash flow.

**Field Name**                      **Description**

If **Predicted** option is selected from the **Actual/Predicted** list in this overlay window:  
 Based on the option selected from the **View by** list, the records are grouped based on Real Accounts, Virtual Accounts, or Counterparties. Each group consists of the following fields.

Cash Flow Details (Actual-Predicted)

View details of the cashflow records for entire period range selected for a particular category. The records are grouped by Real Account which can be changed to Virtual Account or Counterparty. Predicted - 01 Jan 2022 - 31 Dec 2022

View by: Real Account

Inflow - Interest Income      Predicted Amount: USD125,000,000.00

Reference Number	Virtual Account	Counterparty	Predicted Date	Predicted Amount	Actual Date	Actual Amount	Unreconciled Amount
RA 11002347781				USD82,2000.00	Actual Data of Predicted Cash Flows		
CRN8090834	VAM-782811190	Nofal Automotive	08 Jan 2022	USD20,000.00	05 Nov 2021	USD60,000.00	USD40,000.00
			11 Mar 2022	USD20,000.00			
CRN8090842	VAM-782811192	MRF Tyres	15 Jan 2022	USD10,000.00	16 Feb 2021	USD10,000.00	USD10,000.00
CRN8090845	-	Nofal Automotive	10 Mar 2022	USD89,000.00	08 Dec 2021	USD100,000.00	USD89,000.00
CRN8090899	VAM-782811192	MRF Tyres	14 Apr 2022	USD75,000.00	10 Jan 2022	USD80,000.00	USD75,000.00
CRN8090890	-	Bridgestone Tyres	18 May 2022	USD10,000.00	15 May 2021	USD45,000.00	USD10,000.00
CRN8090891	VAM-782811193	MRF Tyres	20 Jun 2022	USD15,000.00	20 Nov 2021	USD24,000.00	USD15,000.00
CRN8090919	VAM-782811194	MRF Tyres	27 Oct 2022	USD18,000.00	21 Jun 2022	USD30,000.00	USD18,000.00
CRN8090920	VAM-782811195	Nofal Automotive	30 Oct 2022	USD20,000.00	30 Jul 2022	USD20,000.00	USD20,000.00

Page 1 of 6 (1-10 of 60 items)

RA 11002347782      USD8,000,000.00

RA 11002347783      USD250,000.00

**Real Account/Virtual Account/Counterparty**      Displays the name of the group. This is either the real account number, or the virtual account number, or the counterparty name, based on the option selected in the **View by** field.

**Total Cash flow Amount of group**      Displays the total predicted cash flow amount for the group.

Grid

**Reference Number**      Displays the reference number of the cash flow record.

**Virtual Account**      Displays the virtual account number associated with the cash flow record. This column is present for **Real Account** and **Counterparty** options from the **View by** list.

**Real Account**      Displays the real account number associated with the cash flow record. This column is present for **Virtual Account** and **Counterparty** options from the **View by** list.

**Counterparty**      Displays the counterparty's name associated with the cash flow record. This column is present for **Real Account** and **Virtual Account** options from the **View by** list.

Field Name	Description
<b>Predicted Date</b>	Displays the predicted cash flow date. This field is displayed if the <b>Predicted</b> option is selected from the <b>Actual/Predicted</b> list in this overlay window.
<b>Predicted Amount</b>	Displays the predicted cash flow amount. This field is displayed if the <b>Predicted</b> option is selected from the <b>Actual/Predicted</b> list in this overlay window.
<b>Actual Data of Predicted Cash Flows</b>	
This section displays the actual data for the predicted cash flows, for reference.	
<b>Actual Date</b>	Displays the actual date of the predicted cash flow.
<b>Actual Amount</b>	Displays the actual amount of the predicted cash flow.
<b>Unreconciled Amount</b>	Displays the cash flow amount that is not yet reconciled.

## FAQ

### 1. Can the user see the past month's inflows and outflows as well?

On the landing page, the system displays default data for a period of 12 months, which includes today's date plus 6 months and minus 6 months. However, you can search for any desired period range using the filter option available on top of the Cash Flow Forecast graph.

### 2. What is Surplus and Deficit and how does it get calculated?

A surplus occurs when the inflow of money exceeds the outflows for a particular period. After subtracting the outflows for a particular period from inflows for that period, if a positive amount is obtained, it is called as Surplus. It denotes that corporate will have surplus of cash during that period.

A deficit occurs when the outflow of money exceeds the inflows for a particular period. After subtracting the outflows for a particular period from inflows for that period, if a negative amount is obtained, it is called as Deficit. It denotes that corporate will have a shortfall of cash during that period.

### 3. What does Cash flow categories signifies?

Cash flow categories are the high-level inflow, out flow heads under which the inflows and out flows are expected. For example, under Outflows Payroll, Marketing, Taxes, Operating Expenses can be some of the examples of categories. Similarly, for Inflows, Collections, Royalties, Interest, Sale of Property can be some of examples. By looking the amount against these categories, user can get to know the aggregated sum of amount expected to receive or pay for each head.

## 5.2 **Expected Cash Flow**

The corporate user can record cash flows that are expected to occur in the future. Both inflow and outflow records can be added. For each cash flow entry, the user can add the expected date of the cash flow, the account number to be debited/credited, the linked reference number (such as, cheque number or invoice number), the amount, and the currency. Expected cash flow records are also considered in the Cash Flow Forecasting functionality.

The following functions are available for managing expected cash flow.

- Create Expected Cash Flow
- View Expected Cash Flow
- Edit Expected Cash Flow
- Delete Expected Cash Flow

### **Pre-requisites:**

- Transaction access is provided to the corporate user.

### 5.2.1 **Create Expected Cash Flow – Onscreen and Bulk File Upload**

Expected cash flow records can be created in one of the following ways:

- By manually entering the details of the cash flow on the screen.
- By uploading a file (in one of .csv, .xls, .xlsx, or .xml format) that contains the cash flow details. This method enables the user to create bulk records.

Both one-time transaction records as well as recurring transaction records can be created.

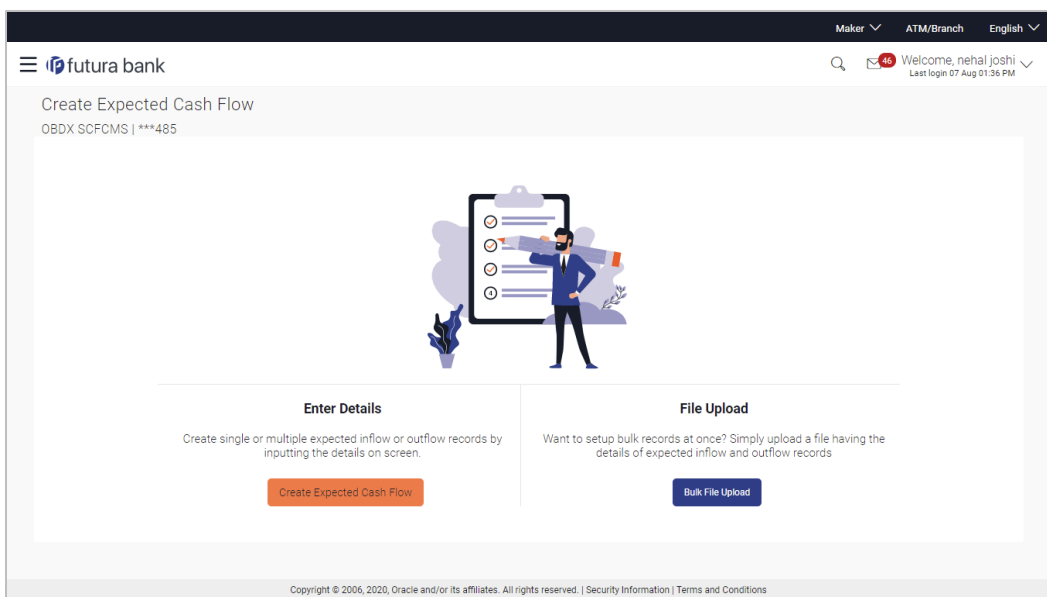
### 5.2.1.1 Creating Single/Recurring Cash Flow Records (manual entry)

**How to reach here:**

*Dashboard > Toggle menu > Cash Management > Cash Flow > Create Expected Cash Flow*

**To create expected cash flow record (manual entry):**

#### **Create Expected Cash Flow**



#### **Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Create Expected Cash Flow</b>	
<b>Party Name &amp; ID</b>	Displays the name and ID of the logged-in corporate party.
<b>Enter Details</b>	Indicates the option to create single or recurring expected cash flow records by manual entry of cash flow details.
<b>File Upload</b>	Indicates the option to create bulk expected cash flow records through file upload. The file formats supported are .xls, .xlsx, .csv, and .xml.

1. In the **Create Expected Cash Flow** screen, click **Create Expected Cash Flow**. The overlay window appears.




## Create Expected Cash Flow (overlay window)

### Field Description

Field Name	Description
<b>Create Expected Cash Flow (overlay window)</b>	
<b>Type</b>	Select whether the cash flow is an inflow or an outflow.
<b>Expected Date</b>	Enter the expected date of expected cash flow transaction.
<b>Category</b>	Select the category of the cash flow transaction. The values in this list depend on the option selected in the <b>Type</b> field (inflow or outflow).
<b>Category Code</b>	Enter the code for the category. This field appears when you select the <b>Others</b> option from the <b>Category</b> list.
<b>Category Name</b>	Enter a description for the category. This field appears when you select the <b>Others</b> option from the <b>Category</b> list.
<b>Customer Reference Number</b>	Enter the customer's own reference number for the cash flow.
<b>Account</b>	Select the account number of the corporate party for the expected cash flow transaction. The dropdown list either displays the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank.

Field Name	Description
<b>Virtual Account</b>	Select the virtual account of the corporate party for the expected cash flow transaction. The account number and name of the virtual account are displayed.
<b>Counter Party Id</b>	Enter the ID of the counter party.
<b>Counter Party Name</b>	Enter the name of the counter party.
<b>Currency</b>	Select the currency for the expected cash flow transaction.
<b>Amount</b>	Enter the amount of the expected cash flow transaction.
<b>Revised Expected Date</b>	Enter the revised date when the cash flow is expected to take place, if required.
<b>Narration</b>	Enter the narration of the expected cash flow transaction.
<b>Recurring</b>	Switch the toggle on, if the expected cash flow transaction must recur.  <b>Note:</b> On selecting a recurring transaction, when the user submits the cash flow set up, 'n' number of cash flow records are automatically created, depending on the frequency, start date and end date. Refer the ' <a href="#">Added Cash Flow – Recurring Cash Flow Record</a> ' screenshot below.
<b>Frequency</b>	Select the frequency of recurrence of the expected cash flow transaction. This field appears if the <b>Recurring</b> toggle is switched on.
<b>From Date / To Date</b>	Enter the date range within which the expected cash flow transaction must recur. These fields appear if the <b>Recurring</b> toggle is switched on. Once you save a recurring transaction, those many records are created as are applicable between the <b>From Date</b> and <b>To Date</b> .

2. Once you add the required details, click **Add**. The cash flow transaction record is added to the **Added Cash Flow** list.
  - a. To edit or delete the added entry, click  beside the record, and select Edit or Delete.
  - b. To add further cash flow transaction records, click **Add More**.

### Added Cash Flow – One-time Cash Flow Record

The screenshot shows the 'Setup Expected Cash Flow' interface for user 'ABZ Solutions | \*\*\*462'. The page title is 'Added Cash Flow'. Below the title, there is a table with one record:

Date	Real Account	Virtual Account	Counter Party Id and Name	Amount	Revised Expected Date	Narration
29 Nov 2020	xxxxxxxxxxxx0013	-	P22 - ABC Company	\$8,000.00	01 Dec 2020	-

At the bottom of the record, there are buttons for 'Submit', 'Cancel', and 'Back'. The page footer contains copyright information: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

### Added Cash Flow – Recurring Cash Flow Record

The screenshot shows the 'Setup Expected Cash Flow' interface for user 'RyanB Bohr | \*\*\*422'. The page title is 'Added Cash Flow'. Below the title, there is a table with one record:

Date	Real Account	Virtual Account	Counter Party Id and Name	Amount	Revised Expected Date	Narration
15 Mar 2021	xxxxxxxxxxxx0022	-	MRF45345 - MRF Tyres	GBP2,300.00	-	Royalties

Below the table, there are additional fields: 'Frequency' is 'Weekly' and 'Recurring Date Range' is '15 Mar 2021 - 26 Apr 2021'. At the bottom of the record, there are buttons for 'Submit', 'Cancel', and 'Back'. A 'Show Recurring Records (7)' link is visible on the right side of the record. A 'Help' button is located at the bottom right of the page. The page footer contains copyright information: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.



## On Clicking Show Recurring Records

The screenshot shows the 'Setup Expected Cash Flow' page in the Futura Bank system. The user is logged in as RyanB Bohr. The page displays a list of recurring cash flow records for 'Royalties' with a frequency of 'Weekly'. The records are sorted by 'Recently Added' and show dates from 15 Mar 2021 to 26 Apr 2021, each with an amount of GBP2,300.00. The interface includes a search bar, a 'Hide Recurring Records (7)' toggle, and buttons for 'Submit', 'Cancel', and 'Back'.

Date	Real Account	Virtual Account	Counter Party Id and Name	Amount	Revised Expected Date	Narration
15 Mar 2021	xxxxxxxxxxxx0022	-	MRF45345 - MRF Tyres	GBP2,300.00	-	Royalties
15 Mar 2021	xxxxxxxxxxxx0022	-	MRF45345 - MRF Tyres	GBP2,300.00	-	Royalties
22 Mar 2021	xxxxxxxxxxxx0022	-	MRF45345 - MRF Tyres	GBP2,300.00	-	Royalties
29 Mar 2021	xxxxxxxxxxxx0022	-	MRF45345 - MRF Tyres	GBP2,300.00	-	Royalties
05 Apr 2021	xxxxxxxxxxxx0022	-	MRF45345 - MRF Tyres	GBP2,300.00	-	Royalties
12 Apr 2021	xxxxxxxxxxxx0022	-	MRF45345 - MRF Tyres	GBP2,300.00	-	Royalties
19 Apr 2021	xxxxxxxxxxxx0022	-	MRF45345 - MRF Tyres	GBP2,300.00	-	Royalties
26 Apr 2021	xxxxxxxxxxxx0022	-	MRF45345 - MRF Tyres	GBP2,300.00	-	Royalties

### Field Description

Field Name	Description
<b>Setup Expected Cash Flow</b>	
<b>Party Name &amp; ID</b>	Displays the name and ID of the logged-in corporate party.
<b>Added Cash Flow</b>	
<b>Sort By</b>	Indicates a list of options to sort the cash flow entries.

Field Name	Description
<b>Search</b>	Indicates an option to search for a specific cash flow transaction record based on the search text entered.
<b>Customer Reference Number, Type, Category</b>	Displays the customer's reference number for the expected cash flow record, the type of cash flow (Inflow or Outflow), and the category of the cash flow transaction.  In case of a recurring cash flow record, the  indicator appears beside the customer reference number.
<b>Date</b>	Displays the date on which the cash flow transaction is expected to occur.
<b>Frequency</b>	Displays the frequency of recurrence of the cash flow record. This field appears only for recurring cash flow records.
<b>Recurring Date Range</b>	Displays the date range within which the cash flow recurrence will happen. This field appears only for recurring cash flow records.
<b>Account</b>	Displays the real account number of the corporate party that has been selected for the transaction. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
<b>Virtual Account</b>	Displays the virtual account number and name selected for the transaction.
<b>Counterparty Id and Name</b>	Displays the ID and name of the counter party associated with the expected cash flow transaction.
<b>Amount</b>	Displays the currency and amount of the cash flow transaction.
<b>Revised Expected Date</b>	Displays the revised date when the transaction is expected to occur.
<b>Narration</b>	Displays the narration associated with the cash flow transaction.
	Click this icon to edit or delete the added expected cash flow entry.
<b>Show/Hide Recurring Records (number)</b>	Click this link to show/hide all the recurring cash flow transactions for that particular cash flow record.

- Click **Submit** to submit the record. The Review screen appears.  
OR  
Click **Add More** to add further expected cash flow transactions.  
OR  
Click **Cancel** to cancel the adding of the record.  
OR  
Click **Back** to go to the previous screen.

## Setup Expected Cash Flow – Review Screen

Setup Expected Cash Flow  
ABZ Solutions | \*\*\*462

**Review**  
You initiated a request for Create Expected Cash Flow. Please review details before you confirm!

CF324  
Inflow Sale of Equipment

Date	Real Account	Virtual Account	Counter Party Id and Name	Revised Expected Date	Amount	Narration
29 Nov 2020	xxxxxxxxxxxx0013	-	P22 - ABC Company	01 Dec 2020	\$8,000.00	-

Confirm Cancel Back

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4. In the Review screen, verify the details and click **Confirm** to confirm adding the record. A Confirmation message appears with the reference number and status of the transaction.  
OR

Click  to edit the record.

OR

Click **Cancel** to cancel the submission.

OR

Click **Back** to go to the previous screen.

## Create Expected Cash Flow - Confirmation

Create Expected Cash Flow


**CONFIRMATION**  
Your request for Create Expected Cash Flow has been submitted successfully.


Reference Number  
3009164849F5


Status  
Completed

[Click here to view status of expected cash flow](#)

What would you like to do next?

 Create Expected Cash Flow

 View/Edit Expected Cash Flow Details

 View Cash Flow Forecasting

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5. Click the link provided to view the status of the added expected cash flow records. All expected cash flow records that have been added, appear with their current status in the **Cash Flow Details** overlay window.  
OR  
Click **Create Expected Cash Flow** to create another cash flow transaction record.  
OR  
Click **View/Edit Expected Cash Flow Details** to view a list of expected cash flow transaction records that have been created.  
OR  
Click **View Cash Flow Forecasting** to view the forecasting details.

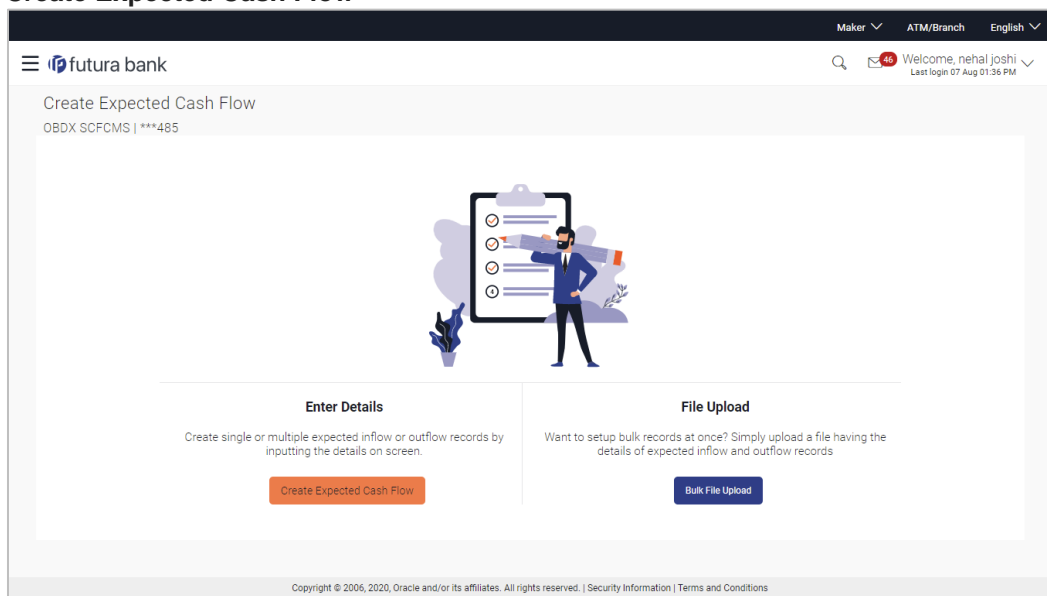
### 5.2.1.2 Bulk File Upload

#### How to reach here:

Dashboard > Toggle menu > Cash Management > Cash Flow > Create Expected Cash Flow

#### To create bulk expected cash flow transaction records:

#### Create Expected Cash Flow



#### Field Description


Field Name	Description
<b>Create Expected Cash Flow</b>	
<b>Party Name &amp; ID</b>	Displays the name and ID of the logged-in corporate party.
<b>Enter Details</b>	Indicates the option to create single or recurring expected cash flow records by manual entry of cash flow details.
<b>File Upload</b>	Indicates the option to create bulk expected cash flow records through file upload.

1. In the **Create Expected Cash Flow** screen, click **Bulk File Upload**. The **File Upload** screen appears.

## File Upload



### Field Description


Field Name	Description
<b>File Upload</b>	
<b>File Identifier</b>	Select the identifier associated with expected cash flow transactions.
<b>Transaction Type</b>	Displays the type of transaction of the bulk expected cash flow records. Information is displayed based on the parameters defined for the file identifier selected.
<b>File Format Type</b>	Displays the file formats that are allowed. Information is displayed based on the parameters defined for the file identifier selected. In general, the file formats supported are .xls, .xlsx, .csv, and .xml.
<b>Approval Type</b>	<p>Displays the approval level of the file.</p> <p>The approval could be:</p> <ul style="list-style-type: none"> <li>Record Level: In record type approval, the approver can approve some records (in a file), and reject others. Only approved records are processed.</li> <li>File Level: In a file type approval, the approver accepts or rejects the entire file, and all records are either processed or rejected.</li> </ul> <p>Information is displayed based on the parameters defined for the file identifier selected.</p>
<b>File Name</b>	<p>Click  to select and upload the file with the expected cash flow records data. For information on the file format, refer the <a href="#">Bulk File Format</a> section below.</p>



## Bulk File Format

Data Format of an XLS file to upload:

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	<b>Header row</b> → (Header should be present in the file)	Customer Reference Number	Inflow / Outflow	Cashflow Code	Cashflow Code Description	Real Account	Virtual Account	Expected Amount	Currency	Expected Date	Revised Expected Date	Actual Date	Associated Party Name	Associated Party Id	Narration	Linked Reference Number
2	<b>Data Type</b> →	Alpha numeric	Inflow or Outflow	Category - Alphabet only	Category - Alphabet only	Valid Real Account No.	Valid Virtual Account No.	13 Integers, 2 decimals	Valid Currency	DD-MM-YYYY	DD-MM-YYYY	DD-MM-YYYY	Alpha numeric and some special characters %&:\ (){}!@,~\`	Alpha numeric	Alpha numeric and some special characters &:\ _?*	Alpha numeric
3	<b>Mandatory / Optional</b> →	Mandatory	Mandatory	Mandatory	Mandatory	Optional no length check	Optional no length check	Mandatory	Mandatory	Yes, it should be mandatory as per host document	Optional	Optional	Optional	Optional	Optional	Optional
4	<b>Length</b> →	20	10	10	20			Numeric (28,4)	3	10	10	10	20	10	50	20
5	<b>Validations if any</b> →	Should be unique in the file								Expected date cannot be more than 6 months from the current date.	If revised expected date is mentioned then there should be expected date.	Actual Date should be less than today's date Actual date can be entered only if the expected date is not added.				

**Note:** Refer this file for the sequence: 

While uploading a .XLSX / .XLS file, if you do not have the required data for a particular cell, and need to leave it blank, then ensure that the particular empty cell has been formatted to the data type of the expected data of that cell. For example, a cell that is supposed to hold textual content, such as name or description, should be formatted to 'Text'. Similarly, a cell that is supposed to hold a number, should be formatted to 'Number'.

## Field Description

Field Name	Description
<b>The following fields must be present in the file for bulk upload.</b>	
<b>Customer Reference Number</b>	Enter the customer's own reference number for the cash flow.
<b>Inflow/Outflow</b>	Enter whether the cash flow is an inflow or an outflow.
<b>Cash Flow Code</b>	Enter the code for the cash flow transaction.
<b>Cash Flow Code Description</b>	Enter a description for the cash flow transaction.
<b>Account</b>	Enter the account number of the corporate party for the expected cash flow transaction. The dropdown list either displays the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank.
<b>Virtual Account</b>	Enter the virtual account of the corporate party for the expected cash flow transaction.
<b>Expected Amount</b>	Enter the amount of the expected cash flow transaction.
<b>Currency</b>	Enter the currency for the expected cash flow transaction.

Field Name	Description
<b>Expected Date</b>	Enter the expected date of the cash flow transaction.
<b>Revised Expected Date</b>	Enter the revised date of the cash flow transaction.
<b>Actual Date</b>	Enter the actual date of the transaction.
<b>Associated Party Name</b>	Enter the name of the counter party associated with the transaction.
<b>Associated Party ID</b>	Enter the party ID of the counter party associated with the transaction.
<b>Narration</b>	Enter the narration of the expected cash flow transaction.
<b>Linked Reference Number</b>	Enter the linked reference number of the transaction.

### File Upload - post uploading file

- Once you upload the required file, click **Upload**. A Confirmation message appears with the reference number and status of the transaction.  
OR  
Click **Cancel** to cancel the creation of bulk expected cash flow records.
- In the Confirmation screen, click the **File Reference ID** link to view the file upload details. For more information, refer the **Uploaded Files Inquiry** section in **User Manual Oracle Banking Digital Experience Corporate Bulk File Upload – Receivables Payables Management**.  
OR  
Click **Go To Dashboard** to go to the main dashboard.

## 5.2.2 View Expected Cash Flow

A corporate user can inquire and view the added cash flow records. By default, only future dated records will be displayed. The user is also provided the option to search for records that will occur within a specific date range.

### How to reach here:

*Dashboard > Toggle menu > Cash Management > Cash Flow > View/Edit Expected Cash Flow Details*

### View/Edit Expected Cash Flow Details




The screenshot displays the 'View/Edit Expected Cash Flow Details' page for 'ABZ Solutions | \*\*\*462'. The page shows a table of cash flow records with the following columns: Customer Reference Number, Date, Type, Category, Amount, and Status. The records are as follows:

Customer Reference Number	Date	Type	Category	Amount	Status
20911082020	21 Nov 2020	Outflow	recnehcategoryname	£23,456.00	Unreconciled
EDGECASE	21 Nov 2020	Inflow	Profits	LAK768.00	Unreconciled
22112020	21 Nov 2020	Inflow	Interests	£3,400.00	Unreconciled
5A5	21 Nov 2020	Inflow	catname5	£5,500.00	Unreconciled
4652778766	21 Nov 2020	Outflow	Payload Expenses	£222.00	Unreconciled
2070265527	21 Nov 2020	Inflow	Sale of Equipment	£333.00	Unreconciled
8A8	22 Nov 2020	Inflow	catname8	£8,800.00	Unreconciled
EDGECASE	22 Nov 2020	Inflow	Profits	LAK768.00	Unreconciled
30112020	22 Nov 2020	Inflow	Profits	\$4,500.00	Unreconciled
2070265527	22 Nov 2020	Inflow	Sale of Equipment	£333.00	Unreconciled

The interface also includes a search bar, a 'Download' button, and a pagination control showing 'Page 1 of 7 (1-10 of 67 items)'. At the bottom, there are 'Cancel' and 'Back' buttons.

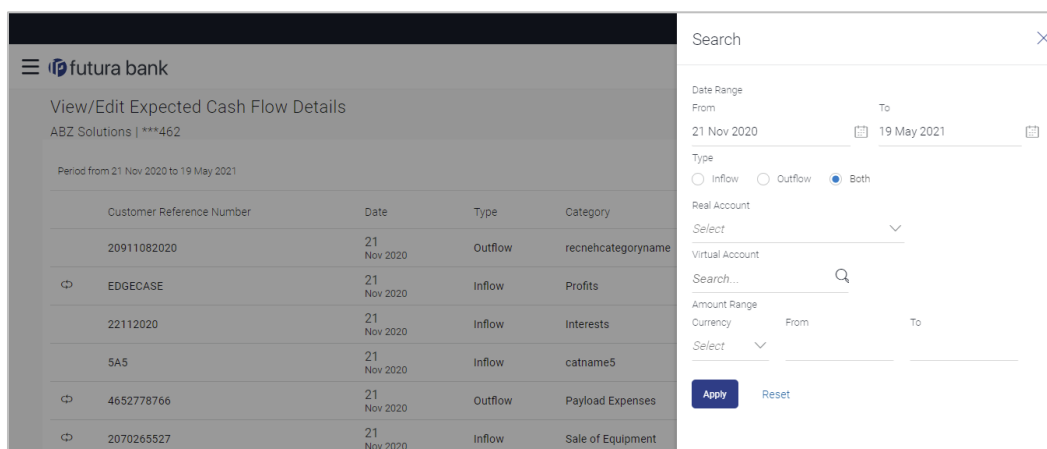
**Note:** The **View Edit Expected Cash Flow Details** screen can also be viewed on a mobile device. The features, data, search filters, hyperlinks, download option, and so on that are available on the web browser on desktop computers, are also available on the mobile device.

**Field Description**

Field Name	Description
<b>View/Edit Expected Cash Flow Details</b>	
<b>Party Name &amp; ID</b>	Displays the name and ID of the logged-in corporate party.
<b>Period from &lt;date&gt; to &lt;date&gt;</b>	Displays the period for which the cash flow records have been fetched.
<b>Search</b>	Indicates an option to search for specific cash flow records, based on the search text entered.
	Indicates a set of options to filter the cash flow transaction records. For more details, refer to the fields in the <a href="#">Search (overlay window)</a> section below.
<b>Download</b>	Indicates an option to download the expected cash flow records in PDF and XLS formats.
	This icon indicates that the expected cash flow record is of recurring type. If this icon is not displayed beside a record, then that particular transaction is a one-time transaction.
<b>Customer Reference Number</b>	Displays the customer's own reference number for the expected cash flow record.
<b>Date</b>	Displays the expected date of the cash flow transaction.
<b>Type</b>	Displays whether the cash flow transaction is of inflow type or outflow type.
<b>Category</b>	Displays the category of the cash flow transaction.
<b>Amount</b>	Displays the amount of the cash flow transaction.
<b>Status</b>	Displays the status of the expected cash flow record, whether reconciled, unreconciled, or partially reconciled.
<b>More Options</b>	Click  to edit, delete, or view additional details of the record. This icon is only present beside future dated transaction records. Any transaction records for the present day cannot be edited or deleted.

## Search (overlay window)

This overlay window appears on clicking  in the **View/Edit Expected Cash Flow** screen.




Customer Reference Number	Date	Type	Category
20911082020	21 Nov 2020	Outflow	recnehcategoryname
EDGECASE	21 Nov 2020	Inflow	Profits
22112020	21 Nov 2020	Inflow	Interests
5A5	21 Nov 2020	Inflow	catname5
4652778766	21 Nov 2020	Outflow	Payload Expenses
2070265527	21 Nov 2020	Inflow	Sale of Equipment

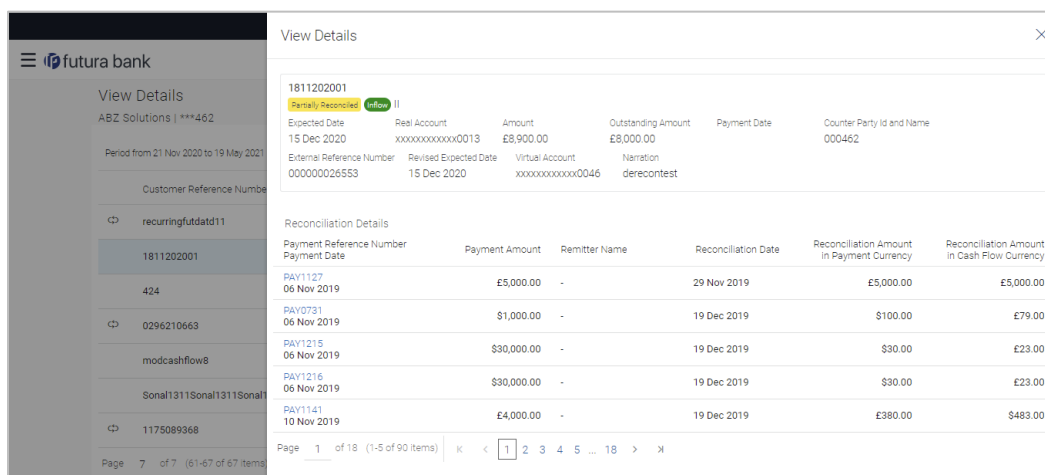
## Field Description

Field Name	Description
<b>Search (overlay window)</b>	
<b>Date Range From/To</b>	Indicates the option to search for expected cash flow transactions using a date range. Click the calendar icon to enter the dates in the <b>From</b> and <b>To</b> fields.
<b>Type</b>	Indicates the option to filter the expected cash flow transactions based on type. The options are: Inflow, Outflow, and Both.
<b>Account</b>	Indicates the option to filter the expected cash flow transactions based on the account to be debited/credited. This list can either display the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank.
<b>Virtual Account</b>	Indicates the option to filter the expected cash flow transactions based on the virtual account selected.
<b>Amount Range Currency From/To</b>	Indicates the option to filter the expected cash flow transactions based on an amount range. Enter the required amounts in the <b>From</b> and <b>To</b> fields.

### 5.2.2.1 View Cash Flow Details (overlay window)

This overlay window appears when you select the **View Details** option after clicking the  icon beside an expected cash flow record in the **View/Edit Expected Cash Flow** screen.

#### View Details



**View Details**

1811202001  
 Partially Reconciled Inflow II

Expected Date	Real Account	Amount	Outstanding Amount	Payment Date	Counter Party Id and Name
15 Dec 2020	xxxxxxxxxxxx0013	£8,900.00	£8,000.00		000462
External Reference Number	Revised Expected Date	Virtual Account	Narration		
00000026553	15 Dec 2020	xxxxxxxxxx0046	derecontest		


Reconciliation Details

Payment Reference Number	Payment Date	Payment Amount	Remitter Name	Reconciliation Date	Reconciliation Amount in Payment Currency	Reconciliation Amount in Cash Flow Currency
PAV1127	06 Nov 2019	£5,000.00	-	29 Nov 2019	£5,000.00	£5,000.00
PAV0731	06 Nov 2019	\$1,000.00	-	19 Dec 2019	\$100.00	£79.00
PAV1215	06 Nov 2019	\$30,000.00	-	19 Dec 2019	\$30.00	£23.00
PAV1216	06 Nov 2019	\$30,000.00	-	19 Dec 2019	\$30.00	£23.00
PAV1141	10 Nov 2019	£4,000.00	-	19 Dec 2019	£380.00	\$483.00

Page 1 of 18 (1-5 of 90 items) | 1 2 3 4 5 ... 18 > X

**Note:** The **View Details** screen can also be viewed on a mobile device. The features, and details, that are available on the web browser on desktop computers, are also available on the mobile device.

#### Field Description

Field Name	Description
<b>View Details</b>	
<b>Customer Reference Number</b>	Displays the customer's own reference number for the expected cash flow record.  The  icon is displayed in case of a recurring transaction.
<b>Status</b>	Displays the status of the expected cash flow record.
<b>Cash flow type</b>	Displays the type of cash flow, whether Inflow or Outflow.
<b>Expected Date</b>	Displays the date when the cash flow is expected to take place.
<b>Account</b>	Displays the real account number selected for the cash flow. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
<b>Amount</b>	Displays the expected cash flow amount.
<b>Outstanding Amount</b>	Displays any outstanding amount.
<b>Payment Date</b>	Displays the date on which a payment has occurred.

Field Name	Description
<b>Counter Party ID and Name</b>	Displays the name and party ID of the counter party, associated in the payment.
<b>External Reference Number</b>	Displays the reference number associated with the payment, outside the application.
<b>Revised Expected Date</b>	Displays the revised date when the cash flow is expected to take place.
<b>Virtual Account</b>	Displays the virtual account number involved in the payment.
<b>Narration</b>	Displays any remarks or comments entered while creating the expected cash flow record.
<b>Reconciliation Details</b>	
<b>Payment Reference Number Payment Date</b>	Displays the reference number of the payment that has been reconciled with the expected cash flow record. This is a hyperlink, which when clicked displays the payment details. For more information, refer the <b>View Payments (details)</b> section in <b>User Manual Oracle Banking Digital Experience Receivables Payables Management</b> .  Also displays the date of payment.
<b>Payment Amount</b>	Displays the amount of the payment.
<b>Remitter Name/Beneficiary Name</b>	Displays the name of the remitter, in case of an inflow payment. Displays the name of the beneficiary, in case of an outflow payment.
<b>Reconciliation Date</b>	Displays the date when the reconciliation has been performed.
<b>Reconciliation Amount in Payment Currency</b>	Displays the reconciliation amount in the currency that the payment has been made in.
<b>Reconciliation Amount in Cash Flow Currency</b>	Displays the reconciliation amount in the currency that the cash flow was recorded in.

## 5.2.3 Edit Expected Cash Flow


### How to reach here:

Dashboard > Toggle menu > Cash Management > Cash Flow > View/Edit Expected Cash Flow Details

### To edit an expected cash flow transaction record:

### View/Edit Expected Cash Flow Details

Customer Reference Number	Date	Type	Category	Amount	Status
8A8	24 Nov 2020	Inflow	catname8	£8,800.00	Unreconciled
EDGECASE	24 Nov 2020	Inflow	Profits	LAK768.00	Unreconciled
31723112020	24 Nov 2020	Outflow	sussanity name	\$5,500.00	Unreconciled
31623112020	24 Nov 2020	Inflow	SUSsanity	£7,800.00	Unreconciled
1426472732	24 Nov 2020	Inflow	Sale of Equipment	£333.00	Unreconciled
31122020	24 Nov 2020	Inflow	reccatname	£7,500.00	Unreconciled
424	25 Nov 2020	Outflow	Lincenses and Fee	£23.00	Unreconciled
8A8	25 Nov 2020	Inflow	catname8	£8,800.00	Unreconciled
EDGECASE	25 Nov 2020	Inflow	Profits	LAK768.00	Unreconciled
31623112020	25 Nov 2020	Inflow	SUSsanity	£7,800.00	Unreconciled

1. In the **Expected Cash Flow Details** screen, click  against the cash flow record to be edited.
2. Select the **Edit** option. The **Modify Expected Cash Flow** overlay window appears.




## Modify Expected Cash Flow

### Field Description

Field Name	Description
<b>Modify Expected Cash Flow (overlay window)</b>	
<b>Do you want to apply changes for</b>	Indicates an option to apply the changes to the current record or the current and following records.
<b>Type</b>	Displays whether the cash flow is an inflow or an outflow. This field is not editable.
<b>Expected Date</b>	Indicates the expected date of expected cash flow transaction. This field is editable.
<b>Category</b>	Displays the category of the cash flow transaction. This field is not editable.
<b>Customer Reference Number</b>	Displays the customer's reference number for the transaction. This field is not editable.
<b>Account</b>	Indicates the account number of the corporate party for the expected cash flow transaction. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank. This field is editable.

Field Name	Description
<b>Virtual Account</b>	Indicates the virtual account of the corporate party for the expected cash flow transaction. The account number and name of the virtual account are displayed. This field is editable.
<b>Counter Party ID</b>	Displays the ID of the counter party associated with the transaction. This field is not editable.
<b>Counter Party Name</b>	Displays the name of the counter party associated with the transaction. This field is not editable.
<b>Amount</b>	Indicates the amount of the expected cash flow transaction. This field is editable.
<b>Currency</b>	Indicates the currency for the expected cash flow transaction. This field is editable.
<b>Revised Expected Date</b>	Indicates the revised date when the transaction is expected to occur. This field is editable.
<b>Narration</b>	Indicates the narration of the expected cash flow transaction. This field is editable.
<b>Recurring</b>	Indicates if the expected cash flow transaction is a recurring one or not. This field is editable.

3. Modify the required details.
4. Click **Save**. The record appears in the list with the 'Edited' indicator against it.
  - a. To revert the changes made, click  against the edited record and select **Undo**.

## Edited Cash Flow Record

View/Edit Expected Cash Flow Details  
ABZ Solutions | \*\*\*462

Period from 24 Nov 2020 to 22 May 2021

Customer Reference Number	Date	Type	Category	Amount	Status
8A8	24 Nov 2020	Inflow	catname8	£8,800.00	Unreconciled
<b>Edited</b> EDGECASE	27 Nov 2020	Inflow	Profits	LAK800.00	Unreconciled
31723112020	24 Nov 2020	Outflow	sussanity name	\$5,500.00	Unreconciled
31623112020	24 Nov 2020	Inflow	SUSsanity	£7,800.00	Unreconciled
1426472732	24 Nov 2020	Inflow	Sale of Equipment	£333.00	Unreconciled
31122020	24 Nov 2020	Inflow	reccatname	£7,500.00	Unreconciled
424	25 Nov 2020	Outflow	Lincenses and Fee	£23.00	Unreconciled
8A8	25 Nov 2020	Inflow	catname8	£8,800.00	Unreconciled
EDGECASE	25 Nov 2020	Inflow	Profits	LAK768.00	Unreconciled
31623112020	25 Nov 2020	Inflow	SUSsanity	£7,800.00	Unreconciled

Page 1 of 9 (1-10 of 87 items) | 1 2 3 4 5 ... 9 >

[Submit](#) [Cancel](#) [Back](#)

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5. Click **Submit** to submit all changes made. The Review screen appears.  
OR  
Click **Cancel** to cancel all changes made.  
OR  
Click **Back** to go to the previous screen.
6. In the Review screen, verify the details and click **Confirm** to confirm all changes made. A Confirmation message appears, with the reference number and status of the transaction.  
OR  
Click **Cancel** to cancel the submission.  
OR  
Click **Back** to go to the previous screen.
7. In the Confirmation screen, click the link provided to view the status of the modified expected cash flow records. The cash flow records that have been modified appear with their current status, in the **Cash Flow Details** overlay window.  
OR  
Click **Create Expected Cash Flow** to create another cash flow transaction record.  
OR  
Click **View/Edit Expected Cash Flow Details** to view a list of expected cash flow transaction records that have been created.  
OR  
Click **View Cash Flow Forecasting** to view the forecasting details.

## 5.2.4 Delete Expected Cash Flow



### How to reach here:

Dashboard > Toggle menu > Cash Management > Cash Flow > View/Edit Expected Cash Flow Details

### To delete an expected cash flow transaction record:

#### View/Edit Expected Cash Flow Details

Customer Reference Number	Date	Type	Category	Amount	Status
8A8	24 Nov 2020	Inflow	catname8	£8,800.00	Unreconciled
EDGECASE	24 Nov 2020	Inflow	Profits	LAK768.00	Unreconciled
31723112020	24 Nov 2020	Outflow	sussanity name	\$5,500.00	Unreconciled
31623112020	24 Nov 2020	Inflow	SUSsanity	£7,800.00	Unreconciled
1426472732	24 Nov 2020	Inflow	Sale of Equipment	£333.00	Unreconciled
31122020	24 Nov 2020	Inflow	reccatname	£7,500.00	Unreconciled
424	25 Nov 2020	Outflow	Lincenses and Fee	£23.00	Unreconciled
8A8	25 Nov 2020	Inflow	catname8	£8,800.00	Unreconciled
EDGECASE	25 Nov 2020	Inflow	Profits	LAK768.00	Unreconciled
31623112020	25 Nov 2020	Inflow	SUSsanity	£7,800.00	Unreconciled

- In the **Expected Cash Flow Details** screen, click  against the cash flow record to be deleted.
- Select the **Delete** option. The **Delete** pop-up window appears.
  - For a recurring cash flow transaction record, select whether the deletion is only for the 'Current record' or for 'Current and following record'.
- Click **Yes**. The record appears in the list with the 'Deleted' indicator against it.  
OR  
Click **No** to cancel the deletion.
  - To undo the deletion, click  against the deleted record and select **Undo**.
- Click **Submit** to submit all changes made. The Review screen appears.  
OR  
Click **Cancel** to cancel all changes made.  
OR  
Click **Back** to go to the previous screen.

5. In the Review screen, verify the details and click **Confirm** to confirm all changes made. A Confirmation message appears, with the reference number and status of the transaction.  
OR  
Click **Cancel** to cancel the submission.  
OR  
Click **Back** to go to the previous screen.
6. In the Confirmation screen, click the link provided to view the status of the modified expected cash flow records. The cash flow records that have been modified appear with their current status, in the **Cash Flow Details** overlay window.  
OR  
Click **Create Expected Cash Flow** to create another cash flow transaction record.  
OR  
Click **View/Edit Expected Cash Flow Details** to view a list of expected cash flow transaction records that have been created.  
OR  
Click **View Cash Flow Forecasting** to view the forecasting details.

[Home](#)

## 6. Collections

Several corporates, such as retail stores, have a huge inflow of physical cash/cheques on a daily basis. This has to be deposited in the corporate's bank account(s) on a regular basis. The corporate can either arrange for the cash/cheques to be deposited at a branch or opt for the pick-up service, where a bank representative collects the cash/cheques and makes the deposit on behalf of the corporate.

The Collections services offered by the bank enable the corporate user to enter the details of the cash/cheque being deposited.

### Pre-Requisites:

- Transaction access is provided to the corporate user.

## 6.1 Cash Deposits

### 6.1.1 Create Cash Deposit

Using this screen, you can enter the details of the physical cash being deposited into the corporate's account. Once you enter the cash details, you can also save the entry as a draft, to resume later.

### How to reach here:

*Dashboard > Toggle menu > Cash Management > Collections > Cash Deposit*

### To create a deposit slip:

The screenshot displays the 'Create Cash Deposit' interface for 'ABZ Solutions | \*\*\*462'. It features a table of drafts and a 'Draft' modal.


Draft Name	Creation Date	Number of Deposit Slips	Last Updated
Draft	25 Aug 2021	2	25 Aug 2021
nullcheck	10 Aug 2021	1	13 Aug 2021
check	10 Aug 2021	1	10 Aug 2021
Tax1	10 Aug 2021	2	10 Aug 2021
nehsendtomod	09 Aug 2021	4	10 Aug 2021
branchTest	09 Aug 2021	1	09 Aug 2021
nehbranchdraft	09 Aug 2021	1	09 Aug 2021
nehdes	06 Aug 2021	2	06 Aug 2021
nehsearch	05 Aug 2021	3	05 Aug 2021
nehuserstory	05 Aug 2021	1	05 Aug 2021

**Draft**

You can save the data entered while creating a deposit slip for cash deposit in a draft.

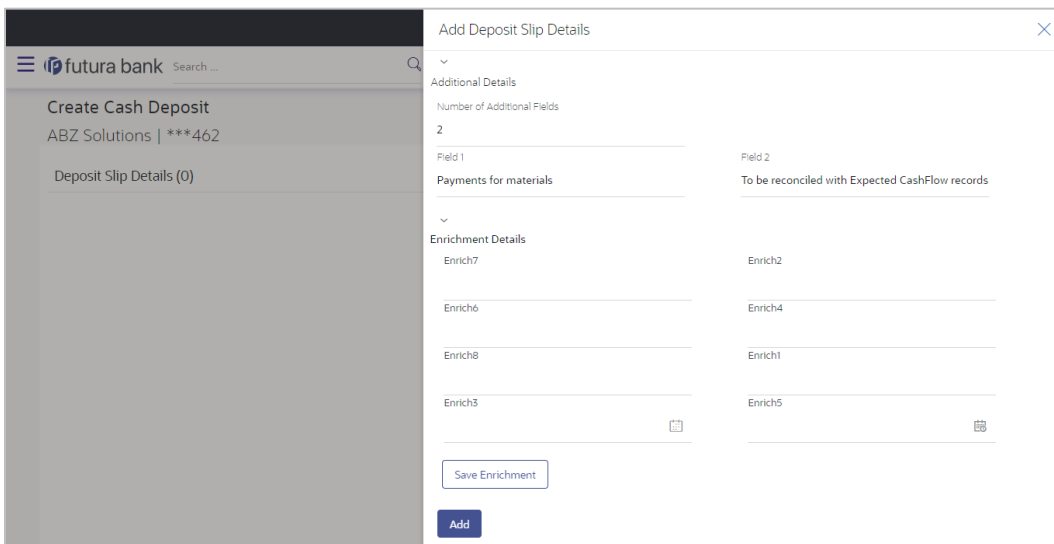
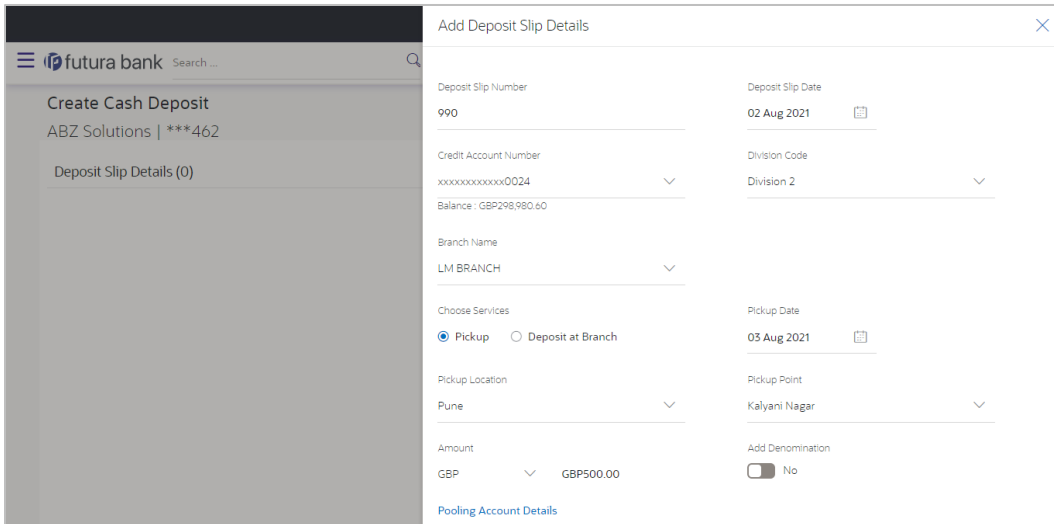
On saving the data in draft user can resume the submission of cash deposit where the user had left it. Simply select the draft which needs to be submitted from the given list. It will open the details in Deposit Slip page and user can update the data as required and submit the same. Once successfully submitted to host it will no longer appear in the draft list.

## Field Description

Field Name	Description
<b>Create Cash Deposit</b>	
<b>Party Name &amp; ID</b>	Displays the name and ID of the logged-in corporate party.
<b>Draft</b>	
A list of cash deposit entries saved as drafts is displayed, with the following fields.	
<b>Search</b>	Indicates an option to search for specific cash deposit draft record. Enter the partial or complete draft name, or reference number, or creation date, or last updated date, to view matching records. The search results appear as you type the search string.
<b>Draft Name</b>	Displays the name that has been used to save the cash deposit draft. This is a hyperlink which when clicked enables you to edit the draft.
<b>Creation Date</b>	Displays the date of creation of the cash deposit draft record.
<b>Number of Deposit Slips</b>	Displays the number of deposit slips present in the cash deposit draft record.
<b>Last Updated</b>	Displays the date when the cash deposit draft record was last updated.
	Indicates an option to delete the cash deposit draft record. On clicking this icon, a pop-up window appears requiring you to confirm the deletion.

1. In the **Create Cash Deposit** screen, click **Create Deposit Slip** to create a new deposit slip. The **Add Deposit Slip Details** overlay window appears.

**Note:** If you have previously saved the deposit slip as a draft, then click the required link under **Draft Name**, to continue the creation process.



**Field Description**

Field Name	Description
<b>Add Deposit Slip Details (overlay window)</b>	
<b>Deposit Slip Number</b>	Enter a unique number for the cash deposit slip.
<b>Deposit Slip Date</b>	Select the date of creation of the cash deposit slip. This date must be greater than or equal to the current date.



Field Name	Description
<b>Credit Account Number</b>	<p>Select the account number for crediting the cash. The dropdown list either displays the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank. Once you select an account number, the currency and balance of that specific account automatically appear below the account number.</p> <p>If an account number is not provided in this field, then the same is picked up from the pooling details maintained. Click the <b><u>Pooling Account Details</u></b> link in the overlay window, to view these. However, if pooling details are not maintained, then it is mandatory to provide an account number here.</p>
<b>Division Code</b>	Select the relevant division code. You must select a value in this field, if division code is mandatorily required as per enrichment set up for the corporate party.
<b>Branch Name</b>	Select the branch where the cash needs to be deposited.
<b>Choose Services</b>	<p>Select the service to be used for depositing the cash. The options are:</p> <ul style="list-style-type: none"> <li>• <b>Pickup</b> – This option is available for selection only if the corporate is registered for the pick-up service.</li> <li>• <b>Deposit at Branch</b> – The corporate must make their own arrangements to deliver the cash at the branch for depositing.</li> </ul>
<b>Pickup Date</b>	Select a date for the bank to pick up the cash. This field appears when you select the <b>Pickup</b> option in the <b>Choose Services</b> field.
<b>Pickup Location</b>	Select the location from where the bank must pick-up the cash. This field appears when you select the <b>Pickup</b> option in the <b>Choose Services</b> field.
<b>Pickup Point</b>	Select the required pick-up point. This field appears when you select the <b>Pickup</b> option in the <b>Choose Services</b> field.
<b>Deposit Date</b>	Select the date on which the cash will be deposited at the selected branch. This field appears when you select the <b>Deposit at Branch</b> option in the <b>Choose Services</b> field.
<b>Depositor Name</b>	Enter the name of the depositor who will be depositing the cash at the selected branch. This field appears when you select the <b>Deposit at Branch</b> option in the <b>Choose Services</b> field.
<b>Contact Number</b>	Enter the contact number of the depositor. This field appears when you select the <b>Deposit at Branch</b> option in the <b>Choose Services</b> field.
<b>Id Proof Type</b>	Enter the type of ID proof that the depositor will be carrying along when depositing the cash at the selected branch. This field appears when you select the <b>Deposit at Branch</b> option in the <b>Choose Services</b> field.

Field Name	Description
<b>Id Proof Detail</b>	Enter the unique ID/number of the ID proof of the depositor. This field appears when you select the <b>Deposit at Branch</b> option in the <b>Choose Services</b> field.
<b>Amount</b>	Select the currency and enter the amount to be deposited.
<b>Add Denomination</b>	Switch this toggle ON to enter the denomination of the cash to be deposited. The <b>Denomination Details</b> section appears. The denominations appear based on the selected currency.

### Denomination Details

This section appears when you switch on the **Add Denomination** toggle.

Denomination	Count	Amount
50	8	GBP400.00
20	2	GBP40.00
10	2	GBP20.00
5	5	GBP25.00
2 (Coin)	5	GBP10.00
1 (Coin)	5	GBP5.00

<b>Denomination</b>	Displays the various denominations available for the selected currency.
<b>Count</b>	Enter the number of leaves for each denomination.
<b>Amount</b>	Displays the total amount for each denomination, based on the value entered in the <b>Count</b> column. The total amount of all denominations should be equal to the total cash being deposited under the specific deposit slip.
<b>Pooling Account Details</b>	This is a hyperlink which when clicked displays a pop-up window with the pooling level details fetched from the host.

Field Name	Description	
Pooling Level	Basis of Amount Credit	Percentage Pooling
Account	Deposit Slip Level	Yes
Pooling Account Number		Percentage
4567		25%
3009901		25%
A1		25%
A1		25%

**Pooling Level** Displays the pooling level set at the host.

**Basis of Amount Credit** Displays the level at which pooling will be applied to the cash being deposited.

**Percentage Pooling** Displays whether or not percentage pooling is applicable.

**Pooling Account Number** Displays the account numbers that the cash must be credited to. The list either displays the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank.

**Percentage** Displays the percentage of cash being deposited in each account.

#### Additional Details




This section is provided to enable you to capture additional data regarding the cash deposit record, if required. You can decide the number of fields required and enter the information in the fields accordingly.

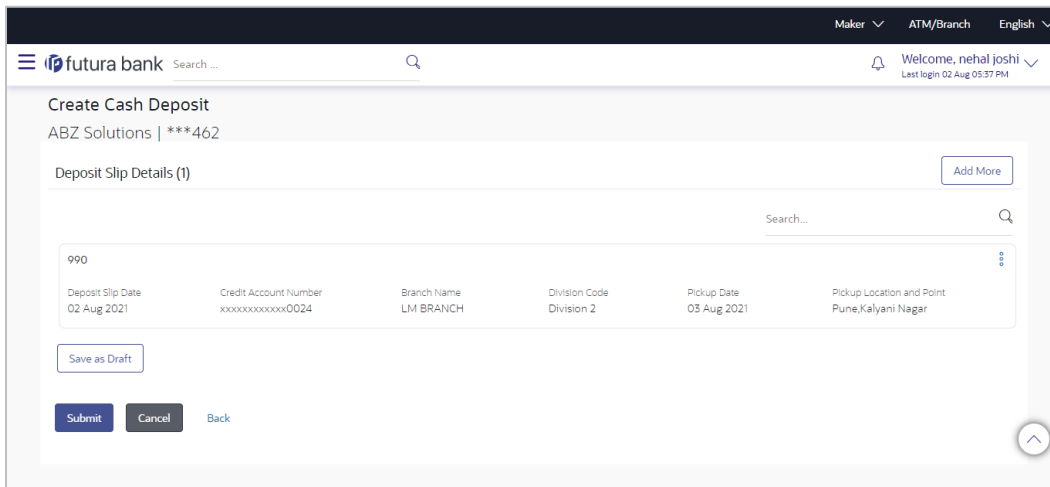
**Number of Additional Fields** Enter the number of fields required for adding details. Once you add a number, those many data entry fields appear. The maximum value that is allowed in this field is 10.

**Field 1 – Field 10** Enter the additional details in the data entry fields. A maximum of 10 fields can be present.

#### Enrichment Details

You can use this section to add enrichment information that must be associated with the cash deposit record, for easy identification in future. The number of fields, their types, and whether they should be mandatory or optional during entry, are configured in the enrichment set up by the bank.

2. Once you enter the required details, click **Save Enrichment**.  
A record entry with the enrichment details appears, with options to edit or delete it.
  - To edit the enrichment details, click .
  - To delete the enrichment details, click .
3. Click **Add**.  
The record appears in the **Deposit Slip Details** list in the **Create Cash Deposit** screen. In this screen, you can take one of the following actions on the record:
  - Click  to edit or delete the record.
  - Click **Save as Draft** to save the record.



Maker ATM/Branch English

futura bank Search ... Welcome, nehal joshi Last login 02 Aug 05:37 PM

Create Cash Deposit  
ABZ Solutions | \*\*\*462

Deposit Slip Details (1) [Add More](#)

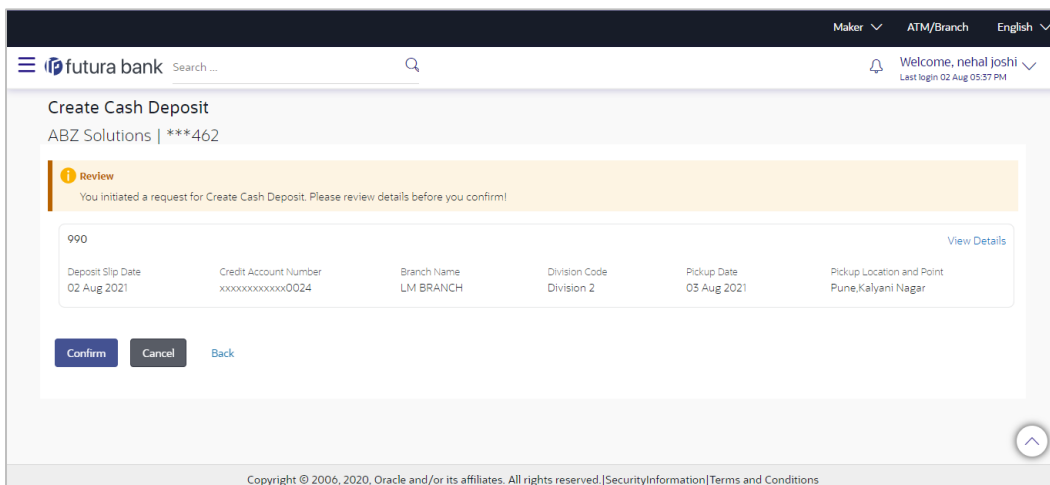
Search...

990						
Deposit Slip Date	Credit Account Number	Branch Name	Division Code	Pickup Date	Pickup Location and Point	
02 Aug 2021	xxxxxxxxxxxx0024	LM BRANCH	Division 2	03 Aug 2021	Pune,Kalyani Nagar	

[Save as Draft](#)

[Submit](#) [Cancel](#) [Back](#)

4. Click **Submit** to submit the record. The Review screen appears.  
OR  
Click **Cancel** to cancel the transaction.  
OR  
Click **Back** to go to the previous screen.  
OR  
Click **Add More** to add another cash deposit slip for submission.



Maker ATM/Branch English

futura bank Search ... Welcome, nehal joshi Last login 02 Aug 05:37 PM

Create Cash Deposit  
ABZ Solutions | \*\*\*462

**Review**  
You initiated a request for Create Cash Deposit. Please review details before you confirm!

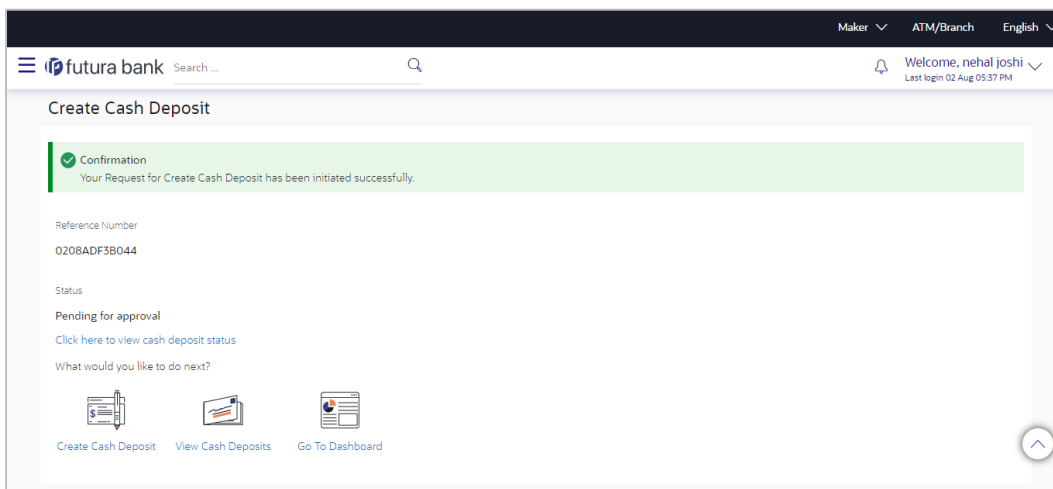
990 [View Details](#)

Deposit Slip Date	Credit Account Number	Branch Name	Division Code	Pickup Date	Pickup Location and Point	
02 Aug 2021	xxxxxxxxxxxx0024	LM BRANCH	Division 2	03 Aug 2021	Pune,Kalyani Nagar	

[Confirm](#) [Cancel](#) [Back](#)

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- In the Review screen, click the **View Details** link beside each record, verify the details, and click **Confirm**. A confirmation screen appears with the reference ID and status of the transaction.  
OR  
Click **Cancel** to cancel the transaction.  
OR  
Click **Back** to go to the previous screen.



- Click the **Click here to view cash deposit details** link to view the details of the cash deposit record that has been created.  
OR  
Click the **Create Cash Deposit** link to create further cash deposit records.  
OR  
Click the **View Cash Deposits** link to view the existing cash deposit records.  
OR  
Click the **Go To Dashboard** link to go to the dashboard.

## 6.1.2 View Cash Deposit

Using this screen, you can view the details of the cash deposit records that have been created.

### How to reach here:

*Dashboard > Toggle menu > Cash Management > Collections > View Cash Deposits*

### To view the details of cash deposit slips:

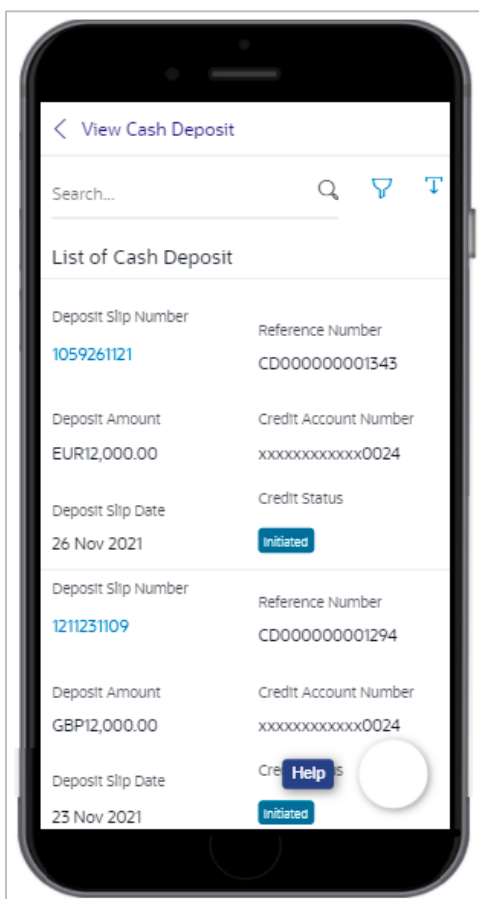
The screenshot displays the 'View Cash Deposit' page for 'ABZ Solutions | \*\*\*462'. It contains a table titled 'List of Cash Deposits' with the following data:

Deposit Slip Number	Reference Number	Deposit Amount	Credit Account Number	Deposit Slip Date	Credit Status
1238141121	CD000000001099	USD10,000.00	xxxxxxxxxxxx0024	14 Nov 2021	Initiated
12493005	CD000000001100	USD10,000.00	xxxxxxxxxxxx0024	14 Nov 2021	In Progress
12523005	CD000000001101	USD20,000.00	xxxxxxxxxxxx0024	14 Nov 2021	In Progress
1101131121	CD000000001097	USD15,000.00	xxxxxxxxxxxx0024	15 Nov 2021	In Progress
88771	CD000000001096	BGN100.00	xxxxxxxxxxxx0015	15 Nov 2021	Initiated
111121	CD000000001093	GBP10,000.00	xxxxxxxxxxxx0024	11 Nov 2021	Credited
8811	CD000000001052	BGN100.00	xxxxxxxxxxxx0024	05 Nov 2021	Initiated
2910202190	CD000000000993	GBP20,000.00	xxxxxxxxxxxx0015	29 Oct 2021	Initiated
261020399	CD000000000945	GBP23,000.00	xxxxxxxxxxxx0024	26 Oct 2021	Initiated
123232	CD000000001193	GBP10,000.00	xxxxxxxxxxxx0024	21 Oct 2021	Initiated

At the bottom of the table, there is a pagination control showing 'Page 1 of 21 (1-10 of 201 Items)' and a 'Cancel' button. A 'Help' button is located in the bottom right corner of the interface.

## View Cash Deposit (on mobile device)

You can view the list of cash deposit records on a mobile device as well.




### Field Description

Field Name	Description
------------	-------------

#### View Cash Collections

**Party Name & ID** Displays the name and ID of the logged-in corporate party.

#### List of Cash Deposits



This section displays a list of existing cash deposit records. You can search for specific records using the search field, and narrow the results down using the filter (  ) options. You can also download the list in CSV format.

**Deposit Slip Number** Displays the reference number of the deposit slip assigned during creation. This is a hyperlink which when clicked displays the details of the cash deposit slip record. For more information on the details displayed, refer the [View Cash Deposit Details](#) section below.

**Reference Number** Displays the reference number of the deposit slip fetched from the host.

Field Name	Description
<b>Deposit Amount</b>	Displays the currency and amount of the deposit.
<b>Credit Account Number</b>	Displays the account number in masked format, which has been credited by the cash deposit. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
<b>Deposit Slip Date</b>	Displays the date on the deposit slip.
<b>Credit Status</b>	Displays the status of the credit.

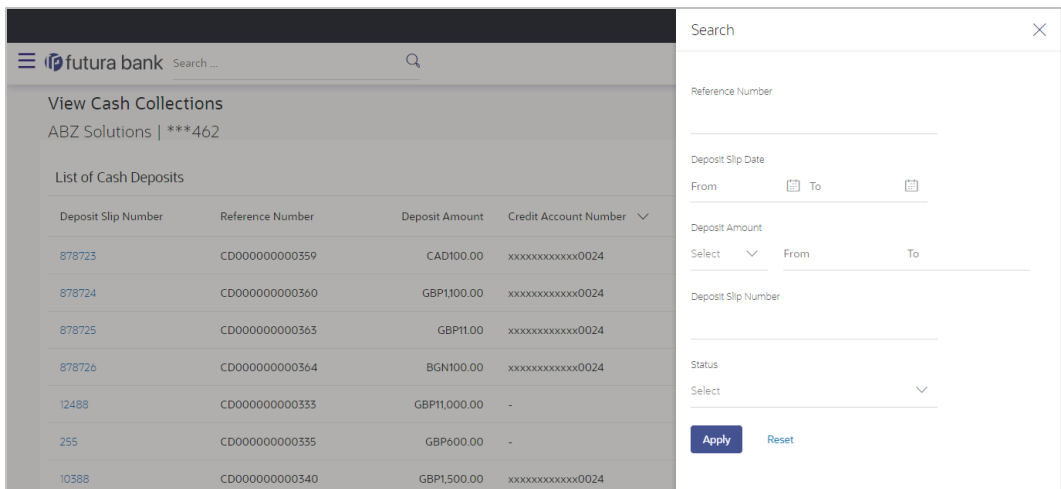
1. In the **View Cash Collections** screen, you can do one of the following:

- To search for specific cash deposits, in the **Search** field, enter the partial or complete deposit slip number / reference number / currency / credit account number. The matching results are dynamically displayed.
- To filter the search results:
  - Click . The **Search** overlay window appears. For more information on the fields in this overlay window, refer the [Search \(overlay window\)](#) section below.
  - Enter the search criteria in the overlay window.
  - Click **Apply** to filter the cash deposit records.  
OR  
Click **Reset** to clear the entered search criteria.
- Click **Download** to download the list of cash deposits in CSV format. In case you are viewing the cash deposit records on a mobile device, then click  to download the list.
- Click the link under **Deposit Slip Number** to view the details of a specific cash deposit record. The **View Cash Deposit Details** screen appears. For more information, refer the [View Cash Deposit Details](#) section below.
- Click **Cancel** to go to the dashboard.



**Search (overlay window)**

This window appears when you click  in the **View Cash Collections** screen.



**Field Description**

Field Name	Description
<b>Search (overlay window)</b>	
<b>Reference Number</b>	Indicates an option to search for a cash deposit record based on the reference number.
<b>Deposit Slip Date From - To</b>	Indicates an option to search for cash deposit records based on a date range.
<b>Deposit Amount Currency From - To</b>	Indicates an option to search for cash deposit records based on an amount range for a particular currency.
<b>Deposit Slip Number</b>	Indicates an option to search for a cash deposit record based on the deposit slip number.
<b>Status</b>	Indicates an option to search for cash deposit records based on status. The options available are: <ul style="list-style-type: none"> <li>• Credited Failure</li> <li>• Credited Success</li> </ul>

### 6.1.2.1 View Cash Deposit Details

This screen appears when you click the **Deposit Slip Number** link of a particular cash deposit record in the **View Cash Collections** screen.

The screenshot displays the 'View Cash Deposit Details' interface. At the top, there is a navigation bar with 'futura bank' and a search field. The user is logged in as 'nehal joshi' with the last login time of '02 Aug 05:37 PM'. The main content area is titled 'View Cash Deposit Details' and shows the following information:

- Deposit Amount:** GBP3,123.00 (with a 'In Progress' status)
- Deposit Date:** 26 Jul 2021
- Credit Account Number:** xxxxxxxxxxxx0015

**Denomination Details Table:**

Denomination	Count	Amount
50	50	GBP2,500.00
2	1	GBP2.00
1	1	GBP1.00
5	100	GBP500.00
20	5	GBP100.00
10	2	GBP20.00

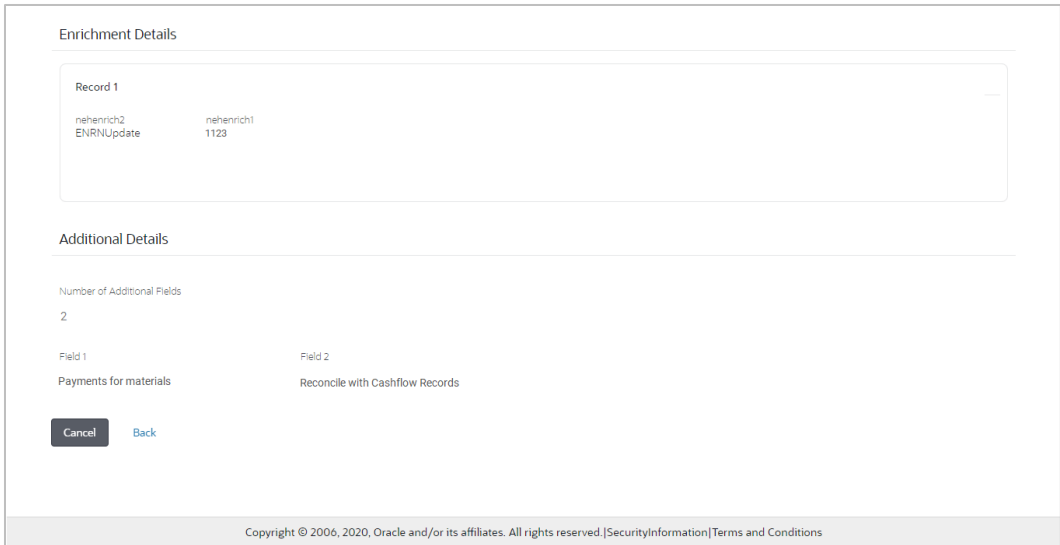
**Deposit Slip Details:**

- Deposit Slip Number:** 1001
- Division Code:** Division 2
- Branch Name:** LM BRANCH
- Pickup Location:** Pune
- Pickup Point:** KalyaniNagar
- Pickup Date:** 14 Jan 2020

**Pooling Details:**

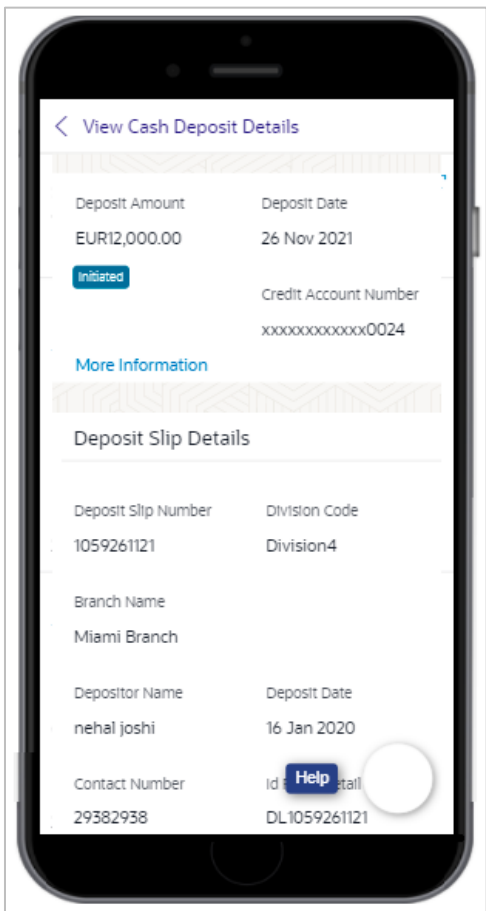
- Pooling Level:** Account
- Amount Credit Level:** Deposit Slip Level
- Percentage Pooling:** Yes

Pooling Account Number	Percentage
4567	25%
3000901	25%
A1	25%
A1	25%



**View Cash Deposit Details (on mobile device)**

The **View Cash Deposit Details** screen can also be viewed on a mobile device. The features, data, tabs, hyperlinks, that are available on the web browser on desktop computers, are also available on the mobile device.



**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>View Cash Deposit Details</b>	
<b>Party Name &amp; ID</b>	Displays the name and ID of the logged-in corporate party.
<b>Deposit Amount</b>	Displays the deposit currency and amount.
<b>Deposit Status</b>	The color-coded status of the deposit is displayed.
<b>Deposit Date</b>	Displays the date of creation of the cash deposit slip.
<b>Credit Account Number</b>	Displays the number of the account in masked format, into which the cash has been deposited. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
<b>Denomination Details</b>	
You can view these details (if entered during deposit slip creation) on clicking the <b><u>More Information</u></b> link.	
<b>Denomination</b>	Displays the various denominations available for the selected currency.
<b>Count</b>	Displays the number of leaves for each denomination that has been deposited.
<b>Amount</b>	Displays the total amount for each denomination. The total amount of all denominations is the total cash that has been deposited under the specific deposit slip.
<b>Deposit Slip Details</b>	
<b>Deposit Slip Number</b>	Displays the unique number of the cash deposit slip.
<b>Division Code</b>	Displays the assigned division code.
<b>Branch Name</b>	Displays the branch where the cash has been deposited.
<b>Pickup Location</b>	Displays the location of the cash pick-up. This field appears when the pick-up option has been selected for the cash deposit.
<b>Pickup Point</b>	Displays the point of the pick-up. This field appears when the pick-up option has been selected for the cash deposit.
<b>Pickup Date</b>	Displays the date of the pick-up. This field appears when the pick-up option has been selected for the cash deposit.
<b>Depositor Name</b>	Displays the name of the depositor. This field appears when the deposit at branch option has been selected for the cash deposit.
<b>Contact Number</b>	Displays the contact number of the depositor. This field appears when the deposit at branch option has been selected for the cash deposit.

Field Name	Description
<b>Id Proof Type</b>	Displays the type of ID proof of the depositor. This field appears when the deposit at branch option has been selected for the cash deposit.
<b>Id Proof Detail</b>	Displays the unique ID/number of the ID proof of the depositor. This field appears when the deposit at branch option has been selected for the cash deposit.
<b>Pooling Details</b>	
<b>Pooling Level</b>	Displays the pooling level set at the host.
<b>Amount Credit Level</b>	Displays the level at which pooling has been applied to the deposited cash.
<b>Percentage Pooling</b>	Displays whether or not percentage pooling is applicable.
If percentage pooling is applicable, then a table is displayed with details of the percentage allotted to each pooling account.	
<b>Pooling Account Number</b>	Displays the account number that the cash has been credited to. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
<b>Percentage</b>	Displays the percentage of cash credited to the account.
<b>Enrichment Details</b>	
This section displays the additional information added as part of enrichment of data, for each deposit slip record.	
<b>Additional Details</b>	
This section displays the details entered for easy identification and reconciliation of the cash deposited.	
<b>Number of Additional Fields</b>	Displays the number of fields of additional details.
<b>Field 1 – Field 10</b>	Displays the additional details entered during cash deposit creation. The number of fields can range from 1 to 10.

## 6.2 Cheques

### 6.2.1 Create Cheque Deposit

Using this screen, you can enter the details of the cheques being deposited into the corporate's account. Once you enter the cheque details, you can also save the entry as a draft, to resume later.

For creating a cheque deposit slip, there are two separate entries to be made:

- Add Deposit Slip Details – It is mandatory to create a deposit slip for every deposit being made.
- Add Cheque Details – You can link one or more cheques to a single deposit slip.

**How to reach here:**

*Dashboard > Toggle menu > Cash Management > Collections > Cheque Deposit*

**To create a deposit slip and add cheques to it:**

The screenshot shows the 'Create Cheque Deposit' interface for 'ABZ Solutions | \*\*\*462'. It features a 'Draft' section with a table listing draft entries. A 'Draft' modal is open on the right, providing instructions on how to use drafts to save data and resume the submission process.

Draft Name	Creation Date	Number of Deposit Slips	Last Updated
fine	29 Oct 2021	1	29 Oct 2021
new draft	13 Oct 2021	1	13 Oct 2021
nehdraftstory	13 Sep 2021	3	13 Sep 2021
nehnewdraft	13 Sep 2021	1	13 Sep 2021
nehdraft1	10 Sep 2021	1	10 Sep 2021

**Draft**  
You can save the data entered while creating a deposit slip for cheque deposit in a draft.  
On saving the data in draft, user can resume the submission of cheque deposit where the user had left it.  
Simply select the draft which needs to be submitted from the given list. It will open the details in Deposit Slip page and user can update the data as required and submit the same. Once successfully submitted to host it will no longer appear in the draft list.

### Field Description


Field Name	Description
------------	-------------

#### Create Cheque Deposit

<b>Party Name &amp; ID</b>	Displays the name and ID of the logged-in corporate party.
----------------------------	--

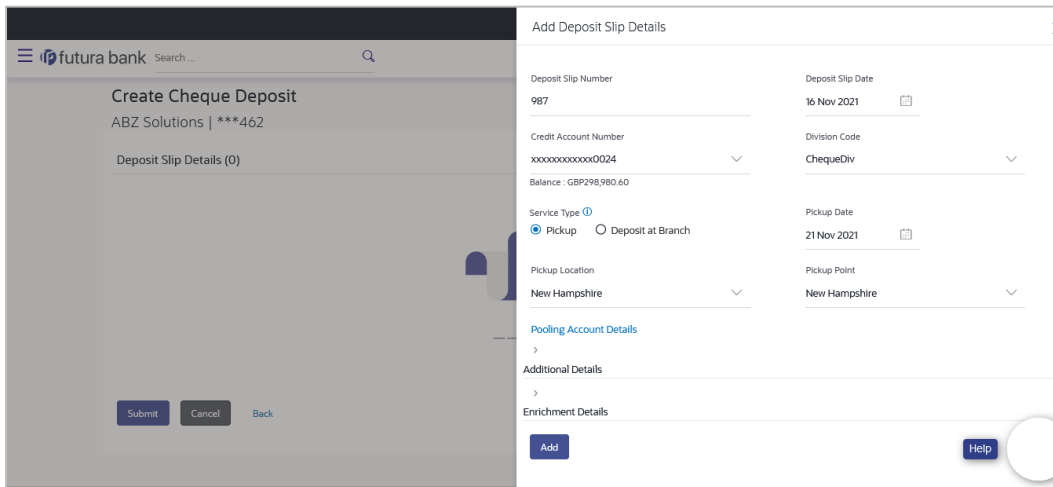
#### Draft

A list of cheque deposit entries saved as drafts is displayed, with the following fields.

Field Name	Description
<b>Search</b>	Indicates an option to search for specific cheque deposit drafts. Enter the partial or complete draft name, or reference number, or creation date, or last updated date, to view matching records. The search results appear as you type the search string.
<b>Draft Name</b>	Displays the name that has been used to save the cheque deposit draft. This is a hyperlink which when clicked enables you to edit the draft.
<b>Creation Date</b>	Displays the date of creation of the cheque deposit draft record.
<b>Number of Deposit Slips</b>	Displays the number of deposit slips present in the cheque deposit draft record.
<b>Last Updated</b>	Displays the date when the cheque deposit draft record was last updated.
	Indicates an option to delete the cheque deposit draft record. On clicking this icon, a pop-up window appears requiring you to confirm the deletion.

1. In the **Create Cheque Deposit** screen, click **Create Deposit Slip** to create a new deposit slip. The **Add Deposit Slip Details** overlay window appears.

**Note:** If you have previously saved the deposit slip as a draft, then click the required link under **Draft Name**, to continue the creation process.



## Field Description

Field Name	Description
<b>Add Deposit Slip Details (overlay window)</b>	
<b>Deposit Slip Number</b>	Enter a unique number for the cheque deposit slip.
<b>Deposit Slip Date</b>	Select the date of creation of the cheque deposit slip. This date must be greater than or equal to the current date.
<b>Credit Account Number</b>	<p>Select the account number for crediting the cheque amount. The dropdown list either displays the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank. Once you select an account number, the currency and balance of that specific account automatically appear below the account number.</p> <p>If an account number is not provided in this field, then the same is picked up from the pooling details maintained. Click the <b>Pooling Account Details</b> link in the overlay window, to view these. However, if pooling details are not maintained, then it is mandatory to provide an account number here.</p>
<b>Division Code</b>	Select the relevant division code. You must select a value in this field, if division code is mandatorily required as per enrichment set up for the corporate party.
<b>Service Type</b>	<p>Select the service to be used for depositing the cheque. The options are:</p> <ul style="list-style-type: none"> <li>• <b>Pickup</b> – This option is available for selection only if the corporate is registered for the pick-up service.</li> <li>• <b>Deposit at Branch</b> – The corporate must make their own arrangements to deliver the cheque at the branch for depositing.</li> </ul>
<b>Pickup Date</b>	Select a date for the bank to pick up the cheque. This field appears when you select the <b>Pickup</b> option in the <b>Service Type</b> field.



Field Name	Description
<b>Pickup Location</b>	Select the location from where the bank must pick-up the cheque. This field appears when you select the <b>Pickup</b> option in the <b>Service Type</b> field.
<b>Pickup Point</b>	Select the required pick-up point. This field appears when you select the <b>Pickup</b> option in the <b>Service Type</b> field.
<b>Pooling Account Details</b>	This is a hyperlink which when clicked displays a pop-up window with the pooling level details fetched from the host.




Pooling Level	Basis of Amount Credit	Percentage Pooling
Account	Deposit Slip Level	Yes
Pooling Account Number		Percentage
4567		25%
3009901		25%
A1		25%
A1		25%

<b>Pooling Level</b>	Displays the pooling level set at the host.
<b>Basis of Amount Credit</b>	Displays the level at which pooling will be applied to the cheque amount.
<b>Percentage Pooling</b>	Displays whether or not percentage pooling is applicable.
<b>Pooling Account Number</b>	Displays the account numbers that the cheque amount must be credited to. The list either displays the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank.
<b>Percentage</b>	Displays the percentage of cash being deposited in each account.
<b>Additional Details</b>	
This section is provided to enable you to capture additional data regarding the cheque deposit record, if required. You can decide the number of fields required and enter the information in the fields accordingly.	
<b>Number of Additional Fields</b>	Enter the number of fields required for adding details. Once you add a number, those many data entry fields appear. The maximum value that is allowed in this field is 10.

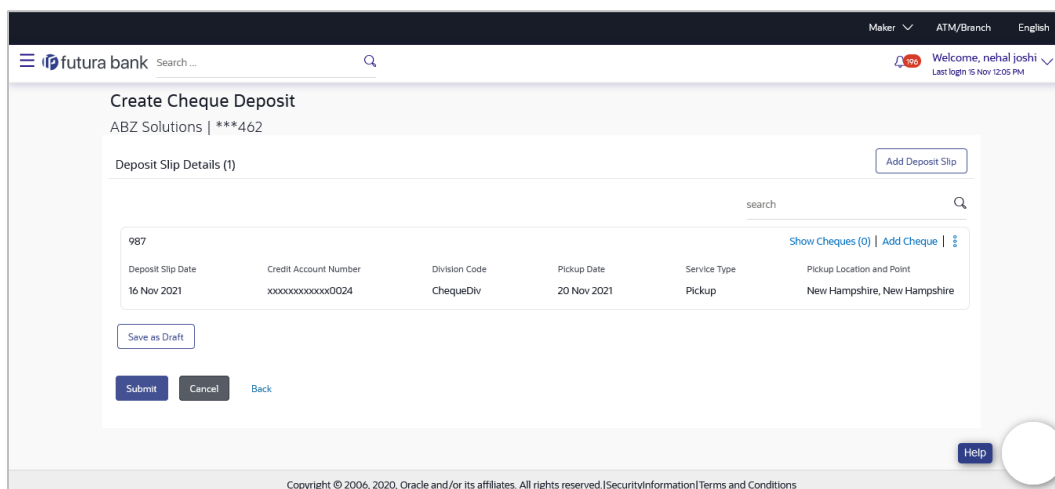
Field Name	Description
<b>Field 1 – Field 10</b>	Enter the additional details in the data entry fields. A maximum of 10 fields can be present.

### Enrichment Details

You can use this section to add enrichment information that must be associated with the cheque being deposited. The number and types of fields available in this section depend on what has been set up for the corporate, by the bank.

- Once you enter the required details, click **Save Enrichment**.  
A record entry with the enrichment details appears, with options to edit or delete it.
  - To edit the enrichment details, click  .
  - To delete the enrichment details, click  .
- Click **Add**. The record appears in the **Deposit Slip Details** list in the **Create Cheque Deposit** screen.
  - To edit or delete the deposit slip record, you can click  and select the relevant option.
  - Click **Save as Draft** to save the entered values and resume at a later point in time.

### On Adding the Deposit Slip



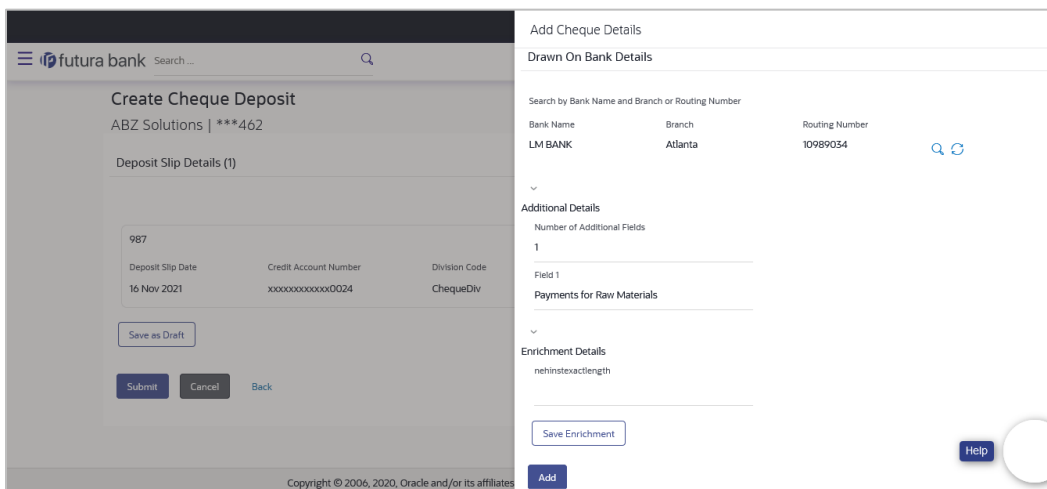
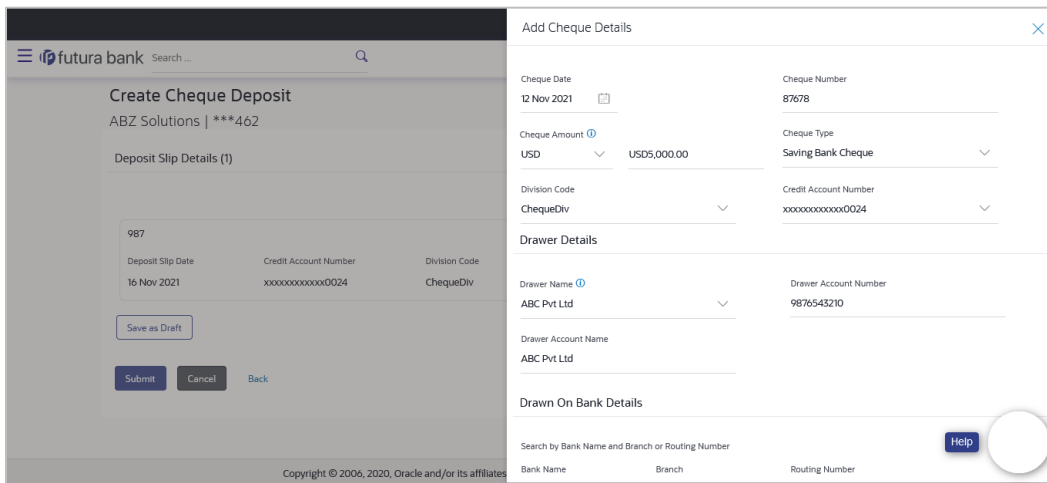
The screenshot shows the 'Create Cheque Deposit' interface. At the top, there's a search bar and user information: 'Welcome, nehal joshi' with a last login time of '15 Nov 12:05 PM'. The main content area is titled 'Create Cheque Deposit' and shows 'ABZ Solutions | \*\*\*462'. Below this, there's a section for 'Deposit Slip Details (1)' with an 'Add Deposit Slip' button. A table displays the details of the deposit slip:

987	search					Show Cheques (0)   Add Cheque   ⋮
Deposit Slip Date	Credit Account Number	Division Code	Pickup Date	Service Type	Pickup Location and Point	
16 Nov 2021	xxxxxxxxxxxx0024	ChequeDiv	20 Nov 2021	Pickup	New Hampshire, New Hampshire	

Below the table, there are buttons for 'Save as Draft', 'Submit', 'Cancel', and 'Back'. A 'Help' button is located at the bottom right. The footer contains copyright information: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. [SecurityInformation] Terms and Conditions'.

- Click the **Add Cheque** link in the deposit slip record, to add cheques details to it. The **Add Cheque Details** overlay window appears.

### Add Cheque Details (overlay window)



### Field Description

Field Name	Description
<b>Add Cheque Details (overlay window)</b>	
<b>Cheque Date</b>	Enter the date of the cheque.
<b>Cheque Number</b>	Enter the unique number of the cheque.
<b>Cheque Amount</b>	Select the cheque currency and enter the amount.
<b>Cheque Type</b>	Select the type of cheque being deposited.
<b>Division Code</b>	Select the relevant division code. You must select a value in this field, if division code is mandatorily required as per enrichment set up for the corporate party.



Field Name	Description
<b>Credit Account Number</b>	Select the account where the cheque needs to be deposited. The dropdown list either displays the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank.

#### Drawer Details

<b>Drawer Name</b>	Select the name of the drawer of the cheque.
<b>Drawer Account Number</b>	Enter the account number of the drawer of the cheque. You can either enter the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.

**Drawer Account Name** Enter the name on the account of the drawer of the cheque.



#### Drawn on Bank Details

This section enables you to search and select the drawn on bank details, by entering the partial or full bank and branch names or the routing number, and clicking . To reset the values entered, click .

Drawn On Bank Details

---




Search by Bank Name and Branch or Routing Number

Bank Name	Branch	Routing Number	
LM	At		 

---

Bank Name	Branch	Routing Number	
LM BANK	Atlanta	10989034	<a href="#">Select</a>

---

Page 1 of 1 (1 of 1 items) |   

**Bank Name** Enter the partial or full bank name, on which the cheque has been drawn. This field should be used in conjunction with the branch field for the search.



The search results appear as you type the search string.

**Branch** Enter the partial or full branch name, on which the cheque has been drawn. This field should be used in conjunction with the bank field for the search.

The search results appear as you type the search string.

**Routing Number** Enter the partial or full routing number to search for the bank on which the cheque has been drawn.

The search results appear as you type the search string.

Field Name	Description
	Click this icon to search for the bank on which the cheque has been drawn, after entering the search string(s). A list of matching bank names with their details appears. Click the <b>Select</b> link beside the required bank record. The selected bank record appears in the <b>Drawn on Bank Details</b> section.
	Click this icon to reset the search string(s) entered.

### Additional Details


This section is provided to enable you to capture additional data regarding the cheque, if required. For example, you can enter details for easy identification and reconciliation of the cheque being deposited.

**Number of Additional Fields** Enter the number of fields required for adding details. Once you add a number, those many data entry fields appear. The maximum value that is allowed in this field is 10.

**Field 1 – Field 10** Enter the additional details in the data entry fields. A maximum of 10 fields can be present.

### Enrichment Details

You can use this section to add enrichment information that must be associated with the cheque deposit record, for easy identification in future. The number of fields, their types, and whether they should be mandatory or optional during entry, are configured in the enrichment set up by the bank.

5. Once you enter the required details, click **Save Enrichment**.
6. Click **Add**. The cheque details are added to the deposit slip.
  - To add another cheque record, click the **Add Cheque** link.
  - To view the details of the cheques added, click the **Show Cheques** link. The number beside the link denotes the number of cheques added to the deposit slip.
  - To edit or delete the deposit slip, click .
  - To add another deposit slip to the transaction, click **Add Deposit Slip**.
  - Click **Save as Draft** to save the entered details and resume at a later point in time.

Maker ATM/Branch English

futura bank Search ... Welcome, nehal joshi Last login 15 Nov 12:05 PM

### Create Cheque Deposit

ABZ Solutions | \*\*\*462

Deposit Slip Details (1) [Add Deposit Slip](#)

search

987 [Show Cheques \(1\)](#) [Add Cheque](#)

Deposit Slip Amount - USD5,000.00

Deposit Slip Date	Credit Account Number	Division Code	Pickup Date	Service Type	Pickup Location and Point
16 Nov 2021	xxxxxxxxxxxx0024	ChequeDiv	20 Nov 2021	Pickup	New Hampshire, New Hampshire

[Save as Draft](#)

[Submit](#) [Cancel](#) [Back](#)

[Help](#)

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Maker ATM/Branch English

futura bank Search ... Welcome, nehal joshi Last login 15 Nov 12:05 PM

### Create Cheque Deposit

ABZ Solutions | \*\*\*462

Deposit Slip Details (1) [Add Deposit Slip](#)

search

987 [Hide Cheques \(1\)](#) [Add Cheque](#)

Deposit Slip Amount - USD5,000.00

Deposit Slip Date	Credit Account Number	Division Code	Pickup Date	Service Type	Pickup Location and Point
16 Nov 2021	xxxxxxxxxxxx0024	ChequeDiv	20 Nov 2021	Pickup	New Hampshire, New Hampshire

87678 [Add Cheque](#)

12 Nov 2021

Cheque Amount	Credit Account Number	Division Code	Drawer Name	Drawn On Bank Details
USD5,000.00	xxxxxxxxxxxx0024	ChequeDiv	ABC Pvt Ltd	LM BANK, Atlanta, 10989034

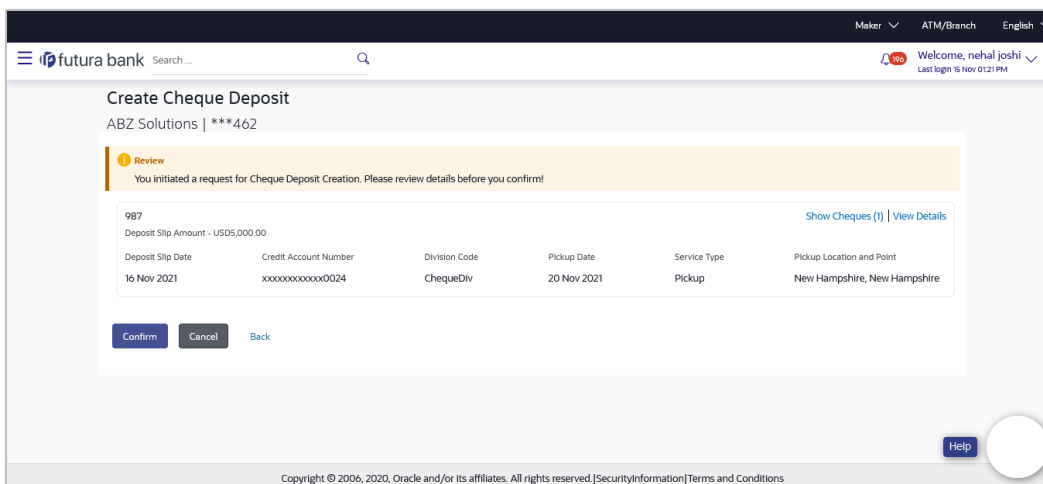
[Save as Draft](#)

[Submit](#) [Cancel](#) [Back](#)

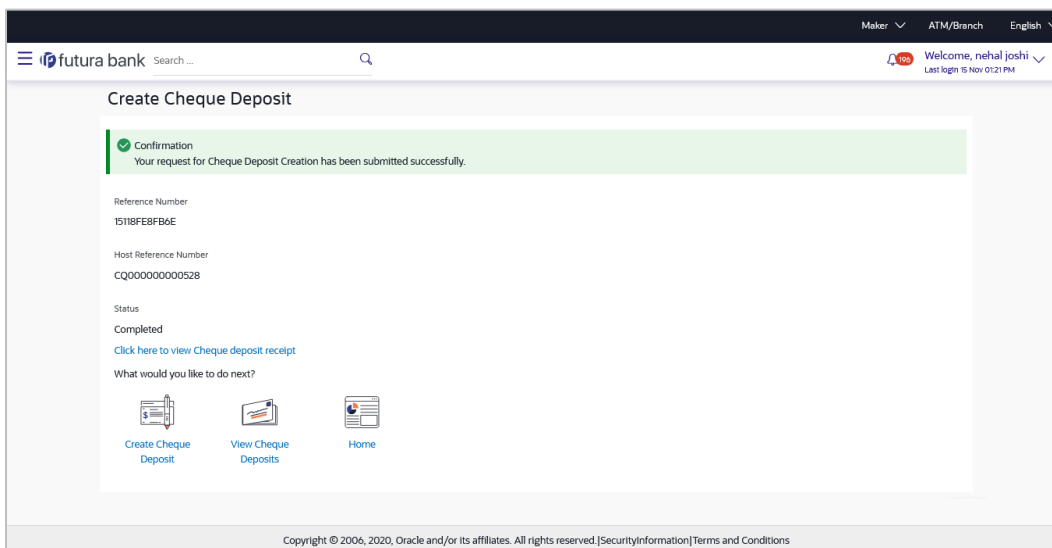
[Help](#)

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7. Click **Submit** to submit the record. The Review screen appears.  
 OR  
 Click **Cancel** to cancel the transaction.  
 OR  
 Click **Back** to go to the previous screen.



8. In the Review screen, click the **View Details** link beside each record, verify the details, and click **Confirm**. A confirmation screen appears with the reference ID and status of the transaction.
- OR
- Click **Cancel** to cancel the transaction.
- OR
- Click **Back** to go to the previous screen.



9. Click the **Click here to view Cheque deposit receipt** link to view the receipt of the cheque deposit.
- OR
- Click the **Create Cheque Deposit** link to create further cheque deposit records.
- OR
- Click the **View Cheque Deposits** link to view the existing cheque deposit records.
- OR
- Click the **Home** link to go to the dashboard.

## 6.2.2 View Cheque Deposit

Using this screen, you can view the details of existing cheques collection records.

### How to reach here:

*Dashboard > Toggle menu > Cash Management > Collections > View Cheque Deposits*

### To view the details of cheque collection:

View Cheque Collections  
ABZ Solutions | \*\*\*462

List of Cheques

Cheque Number Date	Cheque Amount	Realization Amount	Drawer Name	Deposit Slip Number	Deposit Slip Date	Cheque Status	Credit Status
787655 14 Jan 2020	USD100.00	-	NEHALVASANI	787654321	14 Jan 2020	InProgress	InProgress
7876551 14 Jan 2020	USD100.00	-	NEHALVASANI	787654529	14 Jan 2020	InProgress	InProgress
787657 14 Jan 2020	USD1,000.00	-	NEHALVASANI	787654323	14 Jan 2020	InProgress	InProgress
5590 10 Jan 2020	GBP2,000.00	-	NEHALJOSHI	559	14 Jan 2020	Realized	
6030 03 Jan 2020	GBP2,000.00	-	NEHALVASANI	603	14 Jan 2020		
8421123 06 Jan 2020	GBP2,000.00	-	nehajl	842112	14 Jan 2020	Booked	InProgress
8421121 06 Jan 2020	GBP2,000.00	-	nehajl	842112	14 Jan 2020	Booked	InProgress

Page 1 of 7 (1-10 of 68 items)

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## View Cheque Deposit (on mobile device)

The **View Cheque Collections** screen can also be viewed on a mobile device. The features, data, search filters, hyperlinks, download option, and so on that are available on the web browser on desktop computers, are also available on the mobile device.


### Field Description

Field Name	Description
------------	-------------

#### View Cheque Collections

**Party Name & ID** Displays the name and ID of the logged-in corporate party.

#### List of Cheques


This section displays a list of existing cheque deposit records. You can search for specific records using the search field, and narrow the results down using the filter (  ) options. You can also download the list in CSV format.

**Cheque Number** Displays the unique number of the cheque. This is a hyperlink which when clicked displays the details of the cheque. For more information on the details displayed, refer the [View Cheque Collection Details](#) section below.

**Date** Also displays the date of issue of the cheque.

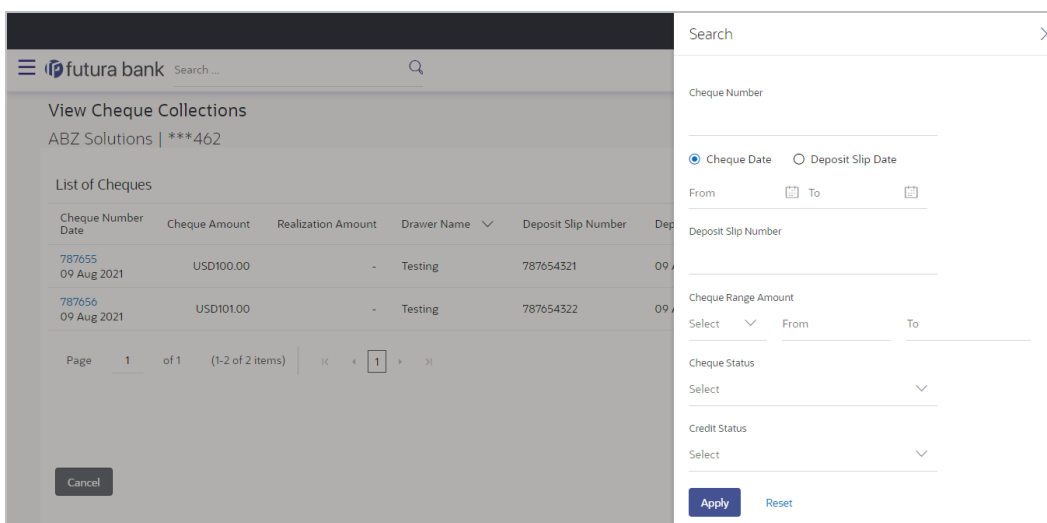
Field Name	Description
<b>Cheque Amount</b>	Displays the amount for which the cheque has been drawn.
<b>Realization Amount</b>	Displays the cheque amount that has been realized.
<b>Drawer Name</b>	Displays the name of the party that has issued the cheque.
<b>Deposit Slip Number</b>	Displays the reference number of the deposit slip created when depositing the cheque.
<b>Deposit Slip Date</b>	Displays the date on the deposit slip.
<b>Cheque Status</b>	Displays the status of the cheque.
<b>Credit Status</b>	Displays the status of the cheque amount credit.

1. In the **View Cheque Collections** screen, you can do one of the following:

- To search for specific cheque deposits, in the **Search** field, enter the partial or complete cheque number / cheque amount / drawer name / deposit slip number. The matching results are dynamically displayed.
- To filter the search results:
  - Click . The **Search** overlay window appears. For more information on the fields in this overlay window, refer the [Search \(overlay window\)](#) section below.
  - Enter the search criteria in the overlay window.
  - Click **Apply** to filter the cheque deposit records.  
OR  
Click **Reset** to clear the entered search criteria.
- Click **Download** to download the list of cheque deposits in CSV format.
- Click the link under **Cheque Number** to view the details of a specific cheque deposit record. The **View Cheque Collection Details** screen appears. For more information, refer the [View Cheque Collection Details](#) section below.
- Click **Cancel** to go to the dashboard.

## Search (overlay window)

This window appears when you click  in the **View Cheque Collections** screen.

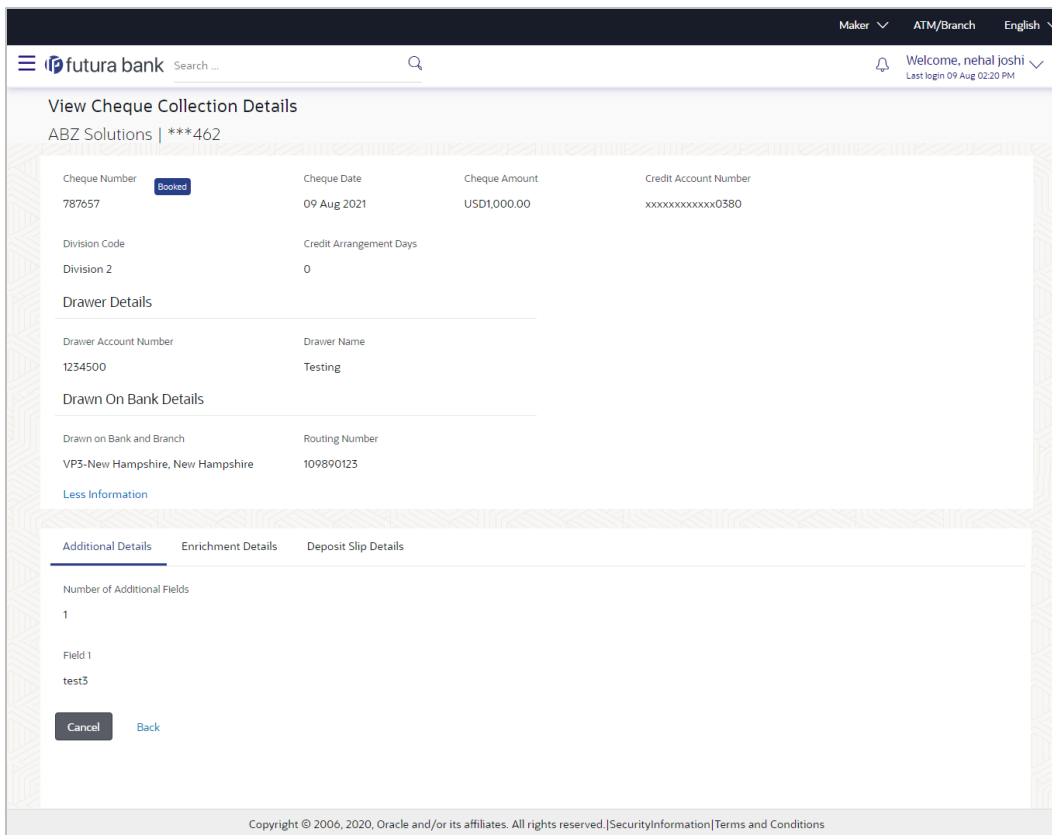


## Field Description

Field Name	Description
<b>Search (overlay window)</b>	
<b>Cheque Number</b>	Indicates an option to search for a cheque deposit record based on the cheque number.
<b>Cheque Date From - To</b>	Indicates an option to search for cheque deposit records based on a date range, within which the cheques were issued.
<b>Deposit Slip Date From - To</b>	Indicates an option to search for cheque deposit records based on a date range, within which the deposit slips were created.
<b>Deposit Slip Number</b>	Indicates an option to search for a cheque deposit record based on the deposit slip number.
<b>Cheque Range Amount Currency From - To</b>	Indicates an option to search for cheque deposit records based on an amount range for a particular currency.
<b>Cheque Status</b>	Indicates an option to search for cheques in a particular status.
<b>Credit Status</b>	Indicates an option to search for cheque deposit records based on the credit status.

### 6.2.2.1 View Cheque Collection Details

This screen appears when you click the **Cheque Number** link of a particular cheque deposit record in the **View Cheque Collections** screen.



## View Cheque Details (on mobile device)

The **View Cheque Collection Details** screen can also be viewed on a mobile device. The features, data, tabs, hyperlinks, that are available on the web browser on desktop computers, are also available on the mobile device.

### Field Description

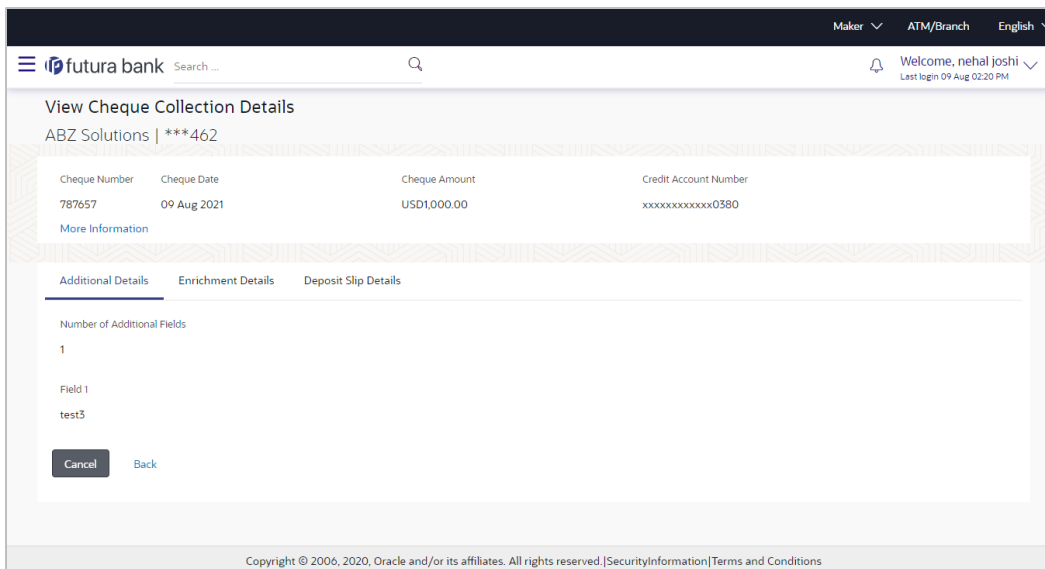
Field Name	Description
<b>View Cheque Collection Details</b>	
<b>Party Name &amp; ID</b>	Displays the name and ID of the logged-in corporate party.
<b>Cheque Number</b>	Displays the unique cheque number.
<b>&lt;Cheque Status&gt;</b>	Displays the status of the cheque.
<b>Cheque Date</b>	Displays the date when the cheque has been drawn.
<b>Cheque Amount</b>	Displays the amount for which the cheque has been drawn.
<b>Credit Account Number</b>	Displays the account number to credit the cheque amount to. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.

Field Name	Description
The following fields are displayed when you click the <b><u>More Information</u></b> link.	
<b>Division Code</b>	Displays the division code.
<b>Credit Arrangement Days</b>	Displays the number of days after depositing the cheque when the funds will be credited to the customer's account, even if the cheque has not yet been cleared.
<b>Drawer Details</b>	
<b>Drawer Account Number</b>	Displays the account number of the drawer (issuing party) of the cheque. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
<b>Drawer Name</b>	Displays the name of the drawer of the cheque.
<b>Drawn On Bank Details</b>	
<b>Drawn on Bank and Branch</b>	Displays the name of the bank and branch from where the cheque has been drawn.
<b>Routing Number</b>	Displays the unique identification code of the bank that the cheque has been drawn on.

The following tabs are present in the **View Cheque Collection Details** screen:

- Additional Details
- Enrichment Details
- Deposit Slip Details

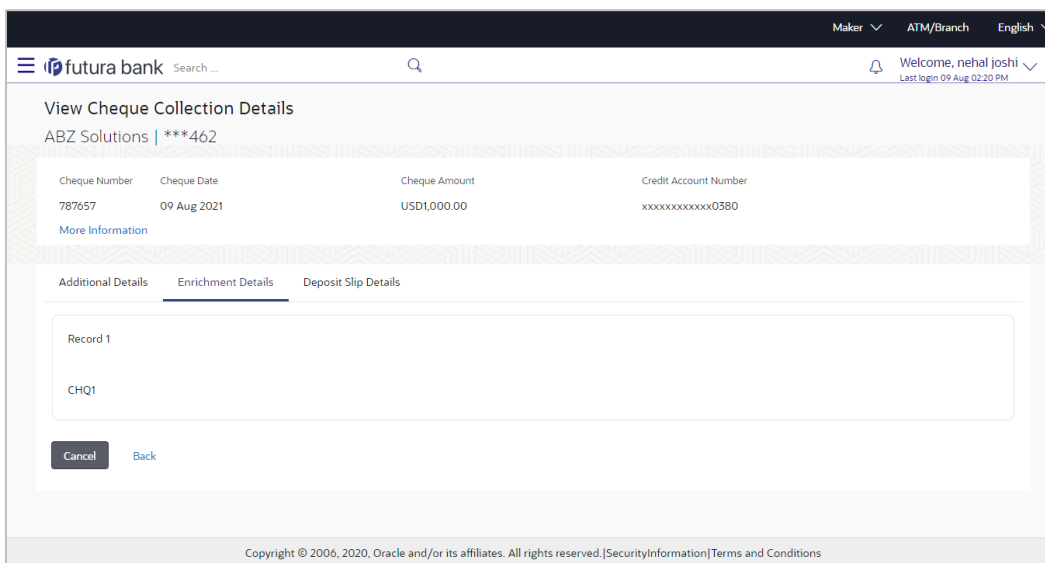
**Additional Details tab**



**Field Description**

Field Name	Description
<b>Additional Details</b>	
This tab displays information that can be useful for the identification and/or reconciliation of the cheques payment.	
<b>Number of Additional Fields</b>	Displays the number of additional fields entered.
<b>Field 1 – Field 10</b>	Displays that many number of additional fields, along with their respective values, as indicated by the number above.

**Enrichment Details tab**



**Field Description**

Field Name	Description
<b>Enrichment Details</b>	
This section displays the enrichment details associated with the cheque deposited. The number and types of fields available in this section depend on the settings maintained by the bank.	

## Deposit Slip Details tab

View Cheque Collection Details  
ABZ Solutions | \*\*\*462

Cheque Number	Cheque Date	Cheque Amount	Credit Account Number
787657	09 Aug 2021	USD1,000.00	xxxxxxxxxxxx0380

[More Information](#)

Additional Details    Enrichment Details    **Deposit Slip Details**

Deposit Slip Number: 787654323    Deposit Slip Date: 09 Aug 2021

**Pooling Details**

Pooling Level	Amount Credit Level
Division	Pooling Level

Percentage Pooling: Yes

Division Description	Pooling Account Number	Percentage
RELIANCE	989898989	100%

**Additional Details**

Number of Additional Fields: 1

Field 1: test1

**Enrichment Details**

Record 1  
Enrich7  
UDF1

[Cancel](#)    [Back](#)

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## Field Description

Field Name	Description
------------	-------------

### Deposit Slip Details

**Deposit Slip Number**    Displays the number of additional fields entered.

**Deposit Slip Date**    Displays that many number of additional fields, along with their respective values, as indicated by the number above.

### Pooling Details

**Pooling Level**    Displays the pooling level set at the host.



<b>Field Name</b>	<b>Description</b>
<b>Amount Credit Level</b>	Displays the level at which pooling has been applied to the deposited cheque.
<b>Percentage Pooling</b>	Displays whether or not percentage pooling is applicable.  If percentage pooling is applicable, then a table is displayed with details of the percentage allotted to each pooling account.
<b>Division Description</b>	Displays the description of the pooling level.
<b>Pooling Account Number</b>	Displays the account number that the cheque amount has been credited to. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
<b>Percentage</b>	Displays the percentage of the cheque amount allotted to the pooling account.
<b>Additional Details</b>	
This section displays the details entered for easy identification and reconciliation of the cheque deposited.	
<b>Enrichment Details</b>	
This section displays the additional information added as part of enrichment of data, for the cheque deposited.	

## 6.3 Cash Withdrawal

A corporate user, based on their access rights, can create cash withdrawal requests. The cash can either be collected from the branch or delivered to the address maintained for the party. Specific denominations can also be requested.

### 6.3.1 Create Cash Withdrawal

**How to reach here:**

*Dashboard > Toggle menu > Cash Management > Collections > Create Cash Withdrawal*

**To create a cash withdrawal request:**

#### Cash Withdrawal Details step

The screenshot displays the 'Cash Withdrawal' form in the Futura Bank portal. The form is titled 'Cash Withdrawal' and shows details for 'ABZ Solutions | \*\*\*462'. It includes fields for Slip Number (788), Branch Name (LM BRANCH), Debit Account Number (XXXXXXXXXX0024), Cheque Number (87899), Cheque Date (01 Nov 2021), Withdrawal Amount (USD 7,000), Debit Amount (GBP8,890.00@1.27), Withdrawal Date (16 Nov 2021), Services (Collect Cash selected), Recipient Name (Johnathan Cole), ID Proof Type (Passport), ID Proof Details (ABC789876), and Contact Number (999999998). A 'Note' box explains that cash can be withdrawn from a corporate account and that specific denominations can be requested. The form has 'Next', 'Cancel', and 'Back' buttons at the bottom.

## Cash Withdrawal (on mobile device)

The **Create Cash Withdrawal** transaction is also available on a mobile device. The features, validations, links, steps, and transaction aspects available on web browsers on desktop computers are also available on the mobile device.

### Field Description

Field Name	Description
<b>Cash Withdrawal</b>	
<b>Party Name &amp; ID</b>	Displays the name and ID of the logged-in corporate party.
<b>Cash Withdrawal Details step</b>	
<b>Slip Number</b>	Enter the withdrawal slip number.
<b>Branch Name</b>	Select the branch to withdraw cash from.
<b>Debit Account Number</b>	Select the account to withdraw the cash from. The dropdown list either displays the real account numbers or the International Bank Account Number (IBAN), based on the configuration set by the bank. Once you select an account number, the <b>Balance</b> field appears along with the currency and the balance amount.

Field Name	Description
<b>Cheque Number</b>	Enter the cheque number if a cheque is being issued to withdraw cash.
<b>Cheque Date</b>	Click the calendar icon and select the date of issue of the cheque.
<b>Withdrawal Amount</b>	Select the currency and enter the amount to withdraw.
<b>Debit Amount</b>	Displays the currency and amount that is being debited from the account selected in the <b>Debit Account Number</b> field. It also displays the exchange rate between the withdrawal amount currency and debit account currency.
<b>Withdrawal Date</b>	Click the calendar icon and select the date of cash withdrawal.
<b>Services</b>	Select whether the cash is to be collected from the branch or delivered to the party. If you select the <b>Collect Cash</b> option then you must enter the recipient's details in the fields that follow. If you select the <b>Deliver</b> option, then you must select the delivery location in the field that follows.
<b>Recipient Name</b>	Enter the name of the recipient who is to collect the cash from the branch. This field appears if you select the <b>Collect Cash</b> option from the <b>Services</b> field.
<b>ID Proof Type</b>	Select the type of ID proof document that the recipient is to produce when collecting the cash from the branch. This field appears if you select the <b>Collect Cash</b> option from the <b>Services</b> field.
<b>ID Proof Details</b>	Enter the unique identifier number of the selected ID proof document. This field appears if you select the <b>Collect Cash</b> option from the <b>Services</b> field.
<b>Contact Number</b>	Enter the contact number of the recipient. This field appears if you select the <b>Collect Cash</b> option from the <b>Services</b> field.
<b>Delivery Point</b>	Select the location to deliver the cash. This field appears if you select the <b>Deliver</b> option from the <b>Services</b> field.

1. In the **Cash Withdrawal** screen, enter the required withdrawal details in the **Cash Withdrawal Details** step.
2. Click **Next** to go to the **Additional Details** step.  
OR  
Click **Cancel** to cancel the transaction.  
OR  
Click **Back** to go to the dashboard.

## Additional Details step

The screenshot displays the 'Cash Withdrawal' interface for 'ABZ Solutions | \*\*\*462'. It features a progress indicator with two steps: 'Cash Withdrawal Details' (1) and 'Additional Details' (2). The main form area contains a table with the following data:

Denomination	Count	Amount
10	700	USD7,000.00

Below the table, the 'Additional Details' section is expanded, showing:

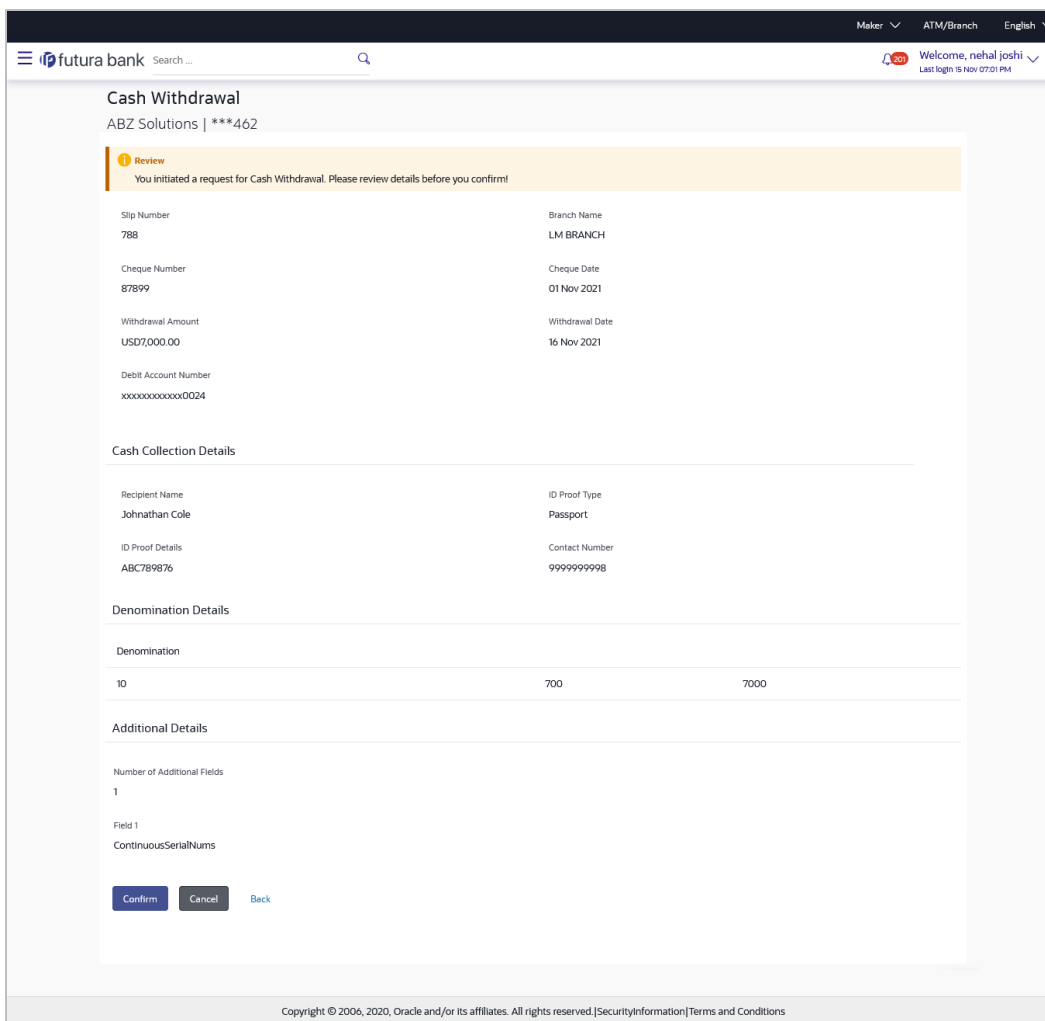
- Number of Additional Fields: 1
- Field 1: ContinuousSerialNums

At the bottom of the form, there are buttons for 'Submit', 'Cancel', and 'Back'. A 'Help' button is located in the bottom right corner. The footer contains copyright information: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. [SecurityInformation]Terms and Conditions'.

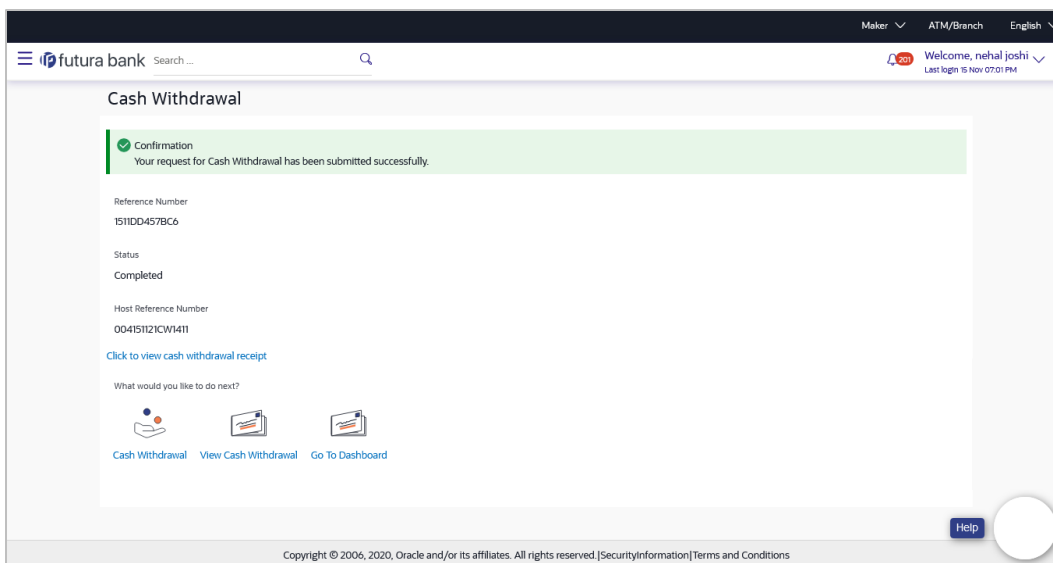
## Field Description

Field Name	Description
<b>Cash Withdrawal</b>	
<b>Party Name &amp; ID</b>	Displays the name and ID of the logged-in corporate party.
<b>Additional Details step</b>	
<b>Denomination</b>	Displays the available denomination for withdrawal.
<b>Count</b>	Enter the number of leaves of the denomination that are required.
<b>Amount</b>	Displays the total amount for each denomination. This field is automatically updated when you enter the count.
<b>Additional Details</b>	
<b>Number of Additional Fields</b>	Enter the number of fields required for adding details. Once you add a number, those many data entry fields appear. The maximum value that is allowed in this field is 10.
<b>Field 1 – Field 10</b>	Enter the additional details in the data entry fields. A maximum of 10 fields can be present.

- Once you enter the required details in the **Additional Details** step, click **Submit** to submit the transaction. The Review screen appears.  
OR  
Click **Cancel** to cancel the transaction.  
OR  
Click **Back** to go to the dashboard.



4. Review the details in the Review screen and click **Confirm**. A confirmation message appears with the transaction reference number and status.  
 OR  
 Click **Cancel** to cancel the transaction.  
 OR  
 Click **Back** to go to the dashboard.



5. In the Confirmation screen, click the **Click to view cash withdrawal receipt** link to view the transaction details.  
OR  
Click **Cash Withdrawal** to create another cash withdrawal request.  
OR  
Click **View Cash Withdrawal** to view the existing cash withdrawal requests.  
OR  
Click **Go To Dashboard** to go to the main dashboard.

## 6.3.2 View Cash Withdrawal

**How to reach here:**

*Dashboard > Toggle menu > Cash Management > Collections > View Cash Withdrawal*

**To view the cash withdrawal records:**

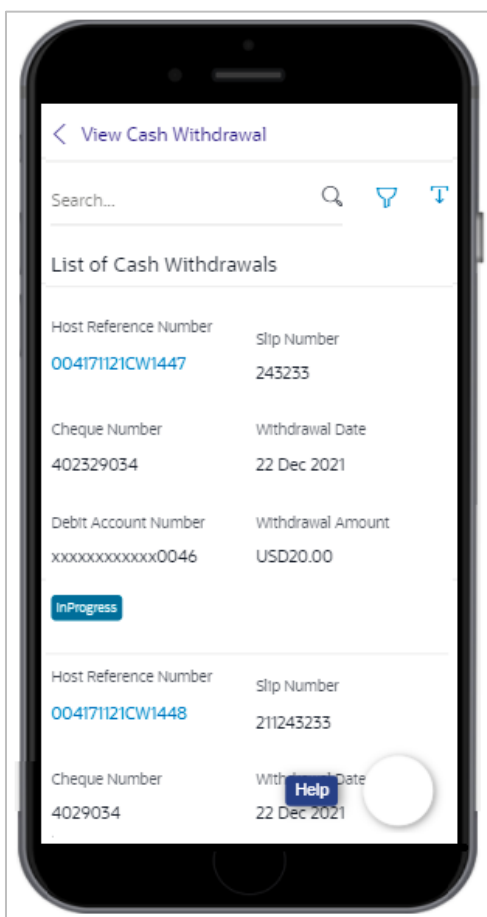
The screenshot displays the 'View Cash Withdrawal' page in the Futura Bank system. The page header includes the Futura Bank logo, a search bar, and user information: 'Welcome, nehal joshi' and 'Last login: 15 Nov 07:50 PM'. The main content area is titled 'View Cash Withdrawal' and shows 'ABZ Solutions | \*\*\*462'. Below this is a 'List of Cash Withdrawal' table with a search bar and a 'Download' button. The table has the following columns: Host Reference Number, Slip Number, Cheque Number, Withdrawal Date, Debit Account Number, Withdrawal Amount, and Status. The table contains 10 rows of data, all with a status of 'InProgress'. At the bottom of the table, there is a pagination control showing 'Page 1 of 33 (1-10 of 322 items)' and a 'Cancel' button. The footer of the page contains the copyright notice: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. [Security|Information|Terms and Conditions]'.

Host Reference Number	Slip Number	Cheque Number	Withdrawal Date	Debit Account Number	Withdrawal Amount	Status
00402121CW1263	3044	444	26 Nov 2021	xxxxxxxxxxxx0046	GBP600.00	InProgress
00411121CW1859	3411111	-	23 Nov 2021	xxxxxxxxxxxx0015	USD20.00	InProgress
00408121CW1281	-	9988111	17 Nov 2021	xxxxxxxxxxxx0035	USD20.00	InProgress
00410121CW1304	1232333	-	17 Nov 2021	xxxxxxxxxxxx0035	USD20.00	InProgress
00415121CW1411	8766	67899	16 Nov 2021	xxxxxxxxxxxx0024	GBP8,000.00	InProgress
00415121CW1401	493945	-	15 Nov 2021	xxxxxxxxxxxx0013	GBP1,000.00	InProgress
00415121CW1403	435243324	-	15 Nov 2021	xxxxxxxxxxxx0013	EUR1,000.00	InProgress
00415121CW1405	45435666	-	15 Nov 2021	xxxxxxxxxxxx0013	EUR1,000.00	InProgress
00415121CW1406	1111111	-	15 Nov 2021	xxxxxxxxxxxx0035	USD20.00	InProgress
00415121CW1408	1321111	-	15 Nov 2021	xxxxxxxxxxxx0035	USD20.00	InProgress




## View Cash Withdrawal (on mobile device)

You can view the list of cash withdrawal records on a mobile device as well.





### Field Description

Field Name	Description
<b>View Cash Withdrawal</b>	
<b>Party Name &amp; ID</b>	Displays the name and ID of the logged-in corporate party.
<b>List of Cash Withdrawal</b>	
This section displays a list of existing cash withdrawal requests. You can search for specific records using the search field, and narrow the results down using the filter (  ) options. You can also download the list in CSV format.	
<b>Host Reference Number</b>	Displays the unique reference number of the cash withdrawal request as a hyperlink. Click this link to view the details of the cash withdrawal request. For more information, refer the <a href="#">View Cash Withdrawal Details</a> section below.
<b>Slip Number</b>	Displays the withdrawal slip number.

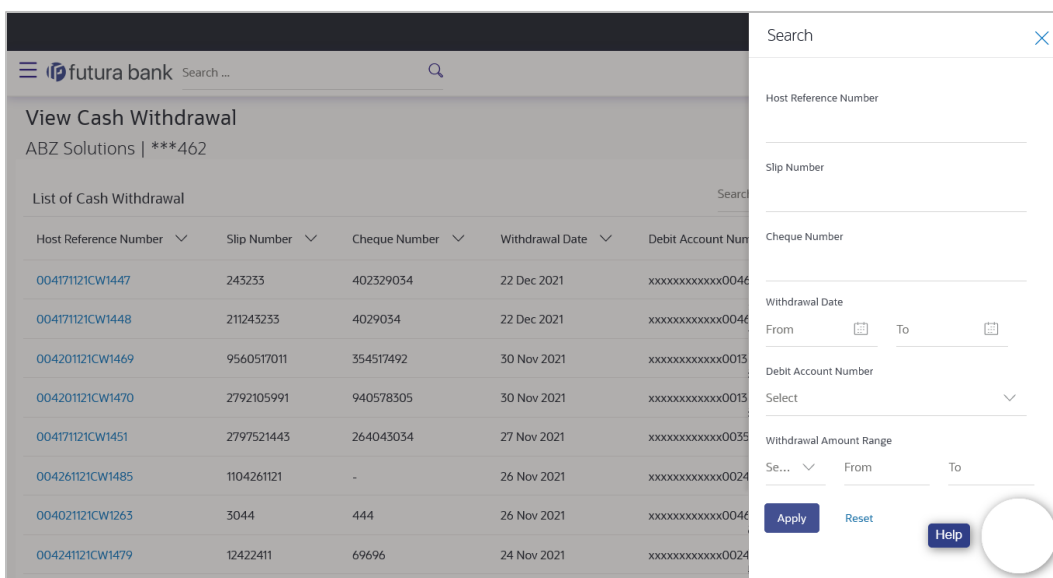
Field Name	Description
<b>Cheque Number</b>	Displays the number of the cheque issued for withdrawal, if applicable.
<b>Withdrawal Date</b>	Displays the date of cash withdrawal.
<b>Debit Account Number</b>	Displays the number of the account being debited during the cash withdrawal. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
<b>Withdrawal Amount</b>	Displays the withdrawal currency and amount.
<b>Status</b>	Displays the status of the cash withdrawal request.

1. In the **View Cash Withdrawal** screen, you can do one of the following:

- To search for specific cash deposits, in the **Search** field, enter the partial or complete withdrawal slip number / host reference number / cheques number / debit account number / withdrawal amount. The matching results are dynamically displayed.
- To filter the search results:
  - Click . The **Search** overlay window appears. For more information on the fields in this overlay window, refer the [Search \(overlay window\)](#) section below.
  - Enter the search criteria in the overlay window.
  - Click **Apply** to filter the cash withdrawal requests.  
OR  
Click **Reset** to clear the entered search criteria.
- Click **Download** to download the list of cash withdrawal requests in CSV format. In case you are viewing the cash withdrawal records on a mobile device, then click  to download the list.
- Click the link under **Host Reference Number** to view the details of a specific cash withdrawal request. The **View Cash Withdrawal Details** screen appears. For more information, refer the [View Cash Withdrawal Details](#) section below.
- Click **Cancel** to go to the dashboard.

### Search (overlay window)

This window appears when you click  in the **View Cash Withdrawal** screen.

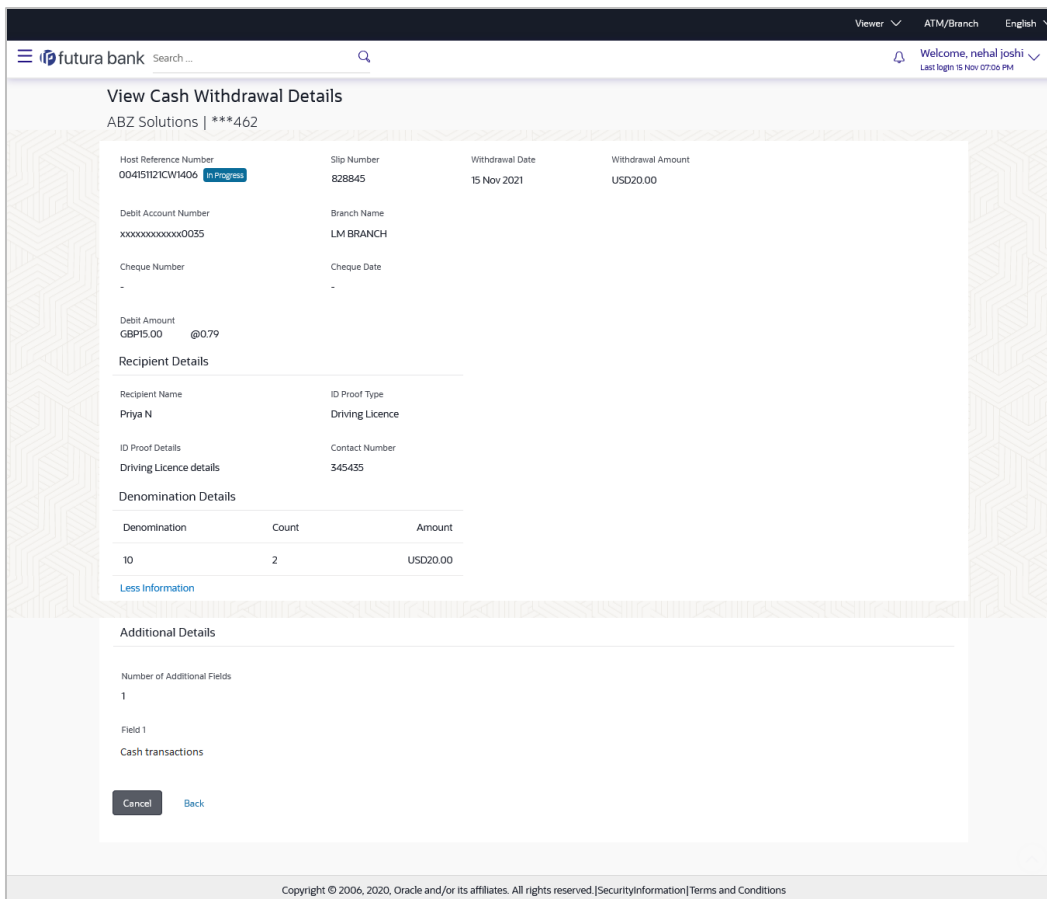


### Field Description

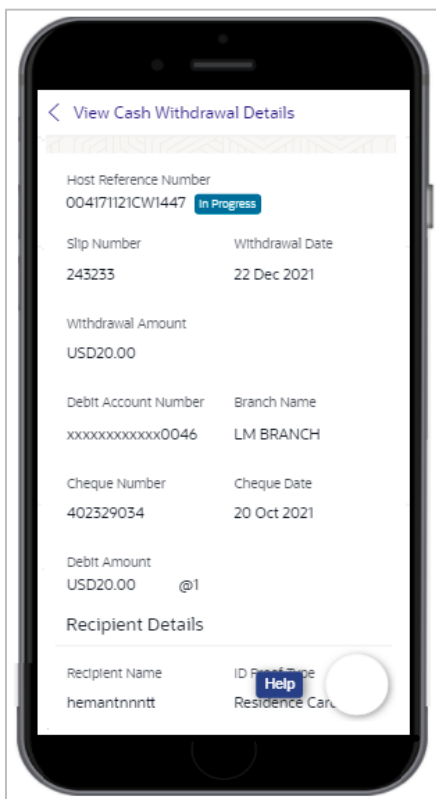
Field Name	Description
<b>Search (overlay window)</b>	
<b>Host Reference Number</b>	Indicates an option to search for a cash withdrawal record based on the host reference number.
<b>Slip Number</b>	Indicates an option to search for a cash withdrawal record based on the withdrawal slip number.
<b>Cheque Number</b>	Indicates an option to search for a cash withdrawal record based on the cheque number.
<b>Withdrawal Date From - To</b>	Indicates an option to search for cash withdrawal records based on a date range.
<b>Debit Account Number</b>	Indicates an option to search for cash withdrawal records based on the account number that has been debited. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
<b>Withdrawal Amount Range Currency From - To</b>	Indicates an option to search for cash withdrawal records based on an amount range for a particular currency.

### 6.3.2.1 View Cash Withdrawal Details

This screen appears when you click the **Host Reference Number** link of a particular cash withdrawal request in the **View Cash Withdrawal** screen.



## View Cash Withdrawal Details (on mobile device)



### Field Description

Field Name	Description
<b>View Cash Withdrawal Details</b>	
<b>Party Name &amp; ID</b>	Displays the name and ID of the logged-in corporate party.
<b>Host Reference Number</b>	Displays the unique reference number of the cash withdrawal request, fetched from the host.
<b>Status</b>	The status of the cash withdrawal request is also displayed.
<b>Slip Number</b>	Displays the withdrawal slip number.
<b>Withdrawal Date</b>	Displays the date of cash withdrawal.
<b>Withdrawal Amount</b>	Displays the withdrawal amount.
The following fields are displayed when you click the <b><u>More Information</u></b> link.	
<b>Debit Account Number</b>	Displays the number of the account being debited during the cash withdrawal. This can be either the real account number or the International Bank Account Number (IBAN), based on the configuration set by the bank.
<b>Branch Name</b>	Displays the name of the branch where the cash is being withdrawn.

Field Name	Description
<b>Cheque Number</b>	Displays the number of the cheque issued for the cash withdrawal.
<b>Cheque Date</b>	Displays the date of issue of the cheque.
<b>Debit Amount</b>	Displays the currency and amount that is being debited from the account selected in the <b>Debit Account Number</b> field. It also displays the exchange rate between the withdrawal amount currency and debit account currency.
<b>Recipient Details</b>	
This section is displayed if the cash collection from branch option is selected during creation of the cash withdrawal request.	
<b>Recipient Name</b>	Displays the name of the recipient who is to collect the cash from the branch.
<b>ID Proof Type</b>	Displays the type of ID proof document that the recipient is to produce when collecting the cash from the branch.
<b>ID Proof Details</b>	Displays the unique identifier number of the ID proof document.
<b>Contact Number</b>	Displays the contact number of the recipient.
<b>Denomination Details</b>	
<b>Denomination</b>	Displays the denomination in which the cash is being withdrawn.
<b>Count</b>	Displays the number of leaves of the denomination that have been requested.
<b>Amount</b>	Displays the total amount for each denomination.
<b>Additional Details</b>	
This tab displays information that can be useful for the identification and/or reconciliation of the cheques payment.	
<b>Number of Additional Fields</b>	Displays the number of additional fields added during cash withdrawal request. This value can range from 0 to 10.
<b>Field 1 – Field 10</b>	Displays the additional details recorded during cash withdrawal request. A maximum of 10 fields can be present.

- In the **View Cash Withdrawal Details** screen, click **Cancel** to cancel viewing the cash withdrawal details.  
OR  
Click **Back** to go to the previous screen.

## 6.4 View Pickup/Delivery

This option enables the corporate user to view all pickup and delivery points of the logged-in corporate party.

### How to reach here:

*Dashboard > Toggle menu > Cash Management > Collections > View Pickup/Delivery*

### To view details of the pickup and delivery points:

#### View Pickup / Delivery Point

View Pickup / Delivery Point  
ABZ Solutions | \*\*\*462

List of Pickup / Delivery Point

Point Code	Pickup Point	Service Type	Cheque/Cash	Location	Adhoc/Schedule	Day and Time Slot	Status
NYK	Point1	Pickup	Cash	NewYork	Scheduled	-	Approve
NH1	New Hampshire	Pickup	Paperbase	New Hampshire	Adhoc/On Call	-	Approve
SF1	SF1	Pickup	Paperbase	San Francisco	Adhoc/On Call	Monday, Friday 14:00:00	Approve
LA1	LA1	Pickup	Cash	LOs Angeles	Adhoc/On Call	-	Approve
LA1	LA1	Delivery	Cash	LOs Angeles	Adhoc/On Call	01:00:00	Approve
SF1	SF1	Delivery	Cash	NewYork	Adhoc/On Call	Monday, Friday 14:00:00	Approve

Page 1 of 1 (1-6 of 6 Items)

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### Field Description

Field Name	Description
------------	-------------

#### View Pickup/Delivery Point

<b>Party Name &amp; ID</b>	Displays the name and ID of the logged-in corporate party.
----------------------------	--

#### List of Pickup / Delivery Point

##### Search

Enter the partial or complete point code, or pickup point name, or service type, or location, or other relevant search strings to search for the required pickup/delivery point.

The search results appear as you type the search string.



Click the filter icon to filter the list of pickup/delivery points based on certain search criteria. An overlay window appears. For more details, refer the **Add Details overlay window** section below.

<b>Field Name</b>	<b>Description</b>
<b>Point Code</b>	Displays the unique code of the pickup/delivery point. This is a hyperlink, which when clicked displays the details of the point. For more information, refer the <b>View Pickup/Delivery Point details</b> section below.
<b>Pickup Point</b>	Displays the name of the pickup/delivery point.
<b>Service Type</b>	Displays whether the point is for 'pickup' or 'delivery'.
<b>Cheque/Cash</b>	Displays whether the pickup/delivery point handles Cash or Paperbase instrument.
<b>Location</b>	Displays the location of the pickup/delivery point.
<b>Adhoc/Schedule</b>	Displays whether the pickup/delivery point is set up for adhoc service or scheduled service.
<b>Day and Time Slot</b>	Displays the day and time slot for pickup/delivery.
<b>Status</b>	Displays the status of the pickup/delivery point.

1. In the **View Pickup/Delivery Point** screen, click the **Point Code** link to view further details of the pickup/delivery point. The **View Pickup/Delivery Point details** screen appears.



### View Pickup/Delivery Point details

This screen appears when you click the Point Code of a specific pickup/delivery point in the **View Pickup/Delivery Point** screen.

### For Pickup service type

The screenshot shows the 'View Pickup / Delivery Point' interface for 'ABZ Solutions | \*\*\*462'. The main details are as follows:

Pickup Point Code SF1 <a href="#">Approve</a>	Service Type Pickup	Cheque/Cash Paperbase	Pickup Location San Francisco
Pickup Point SF1 <a href="#">Less Information</a>	Adhoc/On Call No		

**Pickup Schedule Details**

Frequency Custom	Day of Week Monday, Friday
Time Slot 14:00:00	Pickup on holidays No

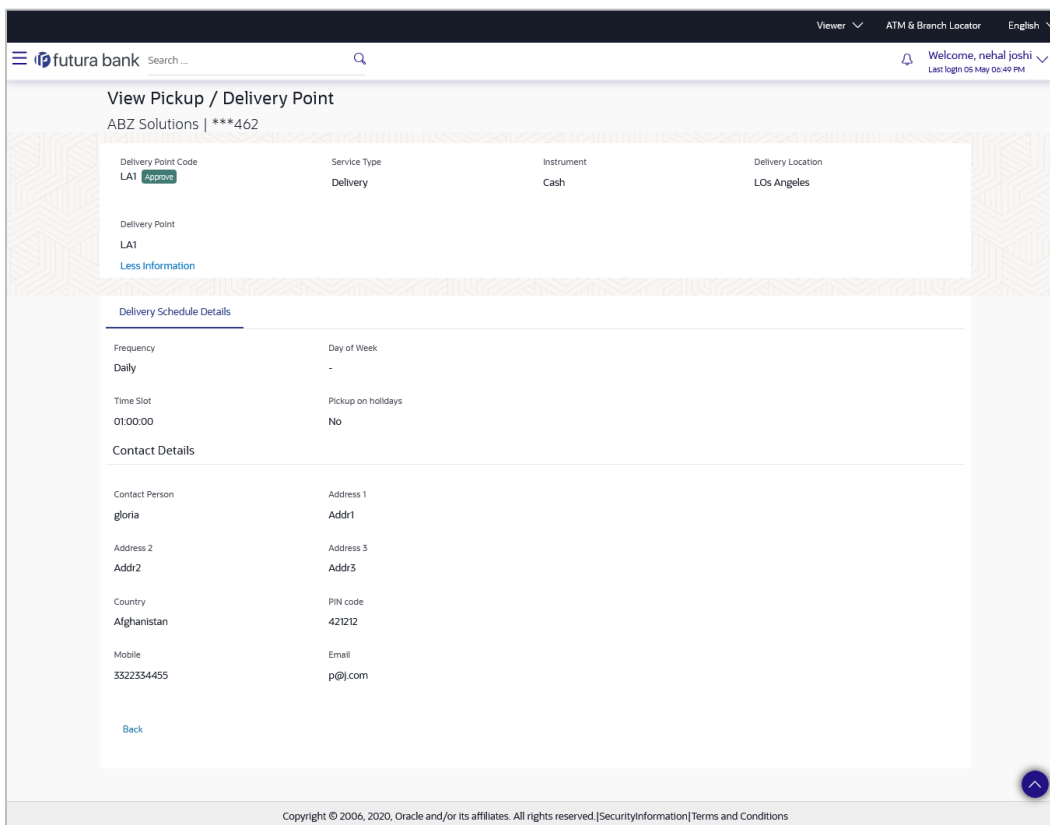
**Contact Details**

Contact Person gloria	Address 1 addr1
Address 2 addr12	Address 3 addr13
Country AUSTRALIA	PIN code 2333445
Mobile 4455667788	Email a@b.com

Back

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## For Delivery service type



## Field Description

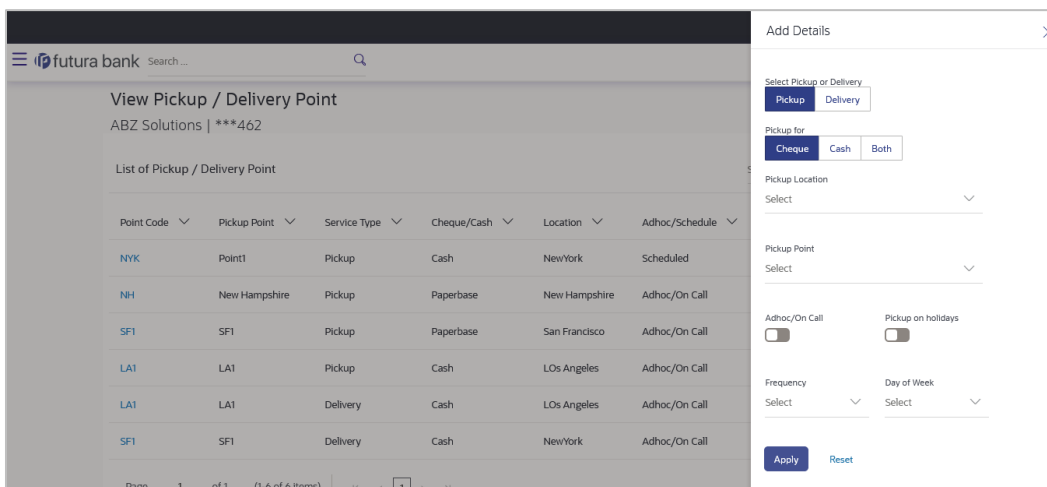
Field Name	Description
<b>View Pickup/Delivery Point</b>	
<b>Party Name &amp; ID</b>	Displays the name and ID of the logged-in corporate party.
<b>Pickup Point Code</b>	Displays the name of the pickup/delivery point. Also displays the status of the pickup/delivery point.
<b>Service Type</b>	Displays whether the point is for 'pickup' or 'delivery'.
<b>Cheque/Cash Instrument</b>	Displays whether the pickup/delivery point handles Cash or Paperbase instrument.
<b>Pickup/Delivery Location</b>	Displays the location of the pickup/delivery point.
<b>Pickup/Delivery Point</b>	Displays the name of the pickup/delivery point.
<b>Host Reference Number</b>	Displays the reference number of the pickup/delivery point, assigned by the host.

Field Name	Description
<b>Adhoc/On Call</b>	Displays whether the pickup/delivery point is set up for adhoc service or scheduled service.
<b>Pickup/Delivery Schedule Details</b>	
<b>Frequency</b>	Displays the frequency of pickup/delivery.
<b>Day of Week</b>	Displays the day of the week, when the pickup/delivery is scheduled.
<b>Time Slot</b>	Displays the time slot of the pickup/delivery.
<b>Pickup/Delivery on holidays</b>	Displays 'Yes' if pickup/delivery can happen on holidays, and 'No' otherwise.
<b>Contact Details</b>	
<b>Contact Person</b>	Displays the name of the contact person for pickup/delivery.
<b>Address 1 - 3</b>	Displays the address of the pickup/delivery point.
<b>Country</b>	Displays the country of the pickup/delivery point.
<b>PIN code</b>	Displays the zip code of the pickup/delivery point.
<b>Mobile</b>	Displays the mobile number of the contact person.
<b>Email</b>	Displays the email ID of the contact person.

2. Click **Back** to go to the main **View Pickup/Delivery Point** screen.

**Add Details overlay window**

This window appears when you click the filter (🔍) icon in the **View Pickup/Delivery Point** screen.



**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Add Details</b>	
<b>Select Pickup or Delivery</b>	Select the <b>Pickup</b> option or the <b>Delivery</b> option, based on requirement.
<b>Pickup for</b>	Select what the pickup is for. The options are: <ul style="list-style-type: none"> <li>• Cheque</li> <li>• Cash</li> <li>• Both</li> </ul> This field appears only when you select <b>Pickup</b> from the <b>Select Pickup or Delivery</b> field.
<b>Delivery for</b>	Displays <b>Cash</b> by default. This field appears only when you select <b>Delivery</b> from the <b>Select Pickup or Delivery</b> field.
<b>Pickup Location / Delivery Location</b>	Select the location of the pickup/delivery point to be searched.
<b>Pickup Point / Delivery Point</b>	Select the unique code of the pickup/delivery point to be searched.
<b>Adhoc/On Call</b>	Switch the toggle ON to view all pickup/delivery points where adhoc or on call pickup/delivery is supported.
<b>Pickup on holidays/ Delivery on holidays</b>	Switch the toggle ON to view all points where pickup/delivery on holidays is supported.
<b>Frequency</b>	Select the frequency of pickup/delivery of the points to be searched.
<b>Day of Week</b>	Select or enter the day of the week that has been assigned to the pickup/delivery points being searched.
On selecting/entering the required details, click <b>Apply</b> to apply the filter criteria. Or click <b>Reset</b> to reset them.	

[Home](#)